



# Agenda

## Waihōpai Toetoe Community Board

Tuesday, 28 April 2026, 7pm  
Memorial Hall Wyndham, 44 Balaclava Street, Wyndham



Chairperson  
Deputy chairperson  
Members

Pam Yorke  
Emily Butters  
Denise Fodie  
Fiona McCabe  
Melanie McIntyre  
George Stevenson  
Andrea Straith  
Councillor Julie Keast

# What is important to us?

Our strategic framework is a big picture of what Council is planning to achieve for our communities in the next three years.

## Council vision

Together, with our people, for our future. It's our Southland!

## Council mission

Working together for a better Southland.

## Our focus is

### Strategic priorities



**Connected and resilient communities** - we collaboratively engage with our partners and communities, along with investing in agile and sustainable practices, to support a vibrant and thriving Southland.



**Ease of doing business** - we transform the customer experience through partnership, technology and continuous improvement.



**Providing equity** - we enable all residents to be able to access the same services and tools as part of a fair society.



**Robust infrastructure** - we deliver innovative and sustainable community focused infrastructure and facilities for the future



**Thinking strategically and innovatively** - we look for solutions outside of the norm and are not afraid to do something that we have not done before, and we think long-term about the solutions we are providing, while having the flexibility and agility to change direction as necessary.

## Our goals for the LTP 2024-2034 are

### Outcomes



**Social** - communities that are connected and have an affordable and attractive lifestyle.



**Environmental** - communities committed to the protection of our land and water.



**Cultural** - communities with a sense of belonging for all.



**Economic** - communities with the infrastructure to grow.



## Community board terms of reference

|                              |  |
|------------------------------|--|
| TYPE OF COMMITTEE            | Community board (board)  |
| RESPONSIBLE TO               | Boards are responsible to Council<br><br>Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).  |
| SUBCOMMITTEES                | Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.  |
| MEMBERSHIP                   | Ōreti and Waihōpai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council.<br><br>The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.  |
| FREQUENCY OF MEETINGS        | Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.  |
| QUORUM                       | Not less than four members   |
| THE ROLE OF COMMUNITY BOARDS | Governance<br><br>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).<br><br>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.<br><br>Roles outlined in the Local Government Act 2002 <ul style="list-style-type: none"> <li>• appoint a chairperson and deputy chairperson</li> <li>• represent, and act as an advocate for, the interests of its community</li> <li>• consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board</li> <li>• maintain an overview of services provided by the territorial authority within the community</li> <li>• prepare an annual submission to the territorial authority for expenditure within the community</li> <li>• communicate with community organisations and special interest groups within the community</li> <li>• undertake any other responsibilities that are delegated to it by the territorial authority.</li> </ul> |

## Additional roles of boards

### **Community wellbeing**

- a) promote the social, economic, environmental and cultural well-being of local communities
- b) monitor the overall well-being of local communities.

### **Community leadership**

- a) to provide leadership to local communities on the strategic issues and opportunities that they face
- b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities
- c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes
- d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities
- e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations.

### **Engagement and relationships**

- a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community.

### **Advocacy**

- a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest
- b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for District Activities if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally).
- c) Providing comment (through the chairperson) to assist the chief executive on making a decision on any objections received on temporary road closures or temporary prohibition of traffic.

### **Local activities**

For local activities

- a) recommend to Council levels of service and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process
- b) recommend to Council rates, user charges and fees to fund local activities
- c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000
- d) recommend to Council or a relevant committee unbudgeted capital expenditure
- e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service
- f) support the development of local management plans (for subsequent recommendation to Council) where required by statute or in support of the district plan, or other plans for reserves, harbours, or other community facilities, except where these powers:
  - a) have been delegated to Council staff
  - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
  - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- g) for the Fiordland Community Board in relation to Te Anau Airport and for the Stewart Island/Rakiura Community board in relation to Stewart Island Electricity Supply Authority (SIESA) these board's role is to:
  - recommend levels of service and annual budget to Council or relevant committee
  - monitor the performance and delivery of the service.

### **Environmental management and spatial planning**

- a) provide comment on resource consent applications referred to the community board for comment
- b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District
- c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback
- d) provide input into regulatory activities not otherwise specified above, where process allows

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|             | <ul style="list-style-type: none"> <li>e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on</li> <li>f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.</li> </ul>   |
| DELEGATIONS | <p>In exercising the delegations the boards will operate within:</p> <ul style="list-style-type: none"> <li>a) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>b) the needs of the local communities</li> <li>c) the approved budgets for the activity.</li> </ul> <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers (Local Government Act 2002 section 53).</p> <p><b>Community wellbeing</b></p> <ul style="list-style-type: none"> <li>a) develop local strategies to improve areas of wellbeing (where a need has been identified)</li> <li>b) to develop local community outcomes that reflect the desired goals for their community or place.</li> </ul> <p><b>Community board plans</b></p> <ul style="list-style-type: none"> <li>a) Regularly review and update the community board plan to keep the plan relevant.</li> </ul> <p><b>Decisions on locally funded assets and services</b></p> <ul style="list-style-type: none"> <li>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</li> <li>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</li> </ul> <p><b>Unbudgeted expenditure</b></p> <ul style="list-style-type: none"> <li>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</li> <li>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</li> <li>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</li> </ul> <p><b>Leases and licenses</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <ul style="list-style-type: none"> <li>a) accept the highest tenders for rentals more than \$10,000</li> <li>b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ul> |

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|                       | <p><b>Community spaces and roads</b></p> <ul style="list-style-type: none"> <li>a) authority to decide upon requests from the community, regarding names of open local spaces and the placement of structures and commemorative plaques.</li> <li>b) authority to decide on the name of public roads, private roads and rights of way</li> </ul> <p><b>Community assistance</b></p> <ul style="list-style-type: none"> <li>a) establish a system for prioritising allocations, based on criteria provided by Council</li> <li>b) grant funds from the Community Partnership Fund</li> <li>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</li> </ul> <p><b>Northern Southland development fund</b></p> <ul style="list-style-type: none"> <li>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</li> </ul>  |
| LIMITS TO DELEGATIONS | <p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters that are not delegated</b></p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> <li>a) make a rate or bylaw</li> <li>b) acquire, hold or dispose of property</li> <li>c) direct, appoint, suspend or remove staff</li> <li>d) engage or enter into contracts and agreements and financial commitments</li> <li>e) institute an action for recovery of any amount</li> <li>f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.</li> </ul> |
| CONTACT WITH MEDIA    | <p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies</p>   |

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|             | <p>on behalf of Council on matters outside of the board's delegations.</p> <p>The executive leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>  |
| REPORTING   | <p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>  |
| DEFINITIONS | <p><b>District activities include:</b></p> <ul style="list-style-type: none"> <li>a) community leadership at a district level (including district community grants)</li> <li>b) wastewater</li> <li>c) waste services</li> <li>d) water supply</li> <li>e) stormwater</li> <li>f) district <b>funded</b> open spaces (parks and reserves)</li> <li>g) roading</li> <li>h) district community services (library services, cemeteries, community housing and heritage/culture)</li> <li>i) district community facilities (public toilets, library buildings, offices and amenity buildings)</li> <li>j) environmental services (building services, resource management, environmental health, animal services, emergency management)</li> <li>k) corporate support services</li> </ul> <p><b>Local activities include:</b></p> <ul style="list-style-type: none"> <li>a) community leadership at a local board level (including local community grants)</li> <li>b) local community facilities (halls, community centres and other amenity buildings) within Council's activity management plans for community facilities</li> <li>c) water facilities (boat ramps, wharves, jetties and harbour facilities)</li> <li>d) locally <b>funded</b> open spaces (parks and reserves, playgrounds and streetscapes)</li> <li>e) parking limits, footpaths and streetlights</li> <li>f) Te Anau/Manapouri Airport (for the Fiordland Community Board)</li> <li>g) Stewart Island Electricity Supply Authority (SIESA) (for the Stewart Island/Rakiura Community Board)</li> </ul> <p><b>Levels of service</b> is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset</p> |

management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.

**Preferential allocation** is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.

**Approved budget** for the financial year comprises the base budget approved by Council through the Long Term Plan or Annual Plan, along with any adjustments formally approved during the year for unbudgeted expenditure, forecasting changes and carry forwards by those with delegated authority.

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1 Opening

The chair will open the meeting.

2 Apologies

At the close of the agenda no apologies had been received.

3 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

4 Conflict of interest

Community Board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a board member and any private or other external interest they might have.

5 Additional agenda items

Any additions to the agenda must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

6 Confirmation of minutes

[Minutes](#) of the Waihōpai Toetoe Community Board Meeting held on 24 February 2026.

7 Public participation

Requests to speak should be made by midday of the day before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732 .

8 Reports

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9 Public excluded reports

Exclusion of the public 103

9.1 Community facilities contracts 103

10 Closure

The chair will close the meeting.

Summary of reports

|     | Report name  | Purpose  | Report type | Page |
|-----|--|--|-------------|------|
| 8.1 | Unbudgeted expenditure request - for interpretation panels and a grant to the Wyndham District Historical Society for construction of a kiosk at Menzies Ferry | The purpose of this report is to seek approval for unbudgeted expenditure for interpretation panels and a grant to the Wyndham and Districts Historical Society towards construction of a kiosk at Menzies Ferry.  | Decision    | 21   |
| 8.2 | Appointment to the Wyndham and Districts Historical Society Committee  | The purpose of this report is for the community board to appoint a representative to the Wyndham and Districts and Historical Society Committee.   | Decision    | 27   |
| 8.3 | Appointments to organisations - Hokonui Community-Led Health table   | The purpose of this report is for the community board to appoint a representative to the Hokonui Community-Led Health table (the table).   | Decision    | 31   |
| 8.4 | Financial review for period ended 28 February 2026   | The purpose of this report is to review the Waihōpai Toetoe Community Board financial information for the period ended 28 February 2026 (contained within attachment A).   | Information | 69   |
| 8.5 | Community board reporting  | The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.   | Information | 77   |
| 8.6 | Chairperson's Report   | The purpose of this report is for the chair to update the board on activities they have been involved with since the previous meeting.<br><br>Board members are also able to provide an update on any recent events and issues of relevance and interest to the community board. | Information | 91   |

|     |                   |  |             |    |
|-----|-------------------|--|-------------|----|
| 8.7 | Councillor update | This report is to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 28 January 2026 to 25 March 2026. | Information | 93 |
|-----|-------------------|--|-------------|----|



# Minutes

## Waihōpai Toetoe Community Board

Tuesday, 24 February 2026, 7pm.

Memorial Hall Wyndham, 44 Balaclava Street, Wyndham

### PRESENT

|                    |  |
|--------------------|--|
| Chairperson        | Pam Yorke  |
| Deputy chairperson | Emily Butters  |
| Members            | Denise Fodie<br>Fiona McCabe<br>Melanie McIntyre<br>George Stevenson<br>Andrea Straith<br>Councillor Julie Keast |

### IN ATTENDANCE

|                              |              |
|------------------------------|--------------|
| Councillor Paul Duffy        |              |
| Committee advisor            | Fiona Dunlop |
| Community partnership leader | Karen Purdue |

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1 Opening

Chair Yorke opened the meeting and welcomed those present.

2 Apologies

There were no apologies.

3 Leave of absence

There were no requests for leave of absence.

4 Conflict of interest

There were no conflicts of interest declared.

5 Additional Agenda items

There were no additional agenda items.

6 Confirmation of minutes

Resolved

Moved Cr Julie Keast/ Andrea Straith

That the Waihōpai Toetoe Community Board confirms the minutes of the meeting held on 16 December 2025 as a true and correct record of that meeting.

Carried

7 Public participation

There was no public participation.

Reports

8.1 Wyndham camping ground - unbudgeted expenditure request

Record No: R/26/2/4824

Report presented by Community partnership leader, Karen Purdue.

The purpose of the report was for the board to recommend to Council for unbudgeted expenditure to assist with the cost of reopening the camping ground be approved, and also to approve unbudgeted expenditure for the operational costs of the camping ground for 2025/2026 and 2026/2027 as well as decreasing the project budget for project P-11222 for 2026/2027 from \$75,000 to \$45,000.

Resolved

Moved Andrea Straith/Emily Butters

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as some importance based on Council's Significance and Engagement Policy. The assessed level of significance indicates that the community is kept informed of the decisions made in this report, rather than engaged prior to this decision being made.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves unbudgeted expenditure in 2025/2026 for operational expenditure relating to the running of the camping ground of \$4,470 to be funded from any income earned during the year with any shortfall to be funded from the Waihōpai Toetoe Community Board reserve.
- e) recommends to Council to include in the Annual Plan for 2026/2027 operational expenditure relating to the running of the camping ground of \$15,072 to be funded by the additional rental income earned during the year.
- f) recommends to Council to approve unbudgeted expenditure in 2025/2026 for P-11222 (Wyndham Camping Ground – Construction) of \$30,000 to be funded by the Waihōpai Toetoe Parks and Reserves Capital Fund Reserve.
- g) recommends to Council to reduce the project P-11222 Wyndham Camping Ground – Construction in the annual plan for 2026/2027 from \$75,000 to \$45,000.

Carried

## 8.2 Community board reporting

Record No: R/26/2/4366

Report presented by Community partnership leader, Karen Purdue.

The purpose of the report was to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Resolved

Moved Emily Butters/Fiona McCabe

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.

Carried

### 8.3 Councillor update

Record No: R/26/1/3008

Councillor Keast presented the councillor update to the Board.

The purpose of the report was to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 13 November 2025 to 28 January 2026.

Resolved

Moved Cr Julie Keast/Emily Butters

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.

Carried

### 8.4 Chairperson's report

Record No: R/26/1/1237

Chair Yorke spoke to her report and updated the Board on the following:

Wyndham Camping Ground Update – work to get the camping ground operational again is tracking along, albeit slowly. There has been a lot of interest in the camping ground, with Crank Up, Menzies College Reunion and the upcoming Wyndham Rugby Club Centenary

Roundabout State Highway 1 – Edendale - There has been no traction on the weeds in the planting areas at the Edendale State Highway 1 intersection. This is main highway and it isn't the responsibility of any local business or organisation to look after. Chair Yorke advised that she will be writing to the local Members of Parliament (and other members) to investigate funding maintenance as part of long-term planning.

Stormwater work has commenced in Wyndham which is of big dollar value. The site is being controlled by traffic lights for traffic management.

Work is being undertaken on playgrounds around concepts for the Tokanui and Wyndham. There have been site meetings, particularly around reducing the size at Wyndham. Currently chasing up the Pétanque concept.

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Chair Yorke shared a thank you email from Gay Munro regarding maintenance work undertaken at the Gorge Road Domain. Mrs Munro asked that thanks be passed onto the Council team for their efforts.

Resolved

Moved Chair Pam Yorke/Andrea Straith

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.
- b) Agrees that the Chair writes to local Members of Parliament Penny Simmonds and Joseph Mooney (including the Minister for the South Island, Member of Parliament for Te Tai Tonga, the Prime Minister, Andy Foster and Minister Mark Patterson) expressing concern at the lack of action relating to the weeds in the Edendale State Highway 1 roundabout.

Carried

Staff recommendations were moved with changes as **indicated**.

The meeting closed at 7.55pm.

Confirmed on:

Signed:



# Unbudgeted expenditure request - for interpretation panels and a grant to the Wyndham District Historical Society for construction of a kiosk at Menzies Ferry

Record no: R/26/4/109296

Author: Karen Purdue, Community partnership leader

Approved by: Sam Marshall, Group manager customer and community wellbeing

Report type: Decision

## Purpose

- 1 The purpose of this report is to seek approval for unbudgeted expenditure for interpretation panels and a grant to the Wyndham and Districts Historical Society towards construction of a kiosk at Menzies Ferry.

## Staff recommendations

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being of some importance but not significant based on Council's Significance and Engagement Policy and therefore is not considered significant. The assessed level of significance indicates that the community is kept informed of the decisions made in this report, rather than engaged prior to this decision being made.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to council that they approve unbudgeted expenditure of \$1,660 plus GST for interpretation panels funded from the Menzies Ferry Hall Reserve.
- e) recommends to council that they approve unbudgeted expenditure of \$3,120.45 plus GST for a grant to the Wyndham and Districts Historical Society towards construction of a kiosk at Menzies Ferry funded from the Menzies Ferry Hall Reserve.

## Executive summary

- 2 Staff received a request from the Menzies Ferry Noticeboard Group to look at funding options for interpretation panels and a kiosk on council land beside the Menzies Ferry war memorial.
- 3 An application to construct form was submitted and approved in March 2023 and it was indicated at that time that the Menzies Ferry Hall reserve was a possible funding source for the project.
- 4 As part of the approval, council accepted liability for ongoing maintenance costs.
- 5 It should be noted that the Menzies Ferry Noticeboard Group is a volunteer group and the Wyndham and Districts Historical Society has agreed to be the holder of funds for this community-led project.

- 6 The project entails the construction of a kiosk and production of interpretation panels.
- 7 Staff have received quotes of \$1,660 plus GST for the interpretation panels and \$6,320.45 plus GST for construction of the kiosk, a total of \$7,980.45 plus GST.
- 8 On behalf of the group, the Wyndham and Districts Historical Society applied for, and were successful, in obtaining grants to the value of \$3,200 towards the construction of the kiosk
- 9 Staff are therefore recommending that the balance of \$4,780.45 plus GST be funded from the Menzies Ferry Hall reserve which at 30 June 2025 had a balance of \$9,133 and the forecasted balance is \$9,315 as at 30 June 2026.

### Context

- 10 In 2012, the future of the Menzies Ferry Hall was raised by the Hall Committee as it was rarely used and faced ongoing costs of management and maintenance.
- 11 In due course the Hall Committee determined that there was no justification to retain the property other than the war memorial. A subdivision was undertaken in 2017 to define the war memorial and therefore allow the potential disposal of the hall and the balance of the land.
- 12 In May 2019, community consultation was undertaken via a letter drop to all ratepayers within the Menzies Ferry Hall rating boundary providing an opportunity for objections to the disposal. No objections were received.
- 13 In June 2019 council received a letter from the Menzies Ferry Hall committee that they were in agreement with a proposal to close the Menzies Ferry Hall.
- 14 In 2023, staff received a request from the Menzies Ferry Noticeboard group to look at funding options for interpretation panels and an interpretation kiosk on council land beside the Menzies Ferry war memorial. The intention being to share the history of the Menzies Ferry area for future generations.
- 15 An application to construct form was submitted for the project and approved in March 2023 and it was indicated at that time that the Menzies Ferry Hall reserve was a possible funding source for the project. As part of the approval, council accepted liability for future maintenance costs.
- 16 The Menzies Ferry Noticeboard Group have collaborated with our communications team to compile the research and design of the interpretation panels and have also contributed volunteer labour towards this project, in conjunction with Menzies College students, who assisted with the concreting of a pathway and general cleanup at the site.
- 17 It should be noted that the Menzies Ferry Noticeboard Group is a volunteer group and the Wyndham and Districts Historical Society has agreed to be the holder of funds for this community-led project.
- 18 Staff have received quotes of \$1,660 plus GST for the interpretation panels and a quote for \$6,320.45 plus GST for construction of the kiosk, a total of \$ 7,980.45 plus GST.
- 19 On behalf of the group, the Wyndham and Districts Historical Society applied for, and were successful, in obtaining grants to the value of \$3,200 towards the construction of the kiosk.
- 20 Staff are therefore recommending that the balance of \$4,780.45 plus GST be funded from the Menzies Ferry Hall reserve which at 30 June 2025 had a balance of \$9,133 and the forecasted balance is \$9,315 as at 30 June 2026.

