



# Minutes

## Northern Community Board

Monday, 13 April 2026, 6.04pm  
Lumsden Memorial Hall, 8 Meadow Street, Lumsden

### PRESENT

<b>Chairperson</b>	Greg Tither
<b>Deputy chairperson</b>	Lance Hellewell
<b>Members</b>	Ian Clark
	Councillor Tom O'Brien
	Amanda Reedy
	Carolyn Smith

### APOLOGIES

Megan Vande Sandt

### IN ATTENDANCE

<b>Committee advisor/customer support partner</b>	Deborah-Ann Smith-Harding
<b>Community partnership leader</b>	Kelly Tagg

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**1 Opening**

The Chairperson opened the meeting.

**2 Apologies**

An apology was received from Megan Vande Sandt

**Resolved**

Moved Carolyn Smith/Ian Clark

That the Northern Community Board accepts the apology received from Megan Vande Sandt.

Carried

**3 Leave of absence**

**Recommendation**

There were no requests for leave of absence.

**4 Conflict of interest**

There were no conflicts of interest declared.

**5 Additional Agenda items**

There were no additional agenda items.

**6 Confirmation of minutes**

**Resolved**

Moved Lance Hellewell/Carolyn Smith

That the Northern Community Board confirms the minutes of the meeting held on 9 February 2026 as a true and correct record of that meeting.

Carried

**7 Public participation**

There was no public participation.

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## Reports

### 8.1 Financial review for period ended 28 February 2026

**Record No: R/26/3/107781**

Report presented by Community partnership leader, Kelly Tagg.

This report reviewed the Northern Community Board financial information for the period ended 28 February 2026.

Income was approximately \$3,000 under projection year to date with hall hire income \$2,000 below projection. Staff were asked to investigate why no hall hire income for Athol and Five Rivers had been received year to date. NZTA/Waka Kotahi grant funding for footpaths was \$1,000 under projected projection and will be received as the works progress.

Operating expenses were \$138,000 under projection, largely due the timing of the Lumsden Information Centre project which is currently on hold. Staff will request a status update on this project for the Board. Approximately \$30,000 of the underspend is proposed to be carried forward to the 2026/2027 when the work is likely to take place.

Capital expenses had no variance at \$150,000.

#### **Resolved**

Moved Ian Clark/Lance Hellewell

That the Northern Community Board:

- a) notes the information contained in the report.

Carried

Councillor Tom O'Brien joined the meeting at 6.18pm.

### 8.2 Garston BBQ project update

**Record No: R/26/4/108736**

Report presented by Community partnership leader, Kelly Tagg.

The Board provided feedback on the equipment to be installed as part of the Garston BBQ project.

The Board's preference was for Option 1 at a cost of \$51,000. The benefit to this option was that the project could be funded solely by the Better Off funding grant without having to use local reserves.

A discussion about whether or not to add the coin-operated barbeque option with the Board noting staff comments that these were prone to vandalism and instead requested staff determine if a donation box could be installed at the site instead.

The colour chosen for the barbeque shelter is to be green.

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**Resolved**

Moved Carolyn Smith/Amanda Reedy

That the Northern Community Board:

- a) notes the information contained in the report and notes their preference is Option 1 at the cost of \$51,000 (GST exclusive) and includes the following equipment:
  - urban electric contour double barbeque (wheelchair accessible) in steel grey or stainless steel
  - universal shelter – four post shelter (3m x 3m) option
  - to be installed on a concrete pad
  - electrical works

Carried

**8.3 Community board reporting**

**Record No: R/26/3/108346**

Community partnership leader, Kelly Tagg, read out a letter of thanks from Pam Naylor, who expressed her gratitude to the Board for her recent community service award presentation.

Mrs Tagg also advised that the Rural Women New Zealand Forestry Scheme (Southland) received their presentation on the same day. Council released press-releases for both events and the Rural Women award had been picked up by several local newspapers.

The Board was advised that the “Christmas” flags displayed on street lights throughout the Northern community board area have reached their end of life and the Board discussed replacement options. The Board showed a preference for Options one and four and staff will enquire if there is an additional cost if two options were printed. If there is, the Board will go with Option one only. Staff is to investigate funding options and prepare a report for the Board next meeting. Initial cost estimates are \$2,927.00 for 17 flags.

Mrs Tagg mentioned promoting the sustainable funding workshop being hosted by Community Trust South on Wednesday 22 April 2026, to help with practical tips to access funding to achieve strategies.

With regards to the Lumsden Information Centre project, staff are to provide a current status update on this project. The Board expressed concern about the delays to the project and the current state of the building.

Mrs Tagg proposed a formal meeting be held on 4 May 2026, ahead of the scheduled workshop on the same day, to consider the Community Facilities Contracts renewals in a Public excluded meeting.

**Resolved**

Moved Lance Hellewell/Carolyn Smith

That the Northern Community Board:

- a) notes the information contained in the report
- b) receives the report titled “Community board reporting”
- c) **agreed to hold an Extraordinary meeting on Monday, 4 May 2026 at 6pm at the Lumsden Memorial Hall, 8 Meadow Street Lumsden, to be followed by the scheduled workshop.**

Carried

Staff recommendations were moved with changes as **indicated**.

## 8.4 Councillor update

**Record No: R/26/3/108355**

Councillor Tom O’Brien spoke to his report.

This report is to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 28 January 2026 to 25 March 2026.

Cr O’Brien attended the Finance and Assurance meeting held on 30 June 2026 and the following points were emphasized:

- the accounting firm Deloitte was appointed by Council for auditing purposes with a focus on outcomes from “requests for service” as key performance indicators. Five risks were highlighted; three were classified as “moderate” with inconsistencies in the inputting of “request for service” and two identified risks were in “low” category relating to inconsistencies in triaging stormwater issues.
- the quarterly risk management for Emergency Management Southland is constrained by low capacity currently. The recent October 2025 event exposed vulnerabilities with lessons learned, for example, inconsistent messaging added to the burden. Cr O’Brien mentioned there is a new manager in place at Emergency Management Southland.

Deputy chair, Lance Hellewell pointed out the reliance of radio when internet communication is unavailable.

Chair Tither queried if the trading hours had reduced to 9am until 10pm with regards to the Alcohol Policy deliberations.

### **Resolved**

Moved Amanda Reedy/Lance Hellewell

That the Northern Community Board:

- a) notes the information contained in the report.

Carried

## **8.5 Chairperson's Report**

**Record No: R/26/4/109251**

Chair, Greg Tither spoke to his report.

Chair Tither mentioned an opportunity was missed for a group photo at Pam Naylor's community service award ceremony as approximately 65 people were present.

Chair Tither also advised of recent discussions at the Chairs meeting around the tender process for the Community Facilities contracts for mowing, gardening and spraying. The Board will receive a report on this item at its 4 May 2026 meeting.

Amanda Reedy enquired if there was available budget to fix footpaths from the swimming pool to the school as well as the kindergarten and the Lumsden Playcentre for parents and grandparents pushing prams. The kindergarten has been extended to Helena Street with a carpark to it on Pluto Road and there are no footpaths on Pluto Road for the Lumsden Playcentre. The Board will ascertain whether there is existing funds in the budget for this.

Mrs Smith mentioned the streets lights were on during the day in the main street (Diana Street) in Lumsden, and it was believed to be an issue with the controller. The provider was working on rectifying this situation as a "request for service" was lodged by a resident.

### **Resolved**

Moved Chair Greg Tither/Carolyn Smith

That the Northern Community Board:

- a) notes the information contained in the report.

Carried

The meeting closed at 7.06pm

Confirmed on 4 May 2026

Signed