Discussion

- 21 Staff received an application to construct and a request from the Menzies Ferry Noticeboard group to look at funding options for interpretation panels and an interpretation kiosk in 2023.
- 22 It should be noted that the Menzies Ferry Noticeboard Group is a volunteer group and the Wyndham and Districts Historical Society has agreed to be the holder of funds for this community-led project.
- 23 Staff have received quotes of \$1,660 plus GST for the interpretation panels and a quote for \$6,320.45 plus GST for construction of the kiosk, a total of \$ 7,980.45 plus GST.
- 24 On behalf of the group, the Wyndham and Districts Historical Society applied for, and were successful, in obtaining grants to the value of \$3,200 towards the construction of the kiosk.
- 25 There is no budget available for the work and staff are therefore recommending that the balance of \$4,780.45 plus GST be funded from the Menzies Ferry Hall reserve which at 30 June 2025 had a balance of \$9,133 and the forecasted balance is \$9,315 as at 30 June 2026.

Options

- 26 The following reasonably practicable options have been identified and assessed in this report:

Option 1 – recommend to council unbudgeted expenditure of \$4,780.45 plus GST for interpretation panels and a grant to the Wyndham and Districts Historical Society to construct a kiosk at Menzies Ferry be approved.

Option 2 – do not recommend to council unbudgeted expenditure of \$4,780.45 plus GST for interpretation panels and a grant to the Wyndham and Districts Historical Society to construct a kiosk at Menzies Ferry be approved.

Recommended option:

Option 1 – recommend to council unbudgeted expenditure of \$ 4,780.45 plus GST for interpretation panels and a grant to the Wyndham and Districts Historical Society to construct a kiosk at Menzies Ferry. Option 1 – recommend to council unbudgeted expenditure of \$ 4,780.45 plus GST for interpretation panels and a grant to the Wyndham and Districts Historical Society to construct a kiosk at Menzies Ferry funded from the Menzies Ferry Hall Reserve

| Advantages   | Disadvantages  |
|--|--|
| <ul style="list-style-type: none"> <li>• the history of the Menzies Ferry area will be preserved for future generations</li> <li>• the Menzies Ferry Hall reserve will be used in the Menzies Ferry area.</li> </ul> | <ul style="list-style-type: none"> <li>• there will be less funds available in the reserve.</li> </ul> |

Option 2 – do not recommend to council unbudgeted expenditure of \$ 4,780.45 plus GST for interpretation panels and a grant to the Wyndham and Districts Historical Society to construct a kiosk at Menzies Ferry funded from the Menzies Ferry Hall Reserve

| Advantages   | Disadvantages   |
|--|---|
| <ul style="list-style-type: none"> <li>there will be more funds available in the reserve.</li> </ul> | <ul style="list-style-type: none"> <li>the work will not be completed and there may be a negative response from the Menzies Ferry community</li> <li>the history of the area may not easily be available for future generations.</li> </ul> |

### Legal considerations

- 27 There are no legal considerations.

### Strategic alignment

#### **Strategic direction**

- 28 This work aligns with Councils social, cultural and economic values as outlined in the community resources section of the Long-Term Plan and the Waihōpai Toetoe Community Boards vision of:

- valuing generational continuity
- valuing strong community spirit.

With the outcome of:

- our communities having the opportunity to celebrate their history and heritage
- our community is connected and engaged.

#### **Policy and plan consistency**

- 29 Staff have not identified any inconsistencies with Council’s policies or plans.

### Financial considerations

- 30 Staff have received quotes of \$1,660 plus GST for the interpretation panels and a quote for \$6,320.45 plus GST for construction of the kiosk, a total of \$ 7,980.45 plus GST.
- 31 On behalf of the group, the Wyndham and Districts Historical Society applied for, and were successful, in obtaining grants to the value of \$3,200 towards the construction of the kiosk.
- 32 There is no budget available for the work and staff are therefore recommending that the balance of \$4,780.45 plus GST be funded from the Menzies Ferry Hall reserve which at 30 June 2025 had a balance of \$9,133 and the forecasted balance is \$9,315 as at 30 June 2026.

Significance assessment

- 33 After assessing this against the Significance and Engagement Policy 2024 it is determined to be of some importance (external).

| Level                             | Likelihood of engagement   |
|-----------------------------------|--|
| Some importance or administrative | Council is not likely to carry out any engagement.   |
| Moderate importance               | Council may choose whether it carries out engagement, which may be targeted to directly affected individuals or groups.  |
| Significant                       | Council will engage with directly affected individuals and groups and wider community engagement is likely, unless there are reasons under policy not to.        |
| Critical                          | Council will engage with directly affected individuals and groups and wider community engagement is highly likely, unless there are reasons under policy not to. |

Community views

- 34 Staff are not seeking community views however, it should be noted that the Menzies Ferry Noticeboard group have led this project and have the support of the Wyndham and Districts Historical Society.

Climate change considerations

- 35 There are no climate change considerations relevant to this matter or decision.

Risk and mitigations

- 36 The risk is determined as being minor and it would be about the Community Boards reputational risk if the work did not proceed.

Next steps

- 37 Staff will prepare a report for council.

Attachments

There are no attachments for this report.



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# Appointment to the Wyndham and Districts Historical Society Committee

Record no: R/26/4/109564

Author: Karen Purdue, Community partnership leader

Approved by: Sam Marshall, Group manager customer and community wellbeing

Report type: Decision

---

## Purpose

- 1 The purpose of this report is for the community board to appoint a representative to the Wyndham and Districts and Historical Society Committee.

## Staff recommendations

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being of some importance but not significant based on Council's Significance and Engagement Policy therefore isn't considered significant. On this basis no community engagement is required.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) appoints \_\_\_\_\_ to the Wyndham and Districts Historical Society Committee.

## Executive summary

- 2 The Wyndham and Districts Historical Society operated the Wyndham Museum with collections relating to the wider Wyndham area, including family genealogy, sheep and dairy farming, dairy factories, horse racing, household items and histories of local clubs and societies.
- 3 The chair of the Wyndham and Districts Historical Society, Paul Duffy has invited the Waihōpai Toetoe Community Board to appoint a representative to join the committee.

## Discussion

- 4 The Wyndham and Districts Historical Society operated the Wyndham Museum with collections relating to the wider Wyndham area, including family genealogy, sheep and dairy farming, dairy factories, horse racing, household items and histories of local clubs and societies.
- 5 The museum building was deemed to be a potential earthquake risk and for this reason the museum was permanently closed and subsequently demolished.
- 6 The Society are actively fundraising to establish a new museum on the same site in the future.
- 7 The Historical Society committee is looking for more numbers and have received positive responses from locals keen to join the committee.

8 The chair of the Wyndham and Districts Historical Society, Paul Duffy has invited the Waihōpai Toetoe Community Board to appoint a representative to join the committee.

Options

9 The board is being invited to appoint one member to the table as a representative.

10 The board does not have any obligations so it could also decide not to make an appointment.

Legal considerations

11 There are no legal considerations in relation to this report.

Strategic alignment

**Strategic direction**

12 The objectives of the table align with the community board’s role to represent and act as an advocate for the interests of its community.

**Policy and plan consistency**

13 Staff have not identified any inconsistencies with policies or plans.

Financial considerations

14 No additional remuneration will be received by the appointee.

Significance assessment

15 Staff have assessed this decision as being of some importance, but not significant under Council’s Significance and Engagement Policy and therefore engagement is not required.

| Level                             | Likelihood of engagement   |
|-----------------------------------|--|
| Some importance or administrative | Council is not likely to carry out any engagement.   |
| Moderate importance               | Council may choose whether it carries out engagement, which may be targeted to directly affected individuals or groups.  |
| Significant                       | Council will engage with directly affected individuals and groups and wider community engagement is likely, unless there are reasons under policy not to.        |
| Critical                          | Council will engage with directly affected individuals and groups and wider community engagement is highly likely, unless there are reasons under policy not to. |

Community views

16 Community views have not been sought in relation to this matter or decision.

Climate change considerations

17 There are no climate change considerations relevant to this matter or decision.

---

Risk and mitigations

- 18 There are no significant risks in relation to this matter or decision.

Next steps

- 19 The Wyndham and Districts Historical Society Committee chair will be informed of the decision.

Attachments

There are no attachments for this report.



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## Appointments to organisations - Hokonui Community-Led Health table

Record no: R/26/4/109102

Author: Jayson Trent, Democracy Advisor

Approved by: Vibhuti Chopra, Group manager strategy and partnerships

Report type: Decision

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### Purpose

- 1 The purpose of this report is for the community board to appoint a representative to the Hokonui Community-Led Health table (the table).

### Staff recommendations

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as some importance but is not significant under Council's Significance and Engagement Policy. On this basis no community engagement is required.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) appoints \_\_\_\_\_ to the Hokonui Community-Led Health table.

### Purpose

- 2 The purpose of this report is for the community board to appoint a representative to the Hokonui Community-Led Health table (the table).
- 3 This appointment decision report was left on the table at the meeting on 16 December 2025 and the Board requested further information. Hokonui Community-Led Health were subsequently contacted to provide additional information. This information was circulated to Board members on 26 February 2026 and is included in this report as attachment B.

### Discussion

- 4 The Hokonui Community-Led Health table is a community partnership table that fills the role of a consultation group to provide input on the health needs of the communities within the Hokonui locality area (See Attachment A). It is a partnership formed across iwi, health, social care and community organisations to provide a wide range of perspectives. The contributions of the table are used to inform the development of the Hokonui locality plan.
- 5 The chair of the table, Jo Brand has invited the Waihōpai Toetoe Community Board to appoint a representative to join the table for the 2025-2028 triennium.

6 Following the Boards decision on 16 December 2025, for the report to be left on the table, staff approached Hokonui Community-Led Health for further information, including an overview of the programme, the work to date and outcomes achieved (attachment B).

7 The requested information has been provided, and the report is presented again for the Boards consideration.

Options

8 The board is being invited to appoint one member to the table as a representative.

9 The board does not have any obligations so it could also decide not to make an appointment.

Legal considerations

10 There are no legal considerations in relation to this report.

Strategic alignment

**Strategic direction**

11 The objectives of the table align with the community board’s role to represent and act as an advocate for the interests of its community.

**Policy and plan consistency**

12 Staff have not identified any inconsistencies with policies or plans.

Financial considerations

13 No additional remuneration will be received by the appointee.

Significance assessment

14 Staff have assessed this decision as being of some importance, but not significant under Council’s Significance and Engagement Policy and therefore engagement is not required.

|                                   |  |
|-----------------------------------|--|
| Level                             | Likelihood of engagement   |
| Some importance or administrative | Council is not likely to carry out any engagement.   |
| Moderate importance               | Council may choose whether it carries out engagement, which may be targeted to directly affected individuals or groups.  |
| Significant                       | Council will engage with directly affected individuals and groups and wider community engagement is likely, unless there are reasons under policy not to.        |
| Critical                          | Council will engage with directly affected individuals and groups and wider community engagement is highly likely, unless there are reasons under policy not to. |

Community views

15 Community views have not been sought in relation to this matter or decision.

Climate change considerations

16 There are no climate change considerations relevant to this matter or decision.

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Risk and mitigations

- 17 There are no significant risks in relation to this matter or decision.

Next steps

- 18 The Hokonui Community-Led Health chair will be informed of the decision.

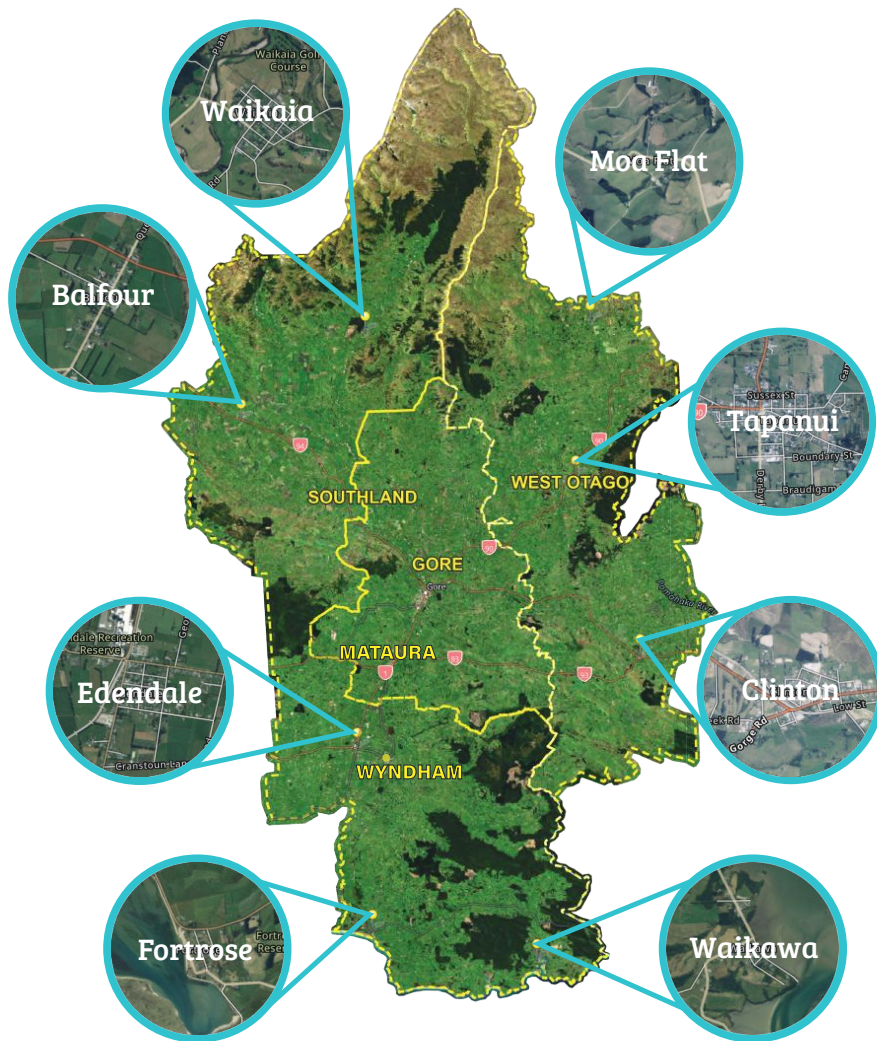
Attachments

- A Hokonui locality area [↓](#)
- B HCLH Report and Slideshow - Merged - Additional Information for Waihōpai Toetoe Community Board appointment decision [↓](#)



## Who is in our community?

Hokonui Locality Community-Led Health includes all of the Gore District and parts of Southland and West Otago. This visual highlights towns near our boundary, but everyone within this wider Gore District is included in our health and wellbeing community.



For more information visit [hokonuilocality.nz](http://hokonuilocality.nz)



## Hokonui Community-Led Health

# Working Together for Community Health and Hauora in Hokonui

*Community Voice. Local Action. Lasting Impact.*

### Introduction

Over the past two years, Hokonui Locality, which subsequently evolved into Hokonui Community-Led Health (HCLH), has demonstrated what’s possible when a community takes the lead in shaping its own health and hauora. The programme has been fully operational since Dec 2023, originally funded through Te Whatu Ora.

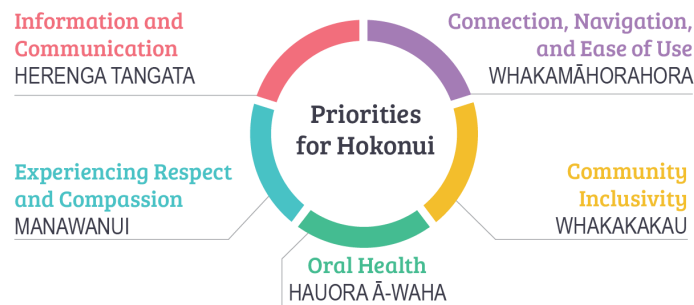
Built on iwi-led partnerships and a shared belief in local voice and action, HCLH has delivered tangible, measurable improvements across the wider Gore District/Hokonui region. The programme is managed and chaired by Hokonui Rūnanga within a strong community partnership. It aligns health service delivery with local priorities identified by our community, strengthening hauora across a population of ~24,000 people. The HCLH Table provides oversight and makes key decisions about local HCLH initiatives. Members represent key local health, social service, iwi, and community organisations. The programme is delivered by a Programme Manager and an Executive Comms Assistant.

Outcomes of an independent evaluation and community survey completed in 2025 show positive shifts in community confidence, connection, and wellbeing. While we acknowledge that not all changes in survey results can be directly attributed to our work, the findings suggest that HCLH has played a key role in influencing positive trends through authentic engagement, targeted programmes, and strong local collaboration.

As we look ahead, HCLH is building on this strong foundation – continuing to grow our partnerships, advocate for equitable access to care, and empower community-led solutions that strengthen hauora across Hokonui.

### Collaborating to Deliver Impact

In 2023 we asked our community what it needed – and listened carefully. Five key priorities were subsequently identified that would shape our mahi, turning partnerships into action to meet community needs:



Our work fell into three broad areas:

- Supporting other agencies and groups in extending the reach of their health and wellbeing activities.
- Influencing service delivery to address community needs.
- Delivering targeted initiatives to address identified gaps within the community.

We listened to what our community told us, responded with initiatives that met real needs, and worked together to make a lasting difference – through the delivery of real outputs.

### Impact of HCLH Initiatives by Priority Area

#### Oral Health

One of our most significant achievements has been the Adult Oral Health Programme, delivered through Gore Health's Birch Lane dental clinic. The programme has provided free urgent dental care for working community members who face financial barriers to accessing treatment. During the 18 months it has been operational:

- Eligibility criteria has been established and the programme promoted across the community.
- Over 70 local adults have received free urgent or essential dental treatment.
- Treatment has been made available for people who are working but unable to afford care, helping them remain in the workforce, relieving pain, and improving quality of individual and family life.

One participant described the programme as providing “Life-changing dental care – the best dental experience of my life.”

This initiative demonstrates how local partnerships can reduce barriers and create equity in access to essential care.

#### Building Respect and Compassion

The Manaakitanga Customer Service Mastery Programme has enhanced the quality of service and care across the wider Gore district:

- 43 frontline health and community workers completed training in empathy, communication, and teamwork.
- A flexible, comprehensive, bespoke programme provides face-to-face workshops, plus group and individual online sessions.
- Participants report stronger connections with clients, improved confidence, and greater professional pride.

This programme strengthens trust and compassion across local health and social services – ensuring people are met with kindness and respect when they need it most. One participant said “I realised that coming here [*name of organisation*] could be the worst day of their lives. How I greet them and how I listen and how I support them can make all the difference.”

#### Community Inclusivity

Through the Hokonui Hauora Fund, HCLH has supported over 20 local projects, reaching around 4,000 people.

Small grants of up to \$1,000 have enabled a wide range of initiatives – from cultural celebrations to fitness sessions, family fun days, markets, and workshops. These projects foster connection, resilience, and belonging – vital ingredients for building a community's physical and mental health.

The fund has demonstrated that small grants and straightforward application processes can get new events off the ground and enable more whānau to participate in free activities.

#### Connection, Navigation and Ease of Use

HCLH played a key role in shaping the Comprehensive Primary Care Team (CPCT) model in partnership with Gore's primary health services.

This collaborative approach ensured that local needs inform service design, improving coordination and navigation between health and social care providers for whānau in Hokonui.

Additional initiatives within the Connection, Navigation and Ease of Use priority include:

- Partnering with the National Bowel Screening Programme to increase local participation through personal engagement and follow-up.
- Establishing a monthly Meth Whānau Support Wānanga, creating a safe space for families affected by meth use to connect, share experiences, and access ongoing support.
- Enabling delivery of Te Mana o Te Hā – a hands-on vape/smoke free science showcase for students and whānau in local high schools.

#### **Information and Communication**

HCLH provides regular local media articles and updates on social media platforms to keep the community connected to local services. This includes:

- Providing information on new services, programmes and activities.
- Raising awareness of existing services and how to access them (eg community calendars for seniors, Christmas opening hours for health providers, AED device locations).
- Making health messaging simple and clear so people can understand it easily.

Our approach demonstrates how small time investments can make a big difference in connecting people to services, and to each other, in a simple, effective way.

#### **Listening to Our Community: Evaluation Findings and Impact**

In early 2025, HCLH commissioned Dr. Delwyn Goodrick to complete an external evaluation to assess the implementation process and outcomes of HCLH. The evaluation focused on how the model has been put into practice and the contribution it has made towards intended objectives.

Following a series of comprehensive interviews and a community survey Dr Goodrick concluded that HCLH has “Demonstrated credible contributions to improving access, equity, and compassionate care.” Her findings affirmed that HCLH’s flexible, partnership-driven model has laid the groundwork for long-term improvements in health and wellbeing – grounded in community voice, local leadership, and innovation. Evaluation findings identified positive shifts in community confidence, connection, health, and wellbeing.

These findings were further supported by the results of a corresponding Hokonui community survey which found that:

- 75% reported feeling good about their lives.
- The majority expressed satisfaction with local services.
- Key challenges remain in access to GPs, specialists, and dental care – areas that continue to guide our advocacy and programme development.

These results provide strong evidence that HCLH listened to its community, responded with initiatives that met real needs, and worked together to make a lasting difference. HCLH has demonstrated what is possible when a community is trusted and enabled to take the lead in shaping its own wellbeing in ways that make sense through:

- Genuine local, evidence-based decision-making by investing in local leadership and building on partnerships.
- Authentic collaboration and accountability for local solutions to local problems.
- Maximising community capability to drive change.
- Designing bespoke initiatives, addressing gaps, and advocating for relevant, equitable service delivery.
- Delivering tangible, measurable outputs.
- Reducing barriers and creating equity in access to essential care.

## Looking Ahead: Our Next Chapter

The results of our evaluation and community survey tell a clear story – HCLH’s locally designed, partnership-based action is making a difference. However, we also know there are still some challenges, particularly regarding access to GPs, specialists, and dental care.

As we move toward 2026 and beyond, our focus will be on:

- Building on proven success in oral health, the Manaakitanga programme (as a commercial model), and community grants.
- Expanding local partnerships to improve access to care and reduce inequities.
- Deepening community engagement, ensuring local voices continue to shape priorities.
- Advocating for equitable access to care.
- Empowering community-led solutions that strengthen hauora across Hokonui.
- Continuing to strengthen local leadership and maximise collective impact.
- Strengthening sustainability, and exploring long-term funding and resource-sharing models.

**We see a future where every person in Hokonui feels connected, supported, and empowered to live well.**

## Voices of Leadership

### Jo Brand, HCLH Chair:

“Our work shows what’s possible when local voices shape local solutions. We’ve achieved meaningful change through genuine partnership – from oral health to inclusivity and care, with mana. When you ask the community what they need and listen to what they tell you, great things can happen.”

### Ceri Macleod, HCLH Manager:

“We’re really proud of what’s been achieved so far. Our community has decided its own priorities and influenced service delivery across the region. The next chapter is about deepening these connections and ensuring our momentum continues.”

## Conclusion

Hokonui Community-Led Health continues to demonstrate the value of investing in local leadership, authentic collaboration, and community capability. By listening carefully and responding authentically, HCLH continues to close the gap between what our community needs and services provided.

Our work over the past two years shows that sustainable change is possible when people are empowered to design and deliver solutions that work for them. HCLH is well-positioned to build on these successes and drive a healthier, more connected future for all who call Hokonui home. We continue to explore opportunities for additional long-term funding.

**We’re demonstrating what’s possible when a community is enabled to take the lead in shaping its own health and hauora.**

## Contact Us

### Ceri Macleod

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### Jo Brand

Hokonui Community-Led Health Chair  
021 585 994  
[jo.brand@hokonuirunanga.org.nz](mailto:jo.brand@hokonuirunanga.org.nz)

[www.hokonuilocality.nz](http://www.hokonuilocality.nz)

November 2025

Scan the QR code to explore our 2025 evaluation report and survey results:





**HOKONUI**  
Community-Led Health



# Working Together for Community Health and Hauora in Hokonui

*Community Voice. Local Action. Lasting Impact.*

*Image: Southland Hug A Rig  
Supported by a Hokonui Hauora Grant*

# Working in Partnership to Support Our Community

*Building connections to improve health and wellbeing across the wider Gore district*

Hokonui Community-Led Health (HCLH) works with health, social service, iwi, and community organisations. Guided by Hokonui Rūnanga, partnerships are culturally grounded and community-focused, aligning services with local priorities and strengthening hauora across the wider Gore/Hokonui district (24,000 people).



# Our Partners Include:



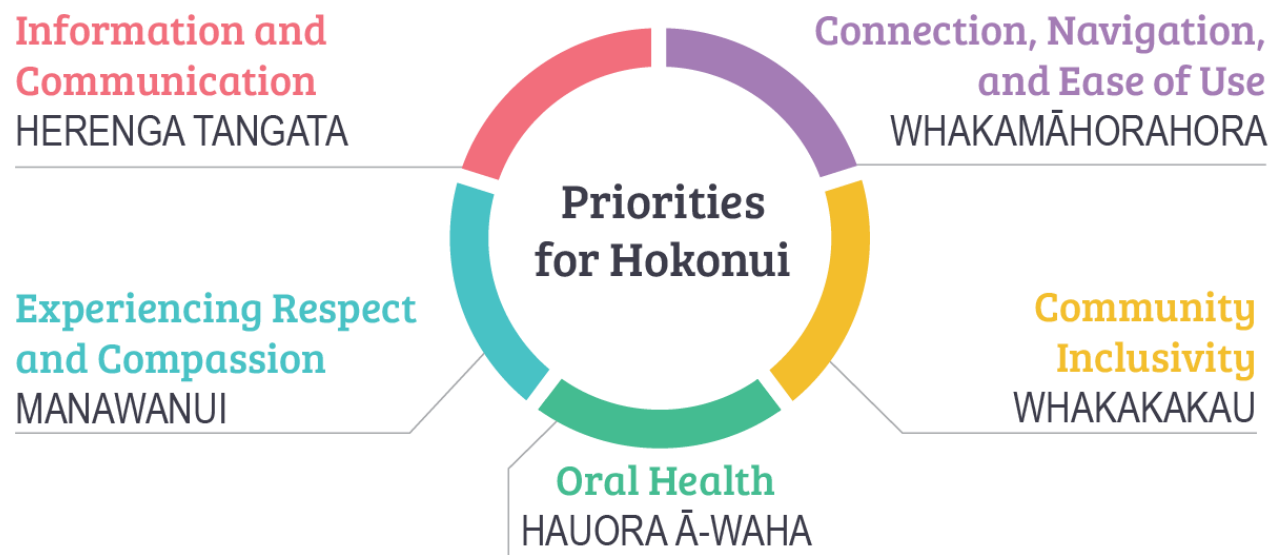
**Time for Change Te Hurihanga**  
Southern Mental Health  
and Addictions Network



These and other local voices comprise the Hokonui Community-Led Health Table, who provide oversight and make key decisions about local HCLH initiatives. The programme is delivered by a Programme Manager and an Executive Comms Assistant.

# Five Priorities from the 2023 Survey

*In 2023 we used the findings of a comprehensive community survey to shape 5 priorities:*



# Collaborating to Deliver Impact

*Turning partnerships into action to meet community needs*

We listened carefully to the voice of our community and responded authentically by:

**Supporting other agencies and groups in extending the reach of their health and wellbeing activities.**



**Influencing service delivery to address community needs.**



**Delivering targeted initiatives to address identified gaps within the community.**



In 2025, we again asked our community for their views on wellbeing and local health services. We also commissioned an independent evaluation to help us understand what difference we had made and where we needed to head in the future.

**Got a minute?  
We want to hear from you!**

If you live in the wider Gore District, we'd love to hear your thoughts on:  
**Your health. Your wellbeing. Your community.**

**HOKONUI**  
Community-Led Health

For more information visit [hokonuilocality.nz](https://hokonuilocality.nz)

Images by: Freepik

**SCAN ME**  
WIN 1 of 6  
\$250 PREZZY CARDS!

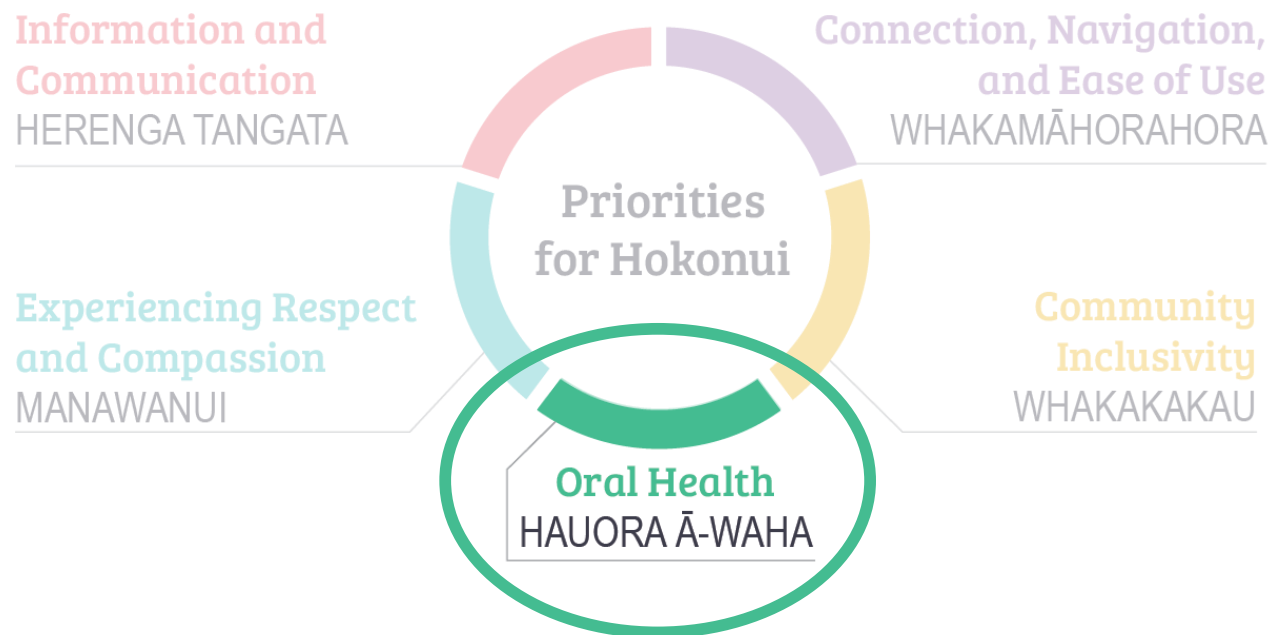
**HOKONUI**  
Community-Led Health

**AUGUST 2025**

**Evaluation of Hokonui  
Community-Led Health**

**The following slides reflect these findings and provide a summary of HCLH activities and impact over the last two years, mapped against each of our original priority areas:**

# Oral Health



## Adult Oral Health Programme

*Enabled the delivery of free urgent dental care for working community members who faced financial barriers to accessing treatment.*

### Impact:

- Treatment provided to 70+ people, improving oral health and overall wellbeing.
- Relieved pain and helped participants stay in the workforce.
- Improved quality of life for participants and their families.



 HOKONUI  
Community-Led Health



**Struggling with dental costs?**

**We can help fund urgent and immediate dental treatment for residents in the wider Gore District through our referral process.**

**Learn more to see if you qualify!**

***“Life-changing dental care – the best dental experience of my life.”*** – Participant

## Requirements to Receive Free Dental Care

- ✓ Ineligible for WINZ \$1,000 dental grant
- ✓ Are working but struggling to afford treatment
- ✓ Have little savings or extra income
- ✓ Have an urgent dental issue affecting daily life
- ✓ Live in the wider Gore District
- ✓ Are 18+ and a NZ citizen, permanent resident, or 2-year visa holder

*“I haven’t had a good experience with dentists over my life. And, I was a bit nervous about going in, especially knowing that I wasn’t paying. I wondered about the care I would get. But, it was absolutely brilliant.”*

*– Male, recipient of oral health programme*

*“I’ve had bad experiences with dentists so I wouldn’t go. [But with this] everything was explained. The entire process was shared with me. I knew what I was in for and the steps and stages. I was cared for.”*

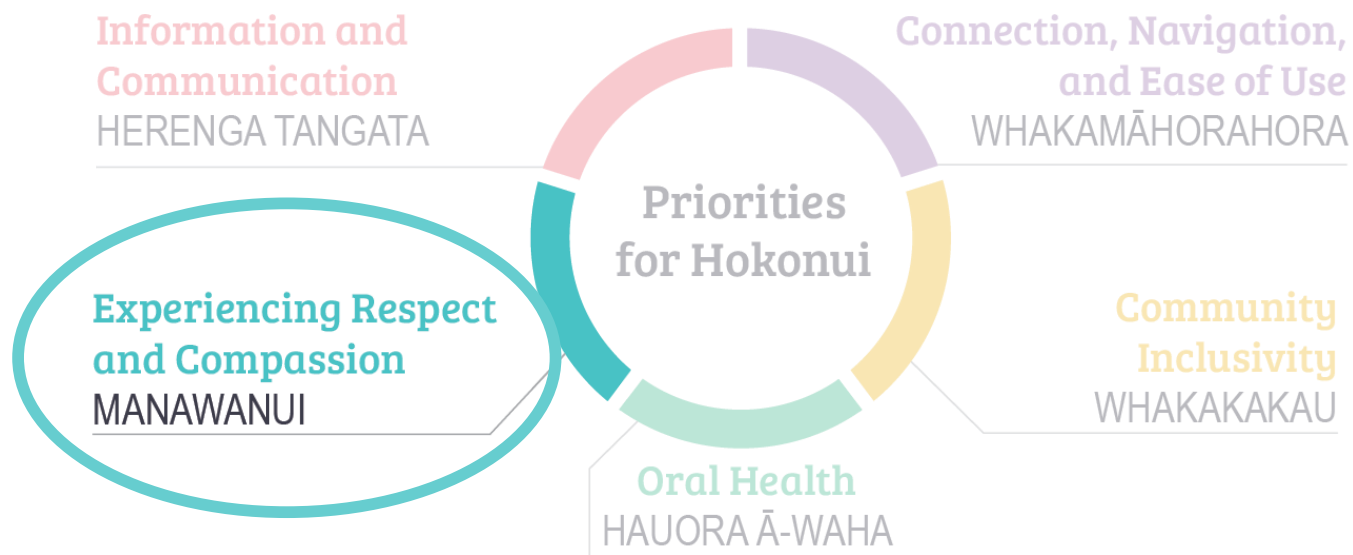
*– Female, recipient of oral health programme*

*“I know there may be dental services available, but I put my kids before me as it is so expensive. I need a dentist as I am in pain quite often when I eat. I just eat soft things now.”*

*– Community resident, 2025 survey*

*Why it’s still needed!*

# Experiencing Respect and Compassion



## Manaakitanga Customer Service Mastery Programme

*Developed and delivered a comprehensive skills programme for frontline staff, enhancing teamwork, communication, self-awareness and empathy.*

### Impact:

- 43 graduates improved teamwork, client care, and confidence.
- Built trust, compassion, and respect in local services.





Manaakitanga Graduates  
(cohort #3)

***“Every single person grew in ways they probably don’t even recognise.”***

*– Group manager for one of the cohorts*

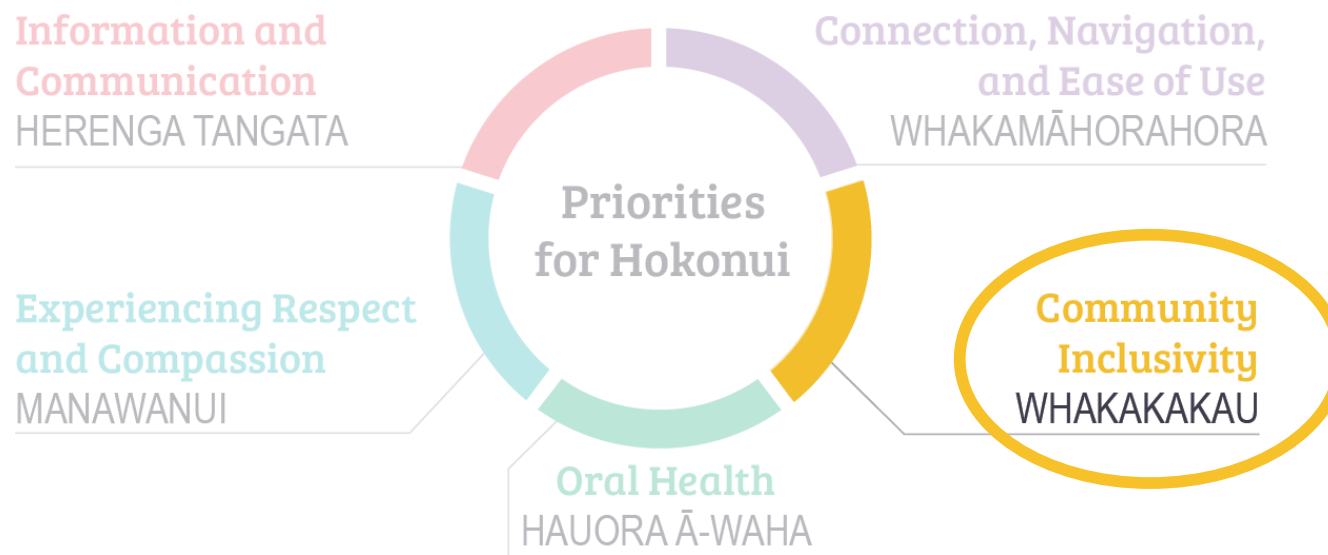
***“I realised that coming here [name of organisation] could be the worst day of their lives. How I greet them and how I listen and how I support them can make all the difference.”***

*– Manaakitanga Graduate*

***“The one-off training session here and there is quickly forgotten. Having this over a period of time really gets into our skin, helping us each session to critically reflect on the way we support our clients, and what more we can do.”***

*– Manaakitanga Graduate*

# Community Inclusivity



## Hokonui Hauora Fund

*Small grants to local groups, supporting community-led health and wellbeing events locally, helping people connect, participate, and thrive.*

**Impact:** 20+ grants delivered to date. Events and activities reached around 4,000 people.



**HOKONUI**  
Community-Led Health

Got an idea for a community event?  
We are offering up to \$1000

SCAN ME!

Need ideas?  
See what we've funded under 'Our Impact' at [hokonuilocality.nz](http://hokonuilocality.nz)

[hokonuilocality.nz/our-programmes](http://hokonuilocality.nz/our-programmes)

**“Funding allowed it to be a free event... more people engaged.”** – Grant Recipient



*“Without the grant, the ability to offer free resources would have been limited...Not being able to supply that free resource for families... would mean some families may have not attended. Families knew they could come and have fun and connect with others without having to be spending lots of money.”*

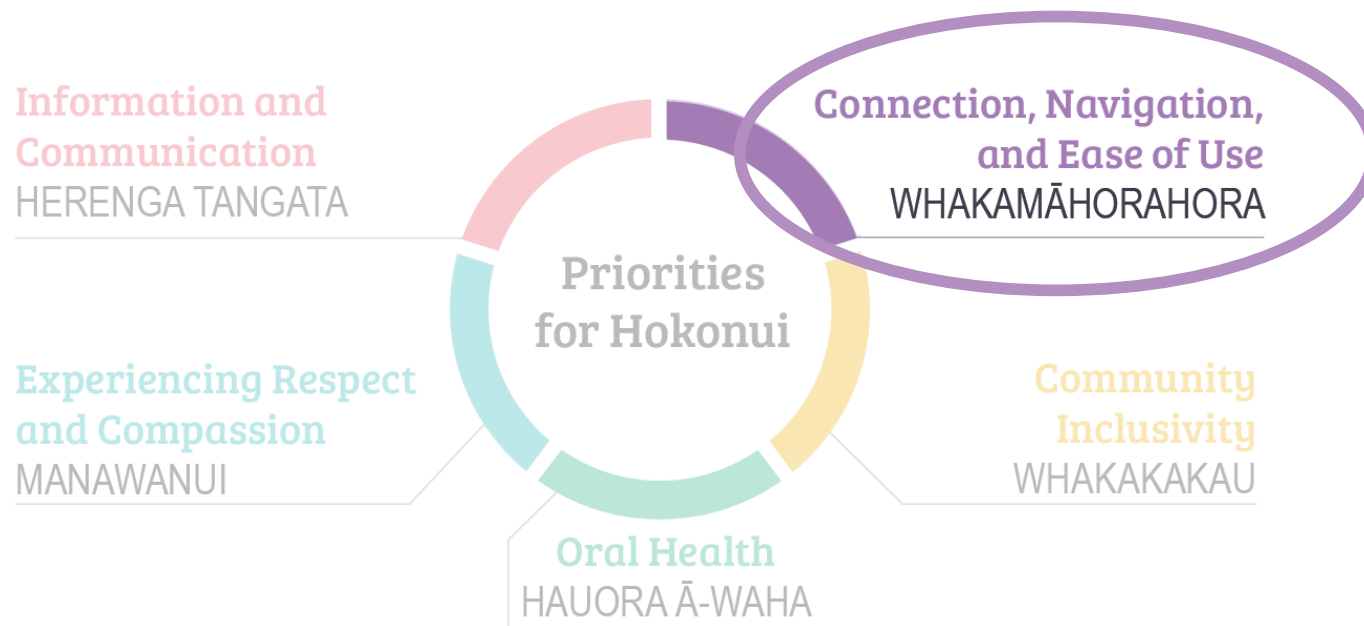
*– Grant Recipient*

*“It was easy to fill in and didn’t take long. That is a blessing – I’m used to really lengthy forms and processes. I made a mistake in completing it, but Ceri [the manager] got straight back to me and we sorted it.”*

*– Grant Recipient*



# Connection, Navigation and Ease of Use



## Comprehensive Primary Care Team (CPCT)

*Co-designed CPCT roles with local health providers, combining clinical and community expertise to deliver holistic, coordinated care.*

### Impact:

- Expanded home-based support and improved care coordination.
- Relieved pressure on General Practices.

## The CPCT Approach

Strong Community Partnerships

Holistic Wrap-around Support

Local Knowledge & Culturally Responsive Care

Prevention and Early Intervention

Clinical + Non-clinical Expertise



***“CPCT has been a game changer.”***

*– Gore Health CEO*

## National Bowel Cancer Screening Programme

*Partnered as volunteers to promote bowel screening through face-to-face engagement and follow-up when funding was withdrawn, boosting participation.*

**Impact:** Boosted kit returns among Māori and Pacific communities.

**“We would not have had the response without Hokonui.”**

*– NBSP Programme Manager*



## Meth Whānau Support Wānanga

*Established a community-led support wānanga that provides a safe space for whānau to connect, share experiences, and access ongoing support.*

**Impact:** Regular connections established. The group continues locally, ensuring sustained support for families affected by meth use.

**“A safe space for people to get support and guidance.”**

– Community Member

If you feel it's all a bit of a METH, join us for a chat and find support among those who understand what you're going through.



**HOKONUI**  
Community-Led Health

PRESENTS

### MONTHLY WALK-INS

#### COME FOR A CUPPA

A supportive, non-judgmental community space for families assisting those battling meth addiction.

Visit  
**hokonuilocality.nz**  
for times and locations in Gore

## Te Mana o Te Hā Roadshow

*Enabled delivery of a hands-on vape/smoke free science showcase for students and whānau in local high schools.*

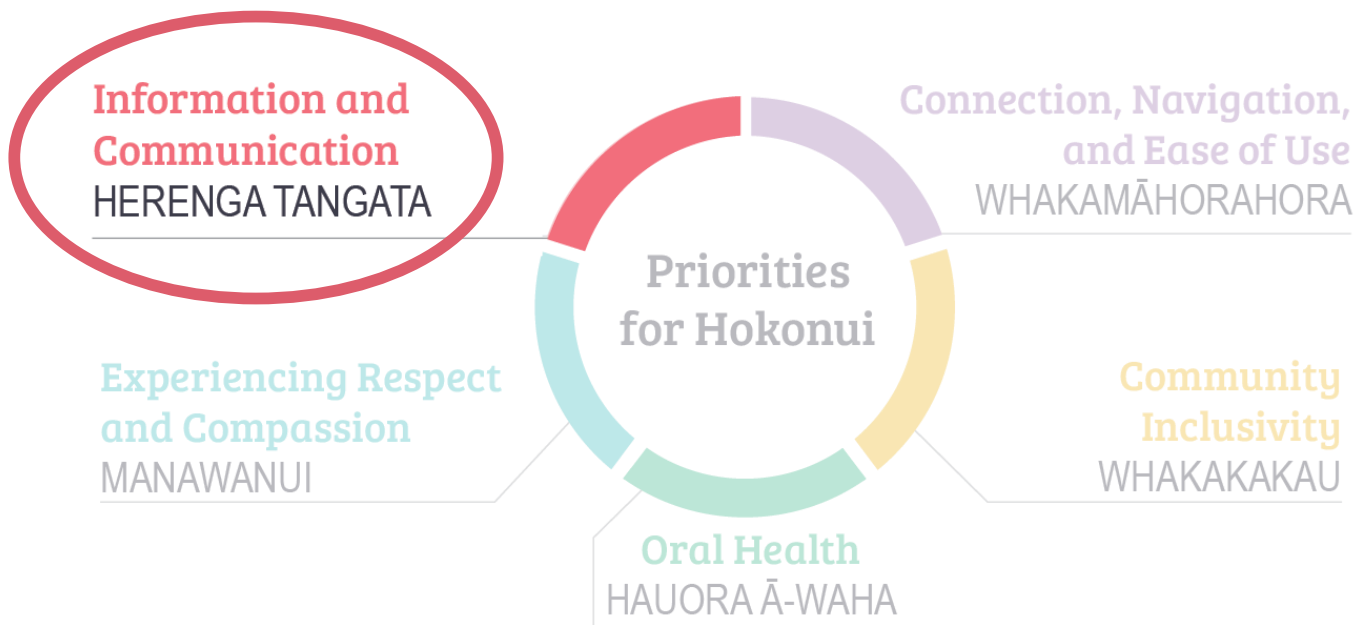
**Impact:** Proactive, realistic messaging to targeted age cohorts in an area with higher prevalence of smoking and vaping.

*“It was sobering for our ākonga... to be able to see first-hand the dangers of vaping... lives could certainly have been saved through the experience”*

*– St Peter's College DP*



# Information and Communication



## Information and Communication

Providing regular local media articles and updates on social media platforms to keep the community connected to local services.

### Impact:

Our community knows what services are available and how to access them.

| Hokonui Seniors Guide  |  |  | Thursday 23 October - Wednesday 5 November  |  |  |
|--|--|--|---|--|--|
| <p><b>Scams and fraud</b> can affect anyone at any time, so being aware of what to look for and knowing what to do is important to protect yourself and your family.</p> <p><b>Top tips:</b> 1. Avoid clicking on links in texts or emails from unknown sources</p> <p>2. Log out of accounts and profiles after using them.</p> <p>To report scams, contact NZ Police: Phone 105 OR report online at <a href="https://www.police.govt.nz">105.polic.govt.nz</a></p>                                     |  |  | <p><b>Thursday 23 October</b><br/> <b>Mataura Walking Group</b><br/>                     9:30am   The Bunker<br/>                     Jenni: 027 778 3332</p> <p><b>Fit 4 Function</b><br/>                     10:30am   \$6   NRG Gym<br/>                     03 208 6165</p> <p><b>Gore and District Senior Citizens Lunch</b><br/>                     12 noon   \$12<br/>                     Senior Citizens Rooms</p>                                 | <p><b>Friday 24 October</b><br/> <b>AquaFit</b><br/>                     9:00am   \$6.50 / Free over 80<br/>                     Gore Aquatics Centre</p> <p><b>Gore RSA lunch</b><br/>                     11:30am   \$15</p> <p><b>RSA Snooker</b> 1:00pm   Free   Ladies Welcome<br/>                     Gore RSA</p> <p><b>Mataura Senior Citizens House</b> 1:30pm   Senior Citizens Room</p>                          | <p><b>Saturday 25 October</b><br/> <b>Scrabble Saturdays</b><br/>                     10:00am - 1:00pm<br/>                     Gore Library</p> |
| <p><b>Monday 27 October</b><br/> <b>Labour Day</b><br/>                     No activities available</p>  | <p><b>Tuesday 28 October</b><br/> <b>Gore and Districts Walking Group: Town Walk</b><br/>                     9:30am - 10:30am<br/>                     Jenni: 027 778 3332</p> <p><b>Croquet</b><br/>                     1:00pm - 3:00pm<br/>                     Gore Croquet Club</p> <p><b>Craftemooon Tea</b><br/>                     Upstairs Gore Library<br/>                     1:00pm - 3:00pm</p> <p><b>Senior Citizens Cards</b><br/>                     1:30pm - 4:00pm   Gore Senior Citizens Club Rooms</p> | <p><b>Wednesday 29 October</b><br/> <b>Pakeke Lions Recycling Centre</b><br/>                     7:30am - 12 noon<br/>                     117 Hokonui Drive Gore<br/>                     Mataura</p> <p><b>Menz Shed</b> 9:00am   Next to Taylor Auto, Mataura   021 231 3740</p> <p><b>RSA Snooker</b> 12:30pm   Free<br/>                     Gore RSA</p>                      | <p><b>Thursday 30 October</b><br/> <b>Mataura Walking Group</b><br/>                     9:30am   The Bunker<br/>                     Jenni: 027 778 3332</p> <p><b>Reading Revolution</b><br/>                     10:00am   Gore Library</p> <p><b>Fit 4 Function</b><br/>                     10:30am   \$6   NRG Gym<br/>                     03 208 6165</p> <p><b>Gore and District Senior Citizens Lunch</b>   12 noon   \$12 Senior Citizens Room</p> | <p><b>Friday 31 October</b><br/> <b>AquaFit</b><br/>                     9:00am   \$6.50 / Free over 80<br/>                     Gore Aquatics Centre</p> <p><b>Gore RSA lunch</b><br/>                     11:30am   \$15</p> <p><b>RSA Snooker</b> 1:00pm   Free   Ladies Welcome<br/>                     Gore RSA</p> <p><b>Mataura Senior Citizens House</b><br/>                     1:30pm   Senior Citizens Room</p> | <p><b>Saturday 1 November</b><br/> <b>Scrabble Saturdays</b><br/>                     10:00am - 1:00pm<br/>                     Gore Library</p> |
| <p><b>Monday 3 November</b><br/> <b>AquaFit</b><br/>                     9:00am   \$6.50 / Free over 80<br/>                     Gore Aquatics Centre</p> <p><b>Awarua Whānau Services</b></p> <p><b>Free Clinic</b><br/>                     10:00am - 2:00pm   140 Chariton Road, Gore</p> <p><b>Device Dilemmas</b><br/>                     2:00pm - 3:00pm   Mataura Library   Booking: Nicole</p> <p><b>GenConnect Tech Assistance</b><br/>                     3:30pm - 5:00pm   Gore Library</p> | <p><b>Tuesday 4 November</b><br/> <b>Gore and Districts Walking Group: Town Walk</b><br/>                     9:30am - 10:30am<br/>                     Jenni: 027 778 3332</p> <p><b>Croquet</b><br/>                     1:00pm - 3:00pm<br/>                     Gore Croquet Club</p> <p><b>Senior Citizens Cards</b><br/>                     1:30pm - 4:00pm   Gore Senior Citizens Club Rooms</p>   | <p><b>Wednesday 5 November</b><br/> <b>Pakeke Lions Recycling Centre</b><br/>                     7:30am - 12 noon<br/>                     117 Hokonui Drive Gore</p> <p><b>Mataura Menz Shed</b><br/>                     9:00am   Next to Taylor Auto, Mataura   021 231 3740</p> <p><b>Snooker</b><br/>                     12:30pm   Free<br/>                     Gore RSA</p> | <p><b>Contact us:</b> If you would like to chat about being included in the calendar or give feedback email <b>Roxy van Zyl</b> Ready for Living Project Lead <a href="mailto:rvanzyl@goredc.govt.nz">rvanzyl@goredc.govt.nz</a> or call <b>021 198 0480</b></p>  |  |  |

*“The calendar, supported by HCLH, is a life-changing tool that helps combat loneliness.”*

– Ready for Living Project Lead

# Information and Communication

## Empowering your whānau: Finding the right care together



**Self Care**

Health tips & resources at [healthify.nz](https://www.healthify.nz)

- Managing coughs, colds, and flu
- Addressing fever symptoms
- Treating minor injuries
- Caring for skin issues



**Pharmacy**

Inquire with your pharmacist for advice

- Prescription Management
- Medication
- Vaccinations (Covid-19 & flu shots)
- Consultations



**Healthline**  
**0800 611 116**

Free health guidance & information available 24/7

- Staffed by trained professionals, including nurses, paramedics, and health advisers.



**General Practitioner Medical Centre**

Appointment - in person or virtual

- Feeling unwell
- High fevers & rashes
- Long term care
- All vaccinations
- Injuries



**Ka Ora Telecare**  
**0800 252 672**

Phone and video consultations

- Ideal for those who are unenrolled or cannot visit a general practitioner.
- **Service hours:** Weekdays: 5 PM to 8 AM (evening and overnight), Weekends & Public Holidays: 24 hours.

For more information, please visit the link below or scan the QR code.

[kaora.co.nz/app/](https://kaora.co.nz/app/)





**Hospital**

Accident and Emergency

- Severe injury
- Chest pain
- Difficulty Breathing
- Severe bleeding
- Severe Pain
- High fever and severe illness



**Emergency Ambulance**

Call 111 in an emergency

- Chest pain
- Difficulty Breathing
- Severe bleeding
- Severe Pain



**Mental health helpline**  
**1737**

Free call or text any time for support from a trained counsellor

- Maintaining Mental Health
- Managing Stress and Anxiety
- Self-Care Strategies
- Coping Mechanisms
- Professional Support

For more information, please visit the link below or scan the QR code.

[mentalhealth.org.nz/helplines](https://mentalhealth.org.nz/helplines)





**Alcohol & Drug Helpline**  
**0800 787 797**

Free call any time for support from a trained counsellor.

- Personalised support
- Withdrawal management
- Preventive Techniques & Strategies
- Professional Support

Sources: <https://www.countiesmanukau.health.nz/>  
Icon credits: Freepik

Signposting our community to existing services.

# Information and Communication

Regular updates in community publications, right from the start.



Localities are a new approach to health and wellbeing, putting you and our community's voice at the centre of health delivery.

**A year ago, we asked you what was needed to achieve health and happiness in Hokonui. This is what you told us:**

**Information and Communication**  
HERENGA TANGATA

"Publish more health tips to prevent illness occurring. Where can we go to find the right help?"

**Experiencing Respect and Compassion**  
MANAWANUI

"Treat me well, don't shame me, treat all of me. Help us feel we are being listened to."

**Connection, Navigation, and Ease of Use**  
WHAKAMĀHORAHORA

"It's too complicated, health is so stressful to understand, where can I find what I need?"

**Community Inclusivity**  
WHAKAKAKAU

"Our community is no longer connected, we need to come back together."



**Oral Health**  
HAUORA Ā-WAHA

"Get rid of the long waiting lists for oral health, I have to travel to another province, I can't afford the dentist."

Examples of feedback from our 2022 health and happiness survey.

## ACTIONS TO WATCH FOR IN 2024

| WHAKAKAKAU<br>Community Inclusivity  | WHAKAMĀHORAHORA<br>Connection, Navigation, and Ease of Use   | HERENGA TANGATA<br>Information and Communication   | HAUORA Ā-WAHA<br>Oral Health   | MANAWANUI<br>Experiencing Respect and Compassion   |
|--|--|--|--|--|
| <ul style="list-style-type: none"> <li>Researching a new community events fund.</li> </ul> | <ul style="list-style-type: none"> <li>Three brand new roles created to support whānau on their health journey.</li> </ul> | <ul style="list-style-type: none"> <li>Monthly Ensign promotion and information campaign to be established.</li> </ul> | <ul style="list-style-type: none"> <li>Community Dentist position created.</li> <li>Waitlist Clinics to be established.</li> </ul> | <ul style="list-style-type: none"> <li>Front of house specialised 'Southland Training' Programme to be established.</li> </ul> |



### Health in your community

Health and wellbeing services are being delivered differently for people in the wider Gore District and those who travel from nearby areas to receive treatment here.

A new approach is being trialled to ensure our communities receive the healthcare they need, through a prototype called Localities. The Hokonui Locality is one of 12 prototypes in New Zealand working to ensure that service providers know what our community and whānau need to ensure people stay well.

Recent changes to the health reform process means that the Locality model is no longer being rolled out beyond the 12 prototypes – giving the Hokonui Locality a unique opportunity to make a real difference for our community.

The Hokonui Locality partnership has been established with iwi, health, social care, and community organisations, working with the Ngai Tahu/Māori Partnership Board and Health New Zealand/Te Whatu Ora. Our focus is on much more than health services. We know that a whole range of different things can impact a person's wellbeing. Our focus is on achieving pae ora (healthy futures) for whānau, by improving the environment people live in, how they live, and the opportunities they have to thrive, provide for their families, and contribute to their communities.

Hokonui Locality priorities are set by locals for locals and shape delivery of a range of services that work together to improve health and happiness in our region.

The Hokonui Locality has put a number of actions in place to ensure we are meeting the health and wellbeing needs of our community:

| PRIORITY  | IMMEDIATE ACTIONS   | LATEST DEVELOPMENTS  |
|---|---|--|
| <b>MANAWANUI</b><br>Experiencing Respect and Compassion           | Development and delivery of a training programme for front of house staff in the health sector.       | This new training programme is focused on the shape of our community and will encourage respect and compassion in a mana-enhancing manner. The programme is due to commence mid-2024.  |
| <b>WHAKAMĀHORAHORA</b><br>Connection, Navigation, and Ease of Use | Assisting with new local positions to support whānau and our wider community on their health journey. | Clinical and non-clinical roles will be funded through the Comprehensive Primary Care team (CPCT) initiative. They will focus on needs for our community through the three local general practices. A separate Kaiāwhina role will be created to support Māori needing help engaging with the health system. |
| <b>HAUORA Ā-WAHA</b><br>Oral Health                               | Targeting urgent dental needs where access is difficult physically or financially.                    | We have purchased vital equipment and are identifying and prioritising urgent dental care in our community. We are also helping those struggling with dental care through a new community fund. A new part-time community dentist has been appointed through CPCT.   |
| <b>WHAKAKAKAU</b><br>Community Inclusivity                        | Helping our communities feel connected and be more resilient.   | A new fund is now available for community-led activities that improve the social, physical, mental, emotional, and spiritual wellbeing of the Hokonui community. This fund is now live. For more information see <a href="http://www.hokonuilocality.nz">www.hokonuilocality.nz</a> and click on 'Apply'.    |
| <b>HERENGA TANGATA</b><br>Information and Communication           | Information campaigns to keep our community informed and up to date.                                  | Regular Ensign articles and updates on social media platforms help keep our community connected to local services.   |

### Meet the team



**Ceri Macleod**

Ceri manages the Hokonui Locality prototype. She works with a governance board to ensure the community's voice is being heard and its needs are being met. She works alongside key local partners responsible for delivering health and wellbeing services to create and help support better connections, with the aim of lifting the health outcomes of our community. Ceri is new to the position and is looking forward to meeting the challenges of this role. "I love that we have an opportunity to make sure our community's voice is not only heard, but listened to. We can put actions in place that meet real need – and that's exciting. As a prototype Locality we can really push the boundaries to make sure our families and whānau get the health and wellbeing services they need, when they need it."



**Tegan Ramage**

Tegan is the executive communication assistant. She is responsible for creating and delivering engaging information about the Hokonui Locality and its kaupapa. Tegan has an exceptional ability to convey this information in a clear and concise manner through social media platforms, and using other forms of media to share important and necessary information with her local community. "I believe that through sharing information and keeping our community well informed we can share our aspirations for the Hokonui Locality. It also allows us to hear the voice of our community and align our kaupapa with what is needed. Make sure you connect with our social media pages so we can hear your voice!"



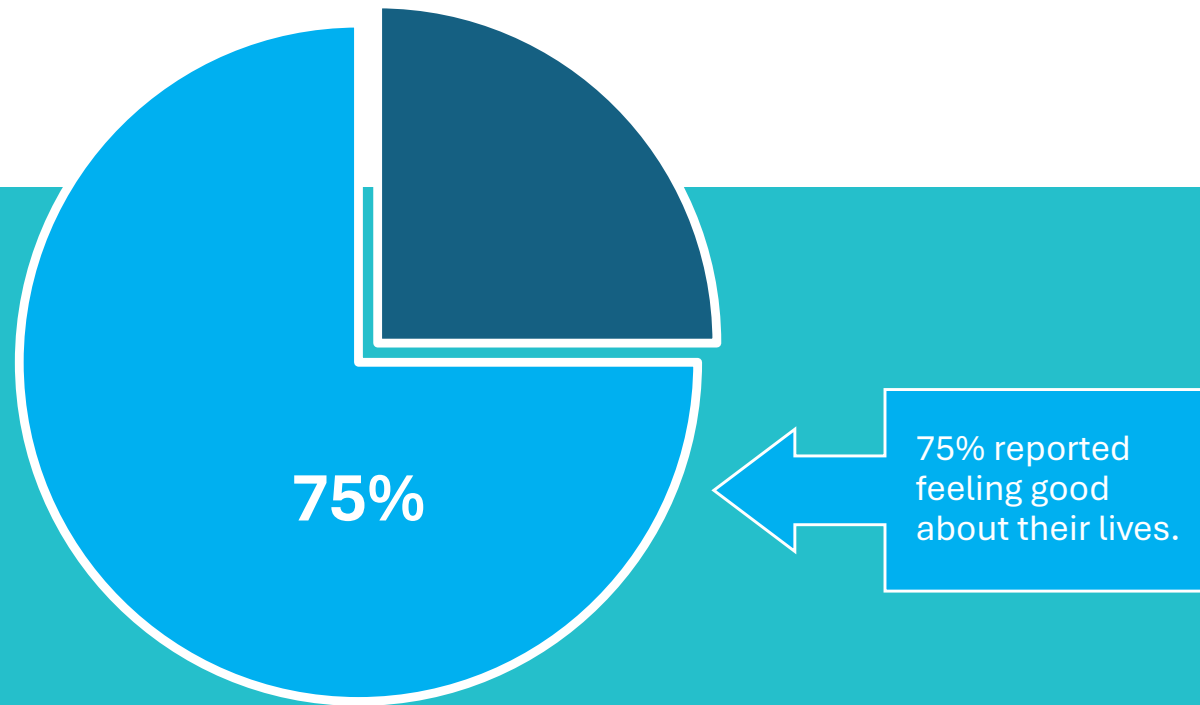
Follow us:



## Listening to Our Community

*Community feedback continues to guide Hokonui Community-Led Health priorities, helping close the gap between needs and services.*

- 225 residents participated in the 2025 community survey.
- The majority expressed satisfaction with local services.
- Ongoing challenges: Access to GPs, specialists, and dental care.



## Independent Evaluation Findings

*Independent evaluator Dr. Delwyn Goodrick concluded that Hokonui Community-Led Health has “demonstrated credible contributions to improving access, equity, and compassionate care.”*

- Evaluation confirmed positive shifts in community confidence, connection, health, and wellbeing.
- Highlights how local decision-making, authentic collaboration, and accountability drive genuine change.



## Our Lasting Impact



We're demonstrating what's possible when a community is enabled to take the lead in shaping its own health and wellbeing by:

- Genuine local, evidence-based decision-making and investment in leadership.
- Maximising community capability to drive change.
- Designing bespoke initiatives that meet gaps and advocate for equity.
- Delivering tangible, measurable results.

## Contact us

### Ceri Macleod

Hokonui Community-Led Health Manager

021 243 6088

[ceri.macleod@hokonuirunanga.org.nz](mailto:ceri.macleod@hokonuirunanga.org.nz)

### Jo Brand

Hokonui Community-Led Health Chair

021 585 994

[jo.brand@hokonuirunanga.org.nz](mailto:jo.brand@hokonuirunanga.org.nz)

### Follow us:



Hokonui Community-Led Health



[hokonuicommunityledhealth](https://www.instagram.com/hokonuicommunityledhealth)

Scan the QR to Explore Our  
2025 Report & Survey Results



[hokonuilocality.nz](http://hokonuilocality.nz)



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## Financial review for period ended 28 February 2026

Record no: R/26/4/109453

Author: Nicole Taylor, Finance development co-ordinator

Approved by: Anne Robson, Group manager finance and assurance

Report type: Information

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### Purpose

- 1 The purpose of this report is to review the Waihōpai Toetoe Community Board financial information for the period ended 28 February 2026 (contained within attachment A).

### Staff recommendations

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.

### Executive summary

- 2 Attachment A details the board's financial information for the period ending 28 February 2026. The information is prepared on the same basis as the local budget graph included in the two-monthly community board operational report and the detailed financial report for the previous year (30 June 2025) with some additional information. The report:
  - compares actual income, operating expenditure and capital expenditure for 2025/2026 year to date against the current projection
  - shows the original full year budget from the 2025/2026 Annual Plan alongside the updated projection budget, reflecting any Council approved changes made since the plan was adopted
  - outlines the projects scheduled for the year and their status
  - shows projected reserve balances to 30 June 2026 and identifies any financial contributions collected within the board area that are available to be used for qualifying projects.
- 3 This year staff are trialling a simplified report format that focuses on the key information most relevant to the board. Items that were included in previous years but are not part of this review are:
  - financial breakdown by activity and business unit type
  - detailed business unit and account code financial information
  - details of loans.
- 4 If board members have any feedback on the new report format, or if they would like to continue to receive the information noted in paragraph 3, please let staff know and this can be provided separately.

### Attachments

- A Financial review for period ended 28 February 2026 - Waihōpai Toetoe [↓](#)



# Waihōpai Toetoe Community Board

Financial review for the period ended 28 February 2026

Southland District Council  
Te Rohe Pōtae o Murihiku

PO Box 903  
15 Forth Street  
Invercargill 9840

☎ 0800 732 732  
@ sdc@southlanddc.govt.nz  
🏠 southlanddc.govt.nz

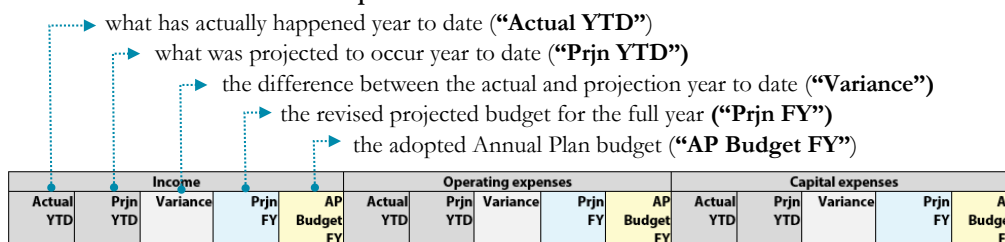
**Introduction**

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| 2. Projects .....                       | 4    |
| 3. Reserves .....                       | 6    |
| 4. Financial contributions.....         | 7    |

This report reviews the community board’s financial information for the period ending 28 February 2026. The information is prepared in the same way as the local budget graph shown in the two-monthly community board operational report, as well as the detailed financial report to 30 June 2025 that was presented at the end of the last financial year.

The report outlines the board’s income, operating and capital spending, and the projected balance of reserves. It also gives an update on the status of board funded projects and lists any financial contributions collected within the board area that are available for qualifying projects.

**The financial statements in this report show:**



**Projection (“Prjn”)** figures include the 2025/2026 Annual Plan budget (“AP Budget FY”) adjusted for:

- expenditure carried forward from the prior year (2024/2025) approved by Council in August 2025
- changes to 2025/2026 budgets approved in December 2025 by community boards as part of the 2026/2027 Annual Plan budget reports and Council as part of the capital programme delivery review
- other unbudgeted expenditure or changes approved by the board or Council during the financial year to the date of the report.

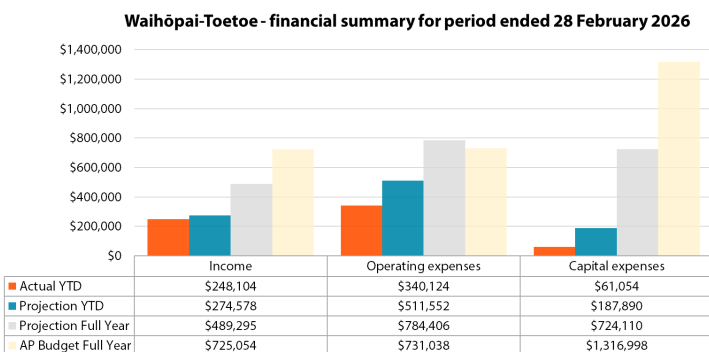
In addition, Council staff are currently preparing an updated forecast of the organisation’s end of year financial results. This forecast will be submitted to Council for approval in April and once approved, will be reflected in the financial information report for the remainder of the year.

“AP Budget FY” data shows the adopted Annual Plan budget for 2025/2026 excluding the projection adjustments noted above.

### 1. Financial overview by activity

The table and graph provides an overview of the financials for the board by activity – showing income, operating expenses and capital expenses. “Total CB” shows the overall financial results for all board activities along with “Actual v Projection (%)” variance. The key reasons for these variances are also detailed.

| Waihōpai Toetoe - sub activity detail for year ended 28 February 2026 |                  |                  |                   |                  |                  |                    |                  |                    |                  |                  |                  |                  |                    |                  |                    |
|---|------------------|------------------|-------------------|------------------|------------------|--------------------|------------------|--------------------|------------------|------------------|------------------|------------------|--------------------|------------------|--------------------|
| Sub activity  | Income           |                  |                   |                  |                  | Operating expenses |                  |                    |                  |                  | Capital expenses |                  |                    |                  |                    |
|   | Act YTD          | Prjn YTD         | Variance          | Prjn FY          | AP Budget FY     | Act YTD            | Prjn YTD         | Variance           | Prjn FY          | AP Budget FY     | Act YTD          | Prjn YTD         | Variance           | Prjn FY          | AP Budget FY       |
| Parks & Reserves  | \$157,768        | \$154,245        | \$3,523           | \$232,077        | \$501,619        | \$205,876          | \$292,600        | (\$86,724)         | \$405,578        | \$415,158        | \$1,660          | \$2,855          | (\$1,195)          | \$140,357        | \$778,500          |
| Footpaths   | \$10,614         | \$12,770         | (\$2,156)         | \$82,773         | \$82,773         | \$15,507           | \$21,999         | (\$6,492)          | \$32,999         | \$32,999         | \$55,001         | \$78,176         | (\$23,175)         | \$476,894        | \$498,718          |
| Halls   | \$42,571         | \$44,507         | (\$1,936)         | \$67,496         | \$67,713         | \$54,032           | \$126,709        | (\$72,677)         | \$214,113        | \$213,076        | -                | \$39,780         | (\$39,780)         | \$39,780         | \$39,780           |
| Other Property  | \$4,041          | \$29,992         | (\$25,951)        | \$44,988         | \$10,967         | \$52,441           | \$51,357         | \$1,084            | \$70,351         | \$9,440          | \$4,393          | \$67,079         | (\$62,686)         | \$67,079         | -                  |
| Community Assist.   | \$27,455         | \$27,409         | \$46              | \$53,478         | \$53,478         | \$10,730           | \$13,232         | (\$2,502)          | \$52,882         | \$52,882         | -                | -                | -                  | -                | -                  |
| Sewerage  | \$5,655          | \$5,655          | -                 | \$8,483          | \$8,504          | \$1,537            | \$5,655          | (\$4,118)          | \$8,483          | \$7,483          | -                | -                | -                  | -                | -                  |
| <b>Total CB</b>   | <b>\$248,104</b> | <b>\$274,578</b> | <b>(\$26,474)</b> | <b>\$489,295</b> | <b>\$725,054</b> | <b>\$340,124</b>   | <b>\$511,552</b> | <b>(\$171,428)</b> | <b>\$784,406</b> | <b>\$731,038</b> | <b>\$61,054</b>  | <b>\$187,890</b> | <b>(\$126,836)</b> | <b>\$724,110</b> | <b>\$1,316,998</b> |
| <b>Variance (%)</b>   |                  |                  | <b>(10%)</b>      |                  |                  |                    |                  | <b>(34%)</b>       |                  |                  |                  |                  | <b>(68%)</b>       |                  |                    |



YTD - year to date; Projection includes approved Annual Plan budget with timing phased + approved unbudgeted expenditure + carry forwards

#### Summary of financial results – year to date (YTD) actual versus projection

**Income** was \$26k (10%) below projection, largely due to timing, as grant income is recognised only once work is completed. This mainly relates to Wyndham Camping Ground grant funding (\$23k) and NZTA/Waka Kotahi footpath funding (\$2k). Lower rental income from the non-operational Wyndham Camping Ground (\$3k under) was offset by higher reserves rental income (\$3k over).

**Operating expenses** were \$171k (34%) below projection, primarily due to projects still in progress, including the Kingswood Bush track reconstruction at Woodlands (\$51k; contract awarded) and the Edendale-Wyndham Hall carpark upgrade (\$61k; not yet started). This was partially offset by the Edendale playground project (\$2k over), as costs are operating while the budget is capital. Further underspends across general maintenance (\$22k), trees and hedges (\$20k), and footpaths (\$4k) reflect lower reactive activity. Insurance (\$6k) and Woodlands septic tank cleaning (\$5k) were also under budget due to phasing and lower actual costs. Storm damage costs have not been included yet as discussions with insurers are ongoing, with the board to be updated once more is known. Community assistance was \$3k under projection, with one community partnership grant round still to occur (\$4k), partly offset by higher miscellaneous grants for Waikawa Hall (\$2k over) and Waikawa Museum (\$2k over, relating to a prior-year payment).

**Capital expenses** were \$127k (68%) below projection, mainly due to timing. Key contributing projects include the Wyndham camping ground project (\$63k; underway), the Tokanui Hall window replacement (\$31k; contract approved), and the Wyndham Hall LED lighting upgrade (\$9k; out to tender). These were partially offset by the Edendale/Wyndham footpath renewals (\$6k over), with costs incurred ahead of the phased budget. Speed feedback signs are \$29k under budget, with works complete but final invoices pending. A further \$3k underspend reflects Edendale Recreation Reserve playground costs recorded as an operating expense rather than capital, partially offset by \$2k of unbudgeted expenditure for an interpretation panel at Menzies Ferry (a separate unbudgeted expenditure report will be presented to the board regarding this).

## 2. Projects

The table details the locally funded projects planned to be undertaken by the board in 2025/2026. It does not include any district funded projects in the board area. It consists of projects from the 2025/2026 Annual Plan, prior year projects carried forward and any additional projects or changes to projects approved by the board during the year. The table details the project status for the period ending 28 February 2026 and actual costs incurred compared to projection as well as the original annual plan budget. It also shows any forecasting changes which will be considered by Council in April 2026.

| Activity         | Business Unit                | Type  | Project code and name<br>(CAMMS+ Fulcrum)  | Status                    | Actual YTD | AP 25/26 FY | Carry forwards | Unbudgeted expenditure | December changes | Projection FY |
|------------------|------------------------------|-------|--|---------------------------|------------|-------------|----------------|------------------------|------------------|---------------|
| Parks & Reserves | Parks & Reserves - EdenWyn   | Capex | P-10761A/P-10761: Edendale Recreational Reserve Playground - Equipment renewal                       | 6. Works Complete         | 2,353      | -           | 2,855          | -                      | -                | 2,855         |
| Parks & Reserves | Parks & Reserves - EdenWyn   | Capex | P-10864A/P-10864: Edendale and Wyndham - Creation of multi-use track                                 | 8. Pushed to Future Year  | -          | 600,000     | -              | -                      | (600,000)        | -             |
| Parks & Reserves | Parks & Reserves - EdenWyn   | Capex | P-11098A/P-11098: Edendale - Proposed dog park   | 8. Pushed to Future Year  | -          | 51,000      | -              | -                      | (51,000)         | -             |
| Parks & Reserves | Parks & Reserves - EdenWyn   | Capex | P-11206B/P-11206: Wyndham Playground - Redevelopment   | 2. Scoping/ Consultations | -          | 76,500      | -              | -                      | -                | 76,500        |
| Parks & Reserves | Parks & Reserves - Woodlands | Capex | P-11117A/P-11117: Woodlands - Interpretation panels  | 1. Off Track/ On Hold     | -          | -           | 10,000         | -                      | -                | 10,000        |
| Parks & Reserves | Parks & Reserves - Tokanui   | Capex | P-10820A/P-10820: Tokanui Rata Park Playground - Equipment Renewal                                   | 4. Procurement Underway   | -          | 51,000      | -              | -                      | -                | 51,000        |
| Parks & Reserves | Parks & Reserves - EdenWyn   | Opex  | FPARK008A/FPARK008A: Wyndham Recreation Reserve and Wildlife Refuge - Development of the master plan | 9. Cancelled              | -          | 15,300      | -              | (15,300)               | -                | -             |
| Parks & Reserves | Parks & Reserves - Woodlands | Opex  | FPARK010A/P-11495: Woodlands - Reconstruction of the track to Kingswood Bush                         | 5. In Physical Delivery   | -          | 51,000      | -              | -                      | -                | 51,000        |
| Footpaths        | Street Works - EdenWyn       | Capex | FFOOT001R/FFOOT001R: Edendale - Wyndham - Footpath renewal programme 2024/2025 to 2026/2027          | 2. Scoping/ Consultations | 5,769      | 376,444     | -              | -                      | -                | 376,444       |
| Footpaths        | Street Works - EdenWyn       | Capex | FFOOT105A/FFOOT105A: Edendale - Speed feedback sign at Ferry Road                                    | 6. Works Complete         | 4,947      | -           | 9,772          | -                      | -                | 9,772         |
| Footpaths        | Street Works - EdenWyn       | Capex | FFOOT106A/FFOOT106A: Wyndham - Speed feedback sign at Ferry Street                                   | 6. Works Complete         | 4,947      | -           | 9,772          | -                      | -                | 9,772         |
| Footpaths        | Street Works - EdenWyn       | Capex | FFOOT108A/FFOOT108A: Wyndham - Speed feedback sign at Wyndham Road                                   | 6. Works Complete         | 4,947      | -           | 9,772          | -                      | -                | 9,772         |
| Footpaths        | Street Works - EdenWyn       | Capex | FFOOT109A/FFOOT109A: Edendale - Speed feedback sign at Seaward Road                                  | 6. Works Complete         | 4,947      | -           | 9,772          | -                      | -                | 9,772         |
| Footpaths        | Street Works - EdenWyn       | Capex | FFOOT112A/FFOOT112A: Wyndham - Speed feedback sign at Wyndham Letterbox Road                         | 6. Works Complete         | 4,947      | -           | 9,772          | -                      | -                | 9,772         |

| Activity       | Business Unit             | Type  | Project code and name<br>(CAMMS+ Fulcrum)  | Status                    | Actual YTD     | AP 25/26 FY      | Carry forwards | Unbudgeted expenditure | December changes | Projection FY  |
|----------------|---------------------------|-------|--|---------------------------|----------------|------------------|----------------|------------------------|------------------|----------------|
| Footpaths      | Street Works - Gorge Road | Capex | FFOOT107A/FFOOT107A: Gorge Road - Speed feedback sign at Gorge Road Invercargill Highway | 9. Cancelled              | -              | 20,000           | -              | -                      | (20,000)         | -              |
| Footpaths      | Street Works - Gorge Road | Capex | FFOOT110A/FFOOT110A: Gorge Road - Speed feedback sign at Tokanui Gorge Road Highway      | 9. Cancelled              | -              | 20,000           | -              | -                      | (20,000)         | -              |
| Footpaths      | Street Works - Woodlands  | Capex | FFOOT001Q/FFOOT001Q: Woodlands - Footpath renewal programme 2024/2025 to 2026/2027       | 2. Scoping/ Consultations | -              | 22,274           | -              | -                      | -                | 22,274         |
| Footpaths      | Street Works - Woodlands  | Capex | FFOOT114A/FFOOT114A: Woodlands - Speed feedback sign at Woodland South Road              | 6. Works Complete         | 4,947          | 20,000           | (10,228)       | -                      | -                | 9,772          |
| Footpaths      | Street Works - Tokanui    | Capex | FFOOT111A/FFOOT111A: Tokanui - Speed feedback sign at Niagara Tokanui Highway            | 6. Works Complete         | 9,776          | 20,000           | (10,228)       | -                      | -                | 9,772          |
| Footpaths      | Street Works - Tokanui    | Capex | FFOOT113A/FFOOT113A: Tokanui - Speed feedback sign at Tokanui Gorge Road Highway         | 6. Works Complete         | 9,776          | 20,000           | (10,228)       | -                      | -                | 9,772          |
| Other Property | Camping Ground - Wyndham  | Capex | P-11222A/P-11222: Wyndham Camping Ground - Upgrade construction                          | 5. In Physical Delivery   | 5,190          | -                | 3,058          | 64,021                 | -                | 67,079         |
| Other Property | Museum - Wyndham          | Opex  | P-10840A/P-10840: Wyndham Museum Disposal  | 6. Works Complete         | 42,943         | -                | 100,911        | -                      | (40,000)         | 60,911         |
| Halls          | Hall - Edendale-Wyndham   | Capex | P-10591A/P-10591: Edendale Wyndham Hall - Install LED lighting                           | 4. Procurement Underway   | -              | 9,180            | -              | -                      | -                | 9,180          |
| Halls          | Hall - Tokanui            | Capex | FHALL073A/P-11487: Tokanui Hall - Window replacement                                     | 5. In Physical Delivery   | -              | 30,600           | -              | -                      | -                | 30,600         |
| Halls          | Hall - Edendale-Wyndham   | Opex  | FHALL036A/P-11485: Edendale - Wyndham Hall - Upgrade carparking                          | 4. Procurement Underway   | -              | 61,200           | -              | -                      | -                | 61,200         |
| Halls          | Hall - Edendale-Wyndham   | Opex  | FHALL037A/P-11097: Edendale - Wyndham Hall - Interior repaint                            | 4. Procurement Underway   | -              | 62,546           | -              | -                      | -                | 62,546         |
| <b>Total</b>   |                           |       |  |                           | <b>105,489</b> | <b>1,507,044</b> | <b>134,999</b> | <b>48,721</b>          | <b>(731,000)</b> | <b>959,764</b> |

### 3. Reserves

The table below shows the board reserve balances as at 30 June, including the actual balance for 2025, budgeted Annual Plan balance for 2026, and the updated projection to 30 June 2026 reflecting any budget changes made up to 28 February 2026. The projection does not include the impact on reserves of any forecasting changes yet to be approved by Council in April 2026.

| Reserve   | Actual<br>30 June 2025 | Annual Plan<br>Budget<br>30 June 2026 | Projection<br>30 June 2026 |
|---|------------------------|---------------------------------------|----------------------------|
| Waihōpai Toetoe CB                                    | 93,041                 | 85,150                                | 15,375                     |
| Waihōpai Toetoe pool                                  | 9,866                  | 9,954                                 | 9,954                      |
| <b>Waihōpai Toetoe total</b>                          | <b>102,908</b>         | <b>95,105</b>                         | <b>25,330</b>              |
| Edendale Wyndham community centre                     | 61,674                 | 6,376                                 | 6,376                      |
| Edendale Wyndham footpath                             | 38,516                 | 1,493                                 | -                          |
| Edendale Wyndham general                              | 351,266                | 205,181                               | 351,314                    |
| <b>Edendale Wyndham total</b>                         | <b>451,455</b>         | <b>213,049</b>                        | <b>357,689</b>             |
| Gorge road general                                    | 10,512                 | 10,624                                | 10,624                     |
| <b>Gorge Road total</b>                               | <b>10,512</b>          | <b>10,624</b>                         | <b>10,624</b>              |
| Tokenui community centre                              | 581                    | 581                                   | 581                        |
| Tokenui general                                       | 46,950                 | 563                                   | 563                        |
| <b>Tokenui total</b>                                  | <b>47,531</b>          | <b>1,144</b>                          | <b>1,144</b>               |
| Woodlands general                                     | 51,907                 | 13,100                                | (15)                       |
| Woodlands septic tank                                 | -                      | 1,021                                 | -                          |
| <b>Woodlands total</b>                                | <b>51,907</b>          | <b>14,121</b>                         | <b>(15)</b>                |
| Mataura Island community centre                       | 6,417                  | 6,545                                 | 6,545                      |
| Menzies Ferry Hall                                    | 9,133                  | 9,315                                 | 9,315                      |
| Waikawa Community Centre                              | 992                    | 1,037                                 | -                          |
| Waihōpai Toetoe Halls (allocate to Waimahaka/Tokenui) | -                      | 217                                   | -                          |
| <b>Other halls total</b>                              | <b>16,542</b>          | <b>17,114</b>                         | <b>15,860</b>              |
| Alloc Cttee Waihōpai Toetoe**                         | 256,141                | 4,854                                 | 274,784                    |
| Waihōpai/Toetoes Ward*                                | 21,607                 | 21,607                                | -                          |
| <b>Other reserve total</b>                            | <b>277,748</b>         | <b>26,461</b>                         | <b>274,784</b>             |
| <b>Total reserves</b>                                 | <b>958,602</b>         | <b>377,617</b>                        | <b>685,415</b>             |

\* This fund has been generated from the ward rates. Please note utilisation of this reserve must be approved by Council based on recommendations from the board.

\*\* This fund was developed from the interest earned from the Fonterra financial contributions. Please note utilisation of this reserve must be approved by Council based on recommendations from the board.

#### 4. Financial contributions

Council currently collects reserve financial contributions for the **acquisition, improvement and development of reserves** under it's the Southland District Plan (FIN-O2, FIN-P2, FIN-R1). Under the plan, Council may collect these contributions for the purposes of:

- offsetting the effects of development on reserve infrastructure
- securing environmental compensation for adverse effects associated with development that cannot be avoided, remedied or otherwise mitigated, so that a positive environmental outcome is achieved
- adding to the quality and diversity of open spaces and recreation areas available to communities within the District.

The table below shows the current breakdown of reserve contributions held by Council as at 28 February 2026, associated with the board area. These can be used to fund park/reserve capital projects that meet requirements as described.

| Reserve Financial Contributions under RMA/District Plan   |                 |                    |
|---|-----------------|--------------------|
| <i><b>What can these be used for</b> - Capital expenditure only (not maintenance) to <u>acquire, improve and develop</u> reserves in any part of the district to mitigate/offset/compensate for the effects of development or to add to the quality and diversity of open spaces and recreation areas available to communities within the District.</i> |                 |                    |
| <i><b>Where can these be used</b> - Across the district but Council has historically placed a priority on allocating towards capital expenditure in the general location of the consent activity (township, rural, community board, ward)</i>   |                 |                    |
| Area  | Total available | Expiring June 2026 |
| Edendale  | 379             | -                  |
| Fortrose  | 53              | -                  |
| Waikawa   | 1,456           | -                  |
| Woodlands   | 715             | -                  |
| <b>Total</b>  | <b>2,603</b>    | -                  |

This information is provided to enable the board to give feedback to Council and staff on how the funds might be allocated in the current and future years. Given the restrictions on their use, staff review these funds during project planning and again before the end of each financial year. Contributions have a ten-year expiry period. Therefore, any contributions due to expire by 30 June 2026 that have not been allocated by community boards or staff will be redirected to qualifying expenditure elsewhere in the district. These contributions have a ten-year expiry date and the table shows that there are no funds due to expire in the next financial year.

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## Community board reporting

Record no: R/26/4/110070

Author: Karen Purdue, Community partnership leader

Approved by: Sam Marshall, Group manager customer and community wellbeing

Report type: Information

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### Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

### Staff recommendations

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.

### Attachments

- A Waihōpai Toetoe - Community Leadership Report - 28 April 2026 [↓](#)
- B Waihōpai Toetoe operational report - 28 April 2026 [↓](#)
- C Waihōpai Toetoe CB - service requests - 28 April 2026 [↓](#)



## What's happening in your area

### Wyndham camping ground funds approved

Southland District Council approved at its Council meeting on 28 January the transfer of the remaining Better Off Funded budget of \$34,020 from the Baird-Hewat Square/Doctors Square project to the Wyndham Camping Ground construction.

The Waihōpai Toetoe Community Board has been working towards reopening the facility, which has been closed since February 2024 when the previous lease was surrendered. The site has recently undergone a significant clean-up with general repairs completed.

Board chair Pam Yorke said the project was an important one for Wyndham.

“Our community has expressed a strong desire to have the camping ground reopened and we view it as a vital asset for the future of Wyndham,” she said.

“We absolutely recognise its potential to attract visitors and stimulate local spending to support the town’s vitality, while also providing a necessary facility for people like seasonal workers.”

The board and council staff investigated the feasibility of installing user pays technology to enable the automated operation of the camping ground. The preferred Penny System will allow automated bookings, access and paid use of services at the camping ground. The funding will enable staff to progress the upgrades required while remaining consistent with the board’s objective to the project remaining cost neutral for ratepayers.

The Wyndham Camping Ground re-opened for bookings on Monday 13 April 2026.

### Community Partnership Fund - criteria review

The Community Partnership Fund first started allocating grants just over five years ago in 2020, so it is timely to offer our community boards an opportunity to review their criteria. If you would like to do this, staff will come and workshop with you in the coming months in order to implement any changes for the next funding rounds in August/September. If you are happy with the criteria as it is, things will just continue to operate as usual.

### Community Partnership Fund

Applications for the Waihōpai Toetoe community partnership fund closed on 31 March 2026. At the time of writing this report five applications were received and will be brought to the next meeting for consideration.

### John Beange Fund

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Applications for the John Beange Fund closed on 31 March 2026. At the time writing this report two applications had been received. These will be considered by the John Beange Fund committee at their next meeting.

### Waihōpai Toetoe pool rate

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Four applications have been made to the Waihōpai Toetoe pool rate. Staff will prepare a report for the next community board meeting for consideration.

### Community Service Award Nominations

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The closing date for the 2026 round of Community Service Awards is 30 September 2026. Nomination forms can be found on the SDC website or picked up from one of the area offices.

## What's happening across the district

### Oraka Aparima Community Board by-election

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The final result for the Southland District Council by-election that closed at midday on Tuesday, 3 March 2026 is:

Ōraka Aparima Community Board (1 vacancy) votes received:

FREW, Don 443  
 HEDDERSHAW, Mel INDEPENDENT 151  
 SEAGER, Marina 150  
 KIDDEY, Nick 76  
 INFORMAL 4  
 BLANK 2

Don Frew is declared elected.

The voter return was 39.43%, being 826 votes.

### Community Service Award – Pamela Naylor

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Garston stalwart Pam Naylor's remarkable 57-year record of service to the northern Southland community was acknowledged with an award from Southland District Council and the Northern Community Board on Saturday 28 March 2026.

There is scarcely a group, organisation or project that Mrs Naylor has not been involved in since she hit the ground running in Garston, newly married to Peter Naylor, in 1968.

Mayor Rob Scott said it was staggering how heavily involved in her community she had been over such a long time. "There's barely a structure in the Athol/Garston area that hasn't been touched in some way by the hand of Pam. Her legacy will be felt everywhere in the area for many decades to come."

After starting Girl Guides and Brownies in the Athol/Garston area in 1969, Mrs Naylor was involved for 28 years. That same year she formed the first girls' hockey team in the area, helped drive the development of the hockey ground on the Athol domain and was a Northern Southland hockey selector and coach for 15 years. She was also a member of the Garston Ice Skating Club for 20 years.

After being elected to the Garston Hall Committee in 1971 she served for 53 years.

She was elected on the Athol Domain Board in 1974, and continued that role until the formation of the Southland District Council Athol Community Development Area (CDA) Subcommittee in 1991. She

remained on the CDA, serving 10 years as chair, until the CDAs were phased out in 2019, at which time she was elected as a member of the new Northern Community Board.

Also in 1974 she started work at Garston School as a clerical assistant and teacher aide, later becoming the librarian.

In 1980 she was appointed by the Girl Guide association as the Southland provincial outdoor instructor, holding this position for 29 years, as well as being the district and division commissioner during this time.

Mrs Naylor also looked after the school pool and was co-ordinator of the Garston Trail Bike Rids fundraiser for 40 years.

In 1993 she began a 32-year term as a trustee for the Athol Gallery Trust, and was a first responder for St John and the Garston Fire Brigade for 15 years.

She rolled up her sleeves and mowed the Garston cemetery, Presbyterian and Catholic church lawns for 25 years, as well as managing Garston postal services for 24 years.



### Community Service Award – Rural Women New Zealand Forestry Scheme (Southland)

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The pioneering spirit of the Rural Women New Zealand Forestry Scheme (Southland) Inc was celebrated on Saturday 28 May 2026..

Part of Rural Women Southland Interprovincial, the group’s extensive contribution to the development of a productive forestry was formally recognised with the presentation of a Community Service Award from Southland District Council and the Northern Community Board.

Southland Mayor Rob Scott said he was honoured to recognise the “incredible dedication” of those involved.

“These ladies work tirelessly as volunteers getting things organised and done, without claiming recognition – all for the benefit of our Southland community,” he said.

“This honour bestowed extends far beyond the current members and is testament to the efforts of many since its inception 78 years ago.”

Approximately 90 hectares of bare land near Dipton was donated by George Hamilton and his brother, former Wallace MP Sir Adam Hamilton, in 1948 and a committee of 13 members was formed for an inaugural meeting on 4 February 1949.

Undeterred by perceived societal roles of the era, the group developed, harvested and replanted the forestry.

“Most of the menfolk at the time felt that women were unable to run a forestry but they persevered, even planting seeds and propagating fir trees,” the citation from Southland Interprovincial Rural Women NZ said.

Nowadays the forest is run by dedicated volunteers, employing Log Marketing to advise on tasks such as milling, spraying and pruning.

Income from the milling of trees is distributed to the 13 Southland branches and ultimately returned to the Southland community, helping with a vast range of local services, including swimming pools and lessons, coastguard, Hospice Southland, Ronald McDonald House Southland, St John, health shuttles and outings for children.

Part of the forest was identified within a QEII wetland in 1984, protecting the land in perpetuity.

Life member Ann Irvine, who served 22 years as secretary of forestry, took on a new role as wetland facilitator, organising trips for spraying, planting new trees and cutting tracks with her team of trusty volunteers.

A project to mechanically remove willows along the stream with the aim of lowering the flood risk to neighbours is currently under way and grants from Environment Southland applied for.

At the helm as president for the past seven years, Rhonda Symons has done a stellar job running the forestry operation – everything from liaising with neighbours about access for milling trees to organising hunters to control the wild pig population.

A life member since 1978, Heather Smith has held many positions in her local branch, serving as president and secretary of Interprovincial Rural Women and, for many years, treasurer of forestry. She can be relied on to produce facts and figures relating to the forest and wetlands.

The trio have been working on a new constitution for the forestry, which is nearing completion because of their dedicated efforts.



## Community Service Award – Shirley McCully

Ask anyone who knows Shirley McCully and they'll tell you she puts her heart and soul into everything she does. And she has done plenty.

The busy Scotts Gap volunteer received a Community Service Award in Otautau on Thursday 2 April 2026 from Southland District Council and the Wallace Takitimu Community Board.

Presenting the award, Mayor Rob Scott said Mrs McCully was one of those “incredible” Southland heroes who worked behind the scenes to make their communities better places.

Mrs McCully, who is on the St John area committee in Otautau, has been the health shuttle co-ordinator for eight years. It is a busy role. The health shuttle takes people in western Southland to medical appointments across the region, and she often drives the shuttle, taking on extra trips if no other driver is available.

She is regarded as an excellent support person for new volunteer drivers and as the co-ordinator she contacts clients and drivers to work out the pick-up schedule on an almost daily basis.

For around six years she also spent many hours working for civil defence in the area.

Born in Ohai, Mrs McCully has lived in Scotts Gap since her marriage to husband Grattan in 1974. A busy farmer's wife, raising a family of three, she still managed to take her turn as the first female president of the local hall committee, be a parent helper on Otautau School camps and step up to help with other community activities.

She supported Girl Guides and Scouts, was a member of Lionesses and served on the Otautau Sports Complex committee. She has been part of Cancer Society Daffodil Day and served on numerous other committees.

When outdoor bowls was run in Otautau she was an active player and is past president of ladies' bowls. For a long time Mrs McCully organised the winter bowls competition. She has also been an official for Central-Western tennis and netball.

Mrs McCully thanked her husband Grattan and family for their support that enabled her to be so heavily involved in the community. “I've always believed that if your children are involved in something you need to be involved as well,” she said.

Wallace Takitimu Community Board chair Tony Philpott thanked Mrs McCully on behalf the community, saying “these awards aren't given, they're earned.”



## Community funding

### Other funding opportunities and allocations

Applications for the following grants closed on 31 March 2026:

- District Initiative Fund
- Sport NZ Rural Travel Fund
- Creative Communities Scheme

Applications can be made on the Southland District Council website via the SmartyGrants link:

<https://www.southlanddc.govt.nz/council/funding-and-grants/>

### Bursary and scholarship allocations 2025

#### Centennial Bursaries

Josh Cairns \$2,000

Sophie Cundall \$2,000

#### Valmai Robertson Arts Scholarship

Erika Leith \$1,975

Jolie Hazley \$100

Greer Hazley \$100

Cameron Fox \$100

Pepper-May Henwood \$75

Emily Neems \$75

Hazel Green \$75

#### Eric Hawkes Memorial Outward Bound Scholarship

Jorjia Marshall

### Sustainable funding workshop

Community Trust South is organising a Sustainable Funding Workshop. It will be on Wednesday 22 April, 9.30am-1.30pm, in either Winton, Lumsden or Gore, depending on registration demand.

The Sustainable Funding Workshop will be hosted by Exult and is packed with practical ideas to help your organisation work towards sustainable funding, developing a funding strategy and planning to achieve your strategy.

It will explore:

- the 7 key income streams for clubs and community organisations
- the difference between donations, sponsorship and grants
- why fundraising activities are still an important part of the mix
- how to increase your income by doing what you already do, but doing it better.

The workshop is free for organisations within the Community Trust South area.

Visit

[https://communitytrustsouthoffice.smartygrants.com.au/regionalsustainablefundingworkshop?fbclid=IwZXh0bgNhZW0CMTAAYnJpZBEExeG9PUTRtbmRORlpkZndkTXNydGMGYXBwX2lkEDIyMjAzOT E3ODgyMDA4OTIAAR6zuHdTf4xg44zc2sz0ml3nfd94c0gjs0VfQOISVRRmc9Oujj9XLUIEAnhC9g\\_aem\\_3c9FLrwhV2C4gJBohGAhTg](https://communitytrustsouthoffice.smartygrants.com.au/regionalsustainablefundingworkshop?fbclid=IwZXh0bgNhZW0CMTAAYnJpZBEExeG9PUTRtbmRORlpkZndkTXNydGMGYXBwX2lkEDIyMjAzOT E3ODgyMDA4OTIAAR6zuHdTf4xg44zc2sz0ml3nfd94c0gjs0VfQOISVRRmc9Oujj9XLUIEAnhC9g_aem_3c9FLrwhV2C4gJBohGAhTg) to register.



## Council department updates

### Governance

Work streams progressing in the governance team include:

- Completing the Ōraka Aparima Community Board by-election. Don Frew was declared elected to the board on 4 March 2026
- Compiling elected member interest returns. The register of interests will be completed soon (this is legally required)
- Council appointing members to the Stewart Island Visitor Levy Allocations Subcommittee, the Te Anau Basin Water Supply Subcommittee and the Ohai Railway Fund Committee
- Council giving feedback on the Great South and Space Operations New Zealand Ltd statement of intents.

### Policy and planning update

#### Climate Change

##### Regional activities

The Regional Climate Change Working Group held its first governance workshop on 12 March 2026. Key matters covered included:

- [Local Government Sector Climate Scenarios](#) – a tool which can aid local government’s long term planning
- Updates on key regional projects including Regional Climate Impacts Assessment and Community Climate Perceptions Survey results
- Progress against actions in the [Regional Framework for Action on Climate for Murihiku Southland](#)
- Government reforms and regional spatial planning
- Process to develop the first Regional Climate Action Plan for Murihiku Southland in parallel with councils’ long term plans for 2027-37.

Updated climate projections for Southland, prepared by Earth Sciences NZ (formerly NIWA) for Environment Southland, will be presented to the ES Strategy & Policy Committee on 15 April and will be made publicly available.

##### Climate adaptation

We are continuing work to assess risks from climate change to SDC's assets and operations, with completion planned in mid 2026. The findings will help identify key issues for consideration in the next long term plan.

**Emissions reduction**

Staff are scoping options for organisational emissions reduction activities. The [Regional Climate Change Strategy for Murihiku Southland](#), adopted by SDC and the other Southland councils in 2024, includes an aspiration for Southland local government agencies to become net zero organisations by 2050.

**Internal alignment**

Following receipt of the updated climate projections for Murihiku Southland, we will integrate these into climate change information and resources for staff. Our internal staff climate change working group has recommenced meetings and is planning sustainability-focussed activities.





## Waihōpai Toetoe Community Board

### Tracker - ongoing

Wyndham camping ground – the camping ground reopened for bookings on Monday 13 April 2026.

Wyndham and Tokanui playground upgrades – equipment has been ordered for Tokanui and this project is expected to be completed by June. The design for the Wyndham playground is being finalised.

Tokanui Hall window replacement – project completed.

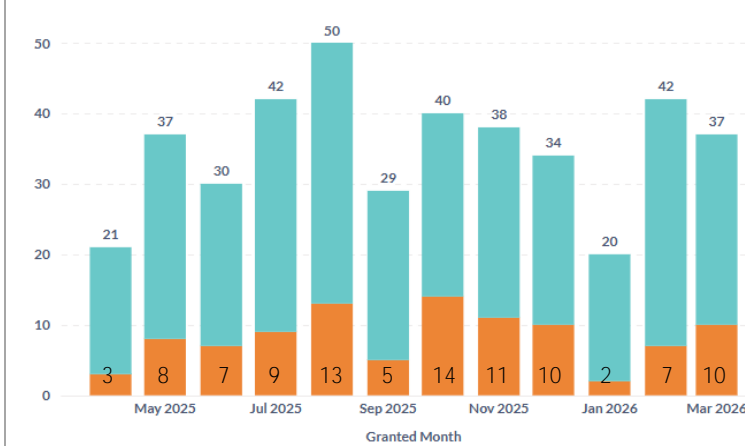
Wyndham Hall – carpark upgrade and internal refurbishment of the meeting room – tenders currently being assessed.

### Upcoming priorities

Curio Bay Masterplan – consultants are scheduled to brief staff in May on progress.

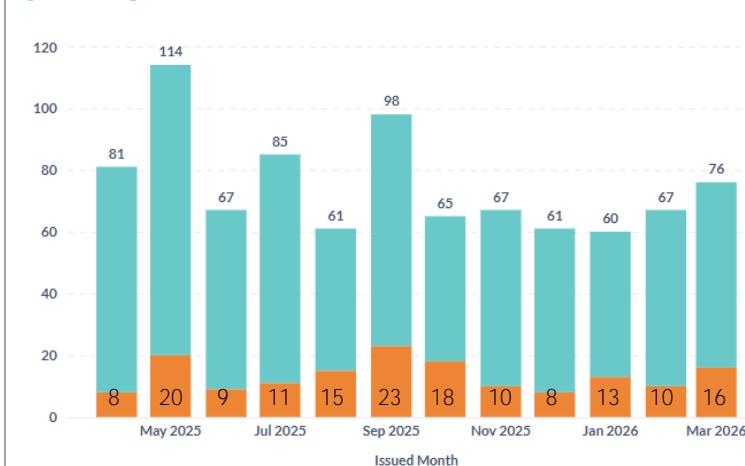
### Resource consents granted

RM applications granted for community board

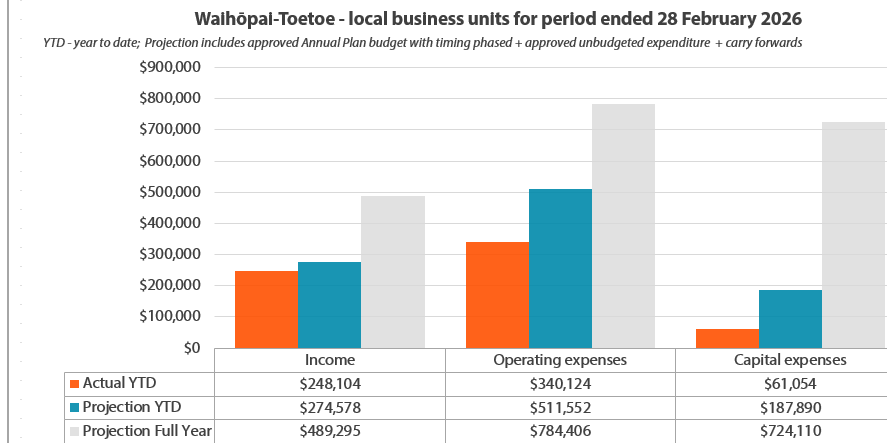


### Building consents granted

Building Consents issued for community board



### Local Budget Information



### Budget notes

Income is \$26k (10%) below projection. This largely relates to grant funding for the Wyndham camping ground (\$23k) and NZTA/Waka Kotahi government funding for footpaths (\$2k) both of which will be received as the projects progress. Rental income is under projection for the Wyndham camping ground that is currently not operational (\$3k), this is offset by rentals in the parks and reserves that are \$3k over projection.

Operating expenses are \$171k under projection (34%). \$51k of this relates to the reconstruction of the track to Kingswood Bush at Woodlands that has had the contract awarded. \$61k relates to the carpark upgrade at the Edendale Wyndham Hall that is not yet started. \$2k over projection relates to the Edendale playground as the budget is in capital expenses. General maintenance codes are overall \$22k under projection as general maintenance has a reactive component. Tree and hedge is under projection (\$20k) as is footpaths (\$4k) with minimal costs incurred in these areas. Storm damage costs have not been included as we are still working through this matter with our insurers. We will keep the board updated as more information comes to hand.

Insurance is \$6k under projection due to actual costs being less than budgeted. Woodlands septic tank cleaning is \$5k under projection as the budget is spread equally across the year. Community partnership grants are \$4k under projection with another funding round still to go. Miscellaneous grants are \$3k over projection due to the Waikawa Hall grant and the grant to the Waikawa Museum that has had last years also paid out in the current year.

Capital expenses are \$127k (68%) under projection. This is largely due to the timing of the budgets for a number of projects; the Wyndham camping ground project that is underway (\$63k), the Tokanui Hall window replacement that has had its contract approved (\$31k), and the Wyndham Hall LED lighting that is out to tender (\$9k). The Edendale/Wyndham footpath renewal programme is underway and over projection by \$6k also due to the timing of the budget.

\$29k of the under projection is due to speed feedback signs that have been completed under budget with final invoices yet to come and \$3k is due to the Edendale rec reserve playground that has its costs recorded as operating expenses. \$2k is over projection due to the interpretation panel for Menzies Ferry and an unbudgeted expenditure report will be coming to the board for this.

### Projects update

| Activity  | Name  | Current Phase      | Current Progress | Budget ACTUAL YTD                   |
|---|---|--------------------|------------------|-------------------------------------|
| PARKS AND RESERVES  | Woodlands - interpretation panels                         | Pre-delivery phase | Off track        | \$10,000<br>\$0<br>P-11117          |
| This project is underway with information received from responses through social media and with assistance from members of the Waihōpai Toetoe Community Board.   |   |                    |                  |                                     |
| PARKS AND RESERVES  | Wyndham camping ground - construction                     | Pre-delivery phase | On track         | \$67,079<br>\$5,190<br>P-11222      |
| The camp ground re-opened on Monday 13 April 2026. The barrier arm has been installed, as well as the Penny system in Amenities Building and showers have been re-lined. Cabins were completed, with new mattresses delivered and blinds installed. |   |                    |                  |                                     |
| PARKS AND RESERVES  | Woodlands - reconstruction of the track to Kingswood Bush | Pre-delivery phase | On track         | \$51,000<br>\$0<br>P-11495          |
| Job has been completed, pending the final walkover with the contractor and the asset owner.   |   |                    |                  |                                     |
| STORM WATER   | Wyndham storm water replacement - includes subsoil        | Delivery phase     | On track         | \$2,218,589<br>\$145,098<br>P-10431 |
| Contractor is progressing with the pipe installation. Work will run to the end of 2025/26 with another allocation in 2033/34.   |   |                    |                  |                                     |

Service contracts

Water and wastewater services operation and maintenance

The 23/01 Operations and Maintenance Contract continues to operate across the Waihōpai Community Board area.

Water and wastewater services across the area have continued to operate well with what would be considered a normal number of service requests being received by Council and Downer.

During February and March, Council began work in Wyndham to upgrade the existing stormwater main on Cardigan Road, Scutari Street and Balaclava Street. The work is being carried out by Fulton Hogan and is intended to support both current needs and future stormwater requirements in the area and works are due for completion early July 2026.

Mowing contract

Levels of service are continuing to rise. New audit systems are now in place in conjunction with the contractor’s management team and we are focussed on finding and correcting problem areas. We are working on building solid partnerships with our suppliers as these are critical to delivering the levels of service desired by the community. The development of these relationships is showing with the lift in service. Going forward we will be working much more closely with our partners to continuously improve outcomes.

Toilet/facilities cleaning

Following recent audits we found the facilities to be of a generally high standard due to the cleaning contractor taking great pride in their work, while maintenance issues are unavoidable they are being dealt with quickly and efficiently. Programme in place for the install of new “last cleaned/next clean” signage is underway, with the goal of keeping the public better informed of schedules. Deep cleans programmed for end of the quarter

Alliance roading contract

Stabi repairs continue to be delivered and a second crew is gearing up to help deliver the programme.

Balaclava street footpath that was closed has re-opened and section of seal replaced.

Street sweeping and spraying has been completed in the urban areas.

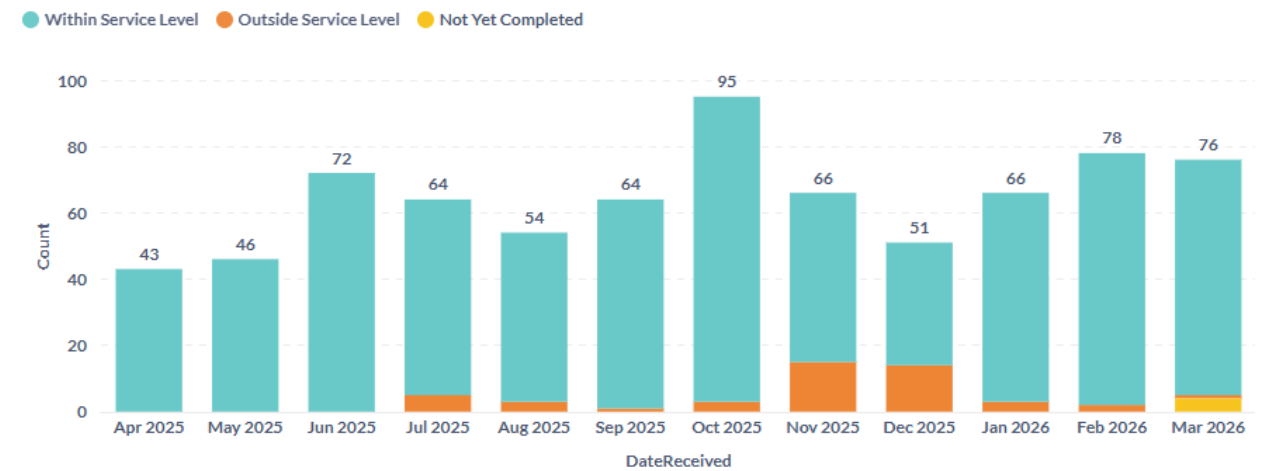
Noxious spraying has been completed.

Another round of rural spraying has commenced.

Service requests

Across the district there were 1024 RFS lodged during the period January and February 2026, of which 213 were related to three waters. 154 of the total requests belonged to this board area.

A full summary of those requests is located on the attached page.



| January 2026 | February 2026               | March 2026  | April 2026  | May 2026                | June 2026               | July 2026                | August 2026               | September 2026  | October 2026               | November 2026                | December 2026   |
|--------------|-----------------------------|---|---|-------------------------|-------------------------|--------------------------|---------------------------|---|----------------------------|------------------------------|---|
|              | 24 February - board meeting | 24 March - Board workshop   | 28 April - Board meeting  | 26 May - Board workshop | 23 June - Board meeting | 28 July - Board workshop | 25 August - Board meeting | 22 September - Board workshop   | 28 October - Board meeting | 24 November - Board workshop | 15 December - Board meeting                             |
|              |                             |   | Community Partnership Fund applications extended - close 14 April |                         |                         |                          |                           | Community service award nominations close 30 September  |                            |                              |   |
|              |                             | District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel Fund and John Beange Fund applications close 31 March |   |                         |                         |                          |                           | District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel Fund and John Beange Fund applications close 30 September |                            |                              | Scholarships and bursary applications close 20 December |

## Waihōpai Toetoe Community Board

## Requests for service summary

| Request type  | Count |
|---|-------|
| Abandoned vehicles                                  | 2     |
| Cemeteries/memorials - repairs and maintenance      | 2     |
| Community housing - current tenant enquires         | 1     |
| Community housing - repairs and maintenance         | 21    |
| Culverts blocked - rural                            | 5     |
| Emergency services assistance                       | 2     |
| Flooding roads                                      | 1     |
| Gravel road faults                                  | 40    |
| Hazards   | 9     |
| New sealed road issues (resealing season)           | 3     |
| Parks and reserves - playground repairs/maintenance | 1     |
| Parks and reserves - repairs and maintenance        | 4     |
| Rapid numbers - new                                 | 1     |
| Roadside spraying - noxious weeds                   | 1     |
| Sealed road faults                                  | 4     |
| Signs repairs (not stop/give way)                   | 6     |
| Street lights out                                   | 1     |
| Streetscape - vegetation                            | 6     |
| Toilets - cleaning, repairs and maintenance         | 6     |
| Transport - contractor customer complaint           | 2     |
| Transport general enquiries                         | 17    |
| Vegetation rural (overgrown or visibility issues)   | 5     |
| Water and waste general                             | 2     |
| Water urban no water                                | 1     |
| Wheelie bin - cancel/damaged/stolen                 | 5     |
| Wheelie bin - collection complaints                 | 2     |
| Wheelie bin - new/additional                        | 4     |
| Total   | 154   |



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## Chairperson's Report

Record no: R/26/1/1238  
Author: Fiona Dunlop, Committee advisor  
Approved by: Robyn Wise, Governance legal manager  
Report type: Information

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### Purpose

- 1 The purpose of this report is for the chair to update the board on activities they have been involved with since the previous meeting.
- 2 Board members are also able to provide an update on any recent events and issues of relevance and interest to the community board.

### Staff recommendations

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.

### Chairperson update

#### Attending Council meeting

- 3 Mayor Scott as part of his mayor's report asks Community board chairs to come and give an overview to Council of what is going on in their individual areas. I was fortunate to be able to undertake this in March, along with the Ōraka Aparima Community Board chair. Both areas are having issues with the New Zealand Transport Agency (NZTA) and the mayor undertook to write to NZTA on our behalf.

#### Community Board chairs night

- 4 I attended the recent Community Board chairs meeting in Winton, where we were given an overview of the maintenance contracts in our area, and warned about a significant increase in prices. Since then, I have met with the consultant to understand what that means in our area.

#### Spatial planning

- 5 The work on spatial planning is continuing, with the input of members from our last workshop. Results of the housing surveys have been correlated, and we are currently contacting businesses in regard to the Southland District Business Needs Survey.
- 6 It is proposed to move the May workshop to either the 1<sup>st</sup> or 2<sup>nd</sup> Tuesday in June to hear from the pool rate applicants and to get an update from the spatial planning team.

#### Wyndham camping ground

- 7 The Wyndham camping ground is open and has been having at least one person staying per night, with at least six booked over ANZAC weekend.
- 8 I would like to thank the staff for making this happen – Community liaison officer - Karen Purdue and Contract manager building assets - Sam Macdonald. I have been so impressed with their commitment and enthusiasm.

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- 9 I have great faith in this venture being successful in the future. We have had to move the main Camping ground sign to the fence, as where it was placed affected the visibility of the road.

Wyndham playground plans

- 10 The playground plans for Wyndham are nearing completion.

Curio Bay masterplan

- 11 I am trying to get the Curio Bay masterplan back on the table, which should have been completed by now. Hopefully this will happen in the next month or so.

Wyndham storm water upgrade and resealing

- 12 The main stormwater upgrade is continuing in Wyndham, and there has been a lot of resealing completed in the district lately.

ANZAC day wreaths

- 13 Thank you to the local floral art ladies for making the wreaths for ANZAC Day. These are always extremely well done, and we are lucky to have this talented group locally.

Next meeting

- 14 The next meeting of the Board is scheduled for Tuesday 23 June 2026.

Attachments

There are no attachments for this report.

## Councillor update

Record no: R/26/3/108362  
 Author: Deborah-Ann Smith-Harding, Committee advisor  
 Approved by: Vibhuti Chopra, Group manager strategy and partnerships  
 Report type: Information

### Purpose

- 1 This report is to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 28 January 2026 to 25 March 2026.

### Staff recommendations

That the Waihōpai Toetoe Community Board:

- a) notes the information contained in the report.

### Context

- 2 An overview of the reports that have gone to Council and the Finance and Assurance Committee is given in the table below.
- 3 This report also provides an opportunity for Councillor Keast to highlight matters or to update the board on any other issues that have arisen around the Council table.
- 4 If you are interested, you can watch Council or Finance and Assurance Committee meetings via this link: [SDC YouTube](#)

| 28 January 2026 – Council meeting                   |   |
|---|---|
| Report  | Overview  |
| Wyndham camping ground - future management          | Council approved the transfer of the remaining budget \$34,020.69 from the Baird-Hewat Square/Doctors Square project to Wyndham camping ground – construction.  |
| Limehills community centre - unbudgeted expenditure | Council approved unbudgeted expenditure of up to \$40,000 to carry out maintenance at the Limehills community centre to be funded by a 10-year loan with repayments from the Limehills community centre rate. |
| Brydone recreation reserve grazing income           | Council approved requesting the Minister of Conservation’s approval for the rental income from the Brydone recreation reserve to be spent on the running of the Brydone public hall.                          |
| Delegations update                                  | Council approved and adopted the updated Delegations Manual, including the following amendments:  |

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|  | <p>i) changes to the community board terms of reference to remove reference to Council’s subcommittees reporting to community boards</p> <p>ii) removing delegations to the Southland Regional Heritage Joint Committee</p> <p>ii) removing delegations under Smoke Free Environment Act 1990.</p> <p>Council requested that staff review the delegation to the Community Boards from \$20,000 to \$50,000 for unbudgeted expenditure and report back to Council.</p>  |
| Housing action plan update - January 2026                                      | Council noted the information contained in the report and acknowledged the work undertaken to enable the action plan update.   |
| TAB Venues Policy and Gambling Venues Policy review                            | Council agreed to conclude the review without requiring public consultation.   |
| Winton CCTV camera project - unbudgeted expenditure                            | Council approved unbudgeted expenditure of up to \$27,000 (excluding GST) to be funded from the Winton Property Sales Reserve to cover costs of stage three of the Winton CCTV camera project (add two additional cameras on Great North Road at Night and Day (number 346), and Mitre 10 (number 91).   |
| Draft Local Alcohol Policy 2026 - hearings information and submissions summary | Council received all submissions on the draft Local Alcohol Policy and thanked the submitters for their oral submissions at the meeting.   |
| <b>11 February 2026 – Council meeting</b>                                      |  |
| Report   | Overview   |
| Submissions to Central Government on legislative reform                        | <p>Council noted the submission on the rates capping proposal and provided feedback on the draft submissions.</p> <p>Council approved, subject to completion of any amendments recommended by Council, submission of the following:</p> <p>i) Submission to Governance and Administration Committee - Emergency Management Bill</p> <p>ii) Submission to Environment Committee - Planning Bill</p> <p>iii) Submission to Finance and Expenditure Committee - Infrastructure Funding and Financing Amendment Bill</p> <p>iv) Submission to Department of Internal Affairs - Local Government (Infrastructure funding) Amendment Bill (Development Levies System)</p> <p>v) Submission to Department of Internal Affairs - Simplifying Local Government proposal</p> |

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| Chorus New Zealand update to Council                                       | Council noted and thanked Jo Seddon, the Community Relations Lead at Chorus New Zealand, for her presentation about Chorus, what it does and its plans for the network area.   |
| Taumata Arowai update to Council   | Council noted the information and thanked Water Service Authority – Taumata Arowai Engagement Specialist – Tim Cadogan for his presentation (Tim gave an overview of the Authority and answered Council’s questions).  |
| Southland Regional Heritage Fund - interim funding round                   | Staff recommendations were moved by Council as follows:<br><ul style="list-style-type: none"> <li>d) agreed to implement an interim funding round for Southland Regional Heritage in March 2026 up to \$50,000 to be funded from Council’s Regional Heritage rate collected in the 2025/2026 financial year.</li> <li>e) agreed to the purpose and criteria of the funding round to be based on the Southland Regional Heritage Fund purpose and criteria with an amended focus on organisations and projects benefiting the Southland District Council area</li> <li>f) acknowledged and thanked Great South for supporting and administering this interim funding round</li> <li>g) that an interim advisory group be set up to discuss and recommend grant allocations from the fund to Council</li> <li>h) that the interim advisory group be made up of Councillor Duffy, Councillor Menzies, Southland District Council Roving Museum Officer, and a member of the Community Leadership team</li> <li>i) to undertake discussion with Iwi to request their input into the process</li> <li>j) agreed to fund from the regional heritage rate, the ongoing costs associated with the Roving Museum Officer role including a supplies budget, totalling \$53,750.</li> </ul> |
| Te Anau Airport Manapouri newsletter                                       | Council noted the information contained in the latest Te Anau Airport Manapouri newsletter, created by Great South.  |
| <b>25 February 2026 – Council meeting</b>                                  |  |
| Report   | Overview   |
| Otautau tennis courts resurfacing project - unbudgeted expenditure request | Council determined that unbudgeted expenditure of up to \$30,000 plus GST, to be funded from the Wallace Takitimu general reserve, be approved so that the asphalt resurfacing option for the Otautau tennis courts can proceed.   |
| Wyndham camping ground - unbudgeted expenditure                            | Council endorsed the recommendation of the Waihōpai Toetoe Community Board to approve \$30,000 unbudgeted expenditure in 2025/2026 for the Wyndham Camping Ground – Construction of  |

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|  | <p>to be funded by the Waihōpai Toetoe Parks and Reserves Capital Fund Reserve and reduce the project in the annual plan for 2026/2027 from \$75,000 to \$45,000.</p> <p>Council agreed that the project continue regardless of approval from the Department of Internal Affairs for the transfer of Better Off funding of \$34,020.69, noting that this amount would be funded from the Waihōpai Toetoe Parks and Reserves Capital Fund reserve.</p>  |
| <p>Financial Report for the period ended 31 December 2025</p>            | <p>Staff presented Council with an overview of the financial results for the six months to 31 December 2025 by Council’s seven activity groups and corporate services, as well as the financial position and the statement of cashflows as of 31 December 2025.</p>  |
| <p>Draft 2026/2027 Annual Plan financials and supporting information</p> | <p>Council received attachments containing the draft Annual Plan 2026/2027 financial statements, changes to fees and charges, project listing and analysis of proposed rates with an addition to reduce the toilets programme by \$1million and requested that staff prepare a report to Council outlining the revised programme for discussion.</p> <p>Council approved changes to the 2025/2026 budgets as requested by community boards and note that these have been incorporated into the opening balance position for the financial information for the Annual Plan 2026/2027.</p> <p>Council approved adjustments of \$22,065,205 to the 2025/2026 capital delivery programme for various projects, as recommended by the Finance and Assurance Committee, noting that these have either moved to 2026/2027, 2027/2028 or have been cancelled.</p> <p>Council agreed to use the District Operations Reserve to fund any shortfall on external debt interest resulting from differences in the timing of when Council charges interest and principal on new internal loans.</p> <p>Council agreed to maintain the funding of water and wastewater depreciation at the amounts included in year 3 of the LTP, resulting in water depreciation being funded at 80% and wastewater at 81% rather than the planned 75%, noting the move to fully funding depreciation on all three waters in 2027/2028.</p> <p>Council confirmed that the draft financial information for 2026/2027, including the projected operating deficit is financially prudent given Council’s financial position and previous policy decisions around the funding of depreciation.</p> <p>Council noted that there were no significant or material differences between the Annual Plan 2026/2027 and year three of the Long-Term Plan 2024-2034 and only minor changes to fees and charges</p> |

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|   | <p>for 2026/2027 and therefore agree not to undertake any formal consultation.</p> <p>Council agreed to inform the community about the Annual Plan 2026/2027 and changes to fees and charges.</p> <p>Council noted that the financial information presented may be subject to further changes prior to the final adoption of the Annual Plan 2026/2027 in June 2026, to reflect any subsequent Council decisions, updates arising from the April forecasting process, and changes in Council’s rating information database.</p>   |
| Transport Procurement Strategy  | Council approved the Transport Procurement Strategy as endorsed by NZTA.  |
| <b>4 March 2026 – Council meeting</b>   |   |
| Report  | Overview  |
| Local Alcohol Policy deliberations  | <p>Council agreed on:</p> <ul style="list-style-type: none"> <li>i) Trading hours – off-licences – set new hours, from 9am until 10pm on the same day (reduced from 7am until 11pm on the same day)</li> <li>ii) Trading hours – on-licences – other - removing the “no restrictions” wording</li> <li>iii) Sensitive places – including health centres, rehabilitation centres, Marae, and Fale Pasifika in the definition of sensitive places</li> <li>iv) Sensitive premises – no evidence of consultation required for new applications on existing premises for change of ownership</li> <li>v) Discretionary provisions – addition of consideration of glass vessels at special events</li> <li>vi) Timeframe for review – reducing the next review period to four years, with the following cycle returning to six years.</li> </ul> |
| Draft Statements of Intent 2026/2027 for Great South and Space Operations NZ                    | Council endorsed the joint letter of response to the draft Statement of Intent as recommended to Council by the Great South Joint Shareholders Committee.   |
| Appointment of members to the Ohai Railway Fund Committee and Te Anau Water Supply Subcommittee | <p>Council appointed Alanna Barrett, Shane Robertson, Kevin Dixon and Kevin Curtain as members of the Ohai Railway Fund Committee.</p> <p>Council appointed Luke Thomas, Grant Bolger, Shane Buchanan, Craig Horrell, Jason Robson, Andrew Taberner and Luke Wright to the Te Anau Basin Water Supply Subcommittee.</p>   |

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|---|---|
| Mayor's report  | Mayor Scott spoke to his report. Robin McCall spoke about the Ōraka Aparima Community Board, and Pam Yorke spoke about the Waihōpai Toetoe Community Board.   |
| Management report March 2026                            | Council received an update on recent staff activity across Council.   |
| Spatial Plan update                                     | Staff provided Council with an update on the Spatial Plan project and changes made because of the recent Resource Management Reform announced by Central Government.  |
| Waste Management and Minimisation Plan for Consultation | <p>This report sought approval to proceed with a public consultation process. Council was given the draft Southland Waste Management and Minimisation Plan 2026-2032 for consultation, and resolved:</p> <ul style="list-style-type: none"> <li>• Council received the Medical Officer of Health feedback contained in the 2025 Southland Regional Waste Assessment (p118) in accordance with the stipulations of Waste Minimisation Act 2008 Clause 51(5)(b).</li> <li>• Council noted the Waste Advisory Group decision to revoke and substitute the Southland Waste Management and Minimisation Plan 2020-2026 in accordance with the Waste Minimisation Act 2008 Clauses 44 and 50(3)(a).</li> <li>• Council agreed to revoke and substitute the Southland Waste Management and Minimisation Plan in accordance with the Waste Minimisation Act 2008 Clauses 44 and 50(3)(a).</li> <li>• Council adopted the Draft Southland Waste Management and Minimisation Plan 2026 – 2032 for consultation.</li> <li>• Council agreed to a Joint Hearing Panel comprised of the Waste Advisory Group representatives from each participating council, being two representatives from each WasteNet council.</li> <li>• Council noted that if the other WasteNet parties do not proceed options will need to be reassessed.</li> </ul> |
| <b>18 March 2026 – Council meeting</b>                  |   |
| Report  | Overview  |
| Adoption of Local Alcohol Policy 2026                   | <p>Council received the final Local Alcohol Policy 2026, and resolved:</p> <ol style="list-style-type: none"> <li>i) public notification of the Local Alcohol Policy will take place on Thursday 26 and Friday 27 March 2026</li> <li>ii) adoption of the policy will take place 30 days post-public notification, on Monday 27 April 2026</li> <li>iii) the operative date of the policy will be the same as the adoption date, being Monday 27 April 2026.</li> </ol>   |

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|  | Council resolved that in adopting the Local Alcohol Policy 2026, the Combined Local Alcohol Policy 2015 is revoked.  |
| Update on Local Government Commission reorganisation investigation process                                 | As this report was to provide an update on the Local Government Commission’s process for the investigation of reorganisation of the local government structure in Southland, Council minuted its disappointment in being only allowed to have three elected members at the workshop being facilitated by Martin Jenkins on Monday 30 March 2026 with the Local Government Commission and the four councils.        |
| Better off Fund - project update   | Council was provided with an update of where the Better Off Funding projects are at currently.   |
| Offer to gift Orepuki water tanks property (35 Oldham Street) to Council.                                  | Council accepted the gift of land from the Orepuki Volunteer Fire Brigade being the property at 35 Oldham Street Orepuki containing the three firefighting water storage tanks and delegated to the chief executive the authority to execute any agreements or other documentation required to achieve the transfer of ownership of the property.  |
| Local Governance Statement 2025-2028   | <p>Council adopted its Local Governance Statement for the 2025-2028 triennium.</p> <p>Council delegated the chief executive to update the Local Governance Statement during the triennium as appropriate to ensure it is current and correct.</p> <p>Council requested that the chief executive investigate the status of the Southland Land Drainage Act 1935 and report back to Council.</p>                     |
| <b>25 March 2026 – Finance and Assurance meeting</b>   |  |
| Report   | Overview   |
| Finance and Assurance Committee workplan for the year ended 30 June 2026                                   | Four new reports were added to the plan for the year, quarterly treasury report, community facilities contracts, 17a three waters and FMIS update.   |
| Deloitte audit engagement letter, proposal letter, fee and planning report for the year ended 30 June 2026 | The Committee received the engagement letter, proposal letter and planning report from Deloitte and agreed to the proposed 4.2% increase in audit fees, and delegated authority to the Mayor to sign the final audit proposal letter, incorporating any amendments agreed at this meeting and the authority to sign the engagement letter from Deloitte, covering the 30 June 2026, 30 June 2027 and 30 June 2028. |
| Annual Report 2025/2026 timetable  | The Committee noted the key dates for the annual report 2025/2026 with the adoption of the report scheduled for 21 October 2026.   |

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| Accounting policies for the year ended 30 June 2026                     | Council adopted the accounting policies that will be used in the preparation of Council's Annual Report for the year ended 30 June 2026.   |
| Request for Service Internal Audit Report                               | Deloitte completed an internal audit of Council's request for service systems and have identified five low to moderate findings. Staff will review the recommendations, assign actions, progress option and undertake work to complete.  |
| Financial Report for the period ended 31 January 2026                   | The Committee received an overview of the financial results for the seven months to 31 January 2026 by Council's seven activity groups and corporate services, as well as the financial position and the statement of cashflows as at 31 January 2026.   |
| Interim performance report - period two 1 July 2025 to 28 February 2026 | The Committee noted the information contained in the Interim Performance Report for period two, from 1 July 2025 to 28 February 2026.  |
| Forecasted financial position for the year ending 30 June 2026          | The Committee was informed of the expected year-end financial result compared to the Annual Plan 2025/2026 and to recommend to Council the resulting forecasted position.<br><br>Council sought the endorsement of the Finance and Assurance Committee for retrospective unbudgeted expenditure requests with associated funding source and the deletion and deferral of several projects.   |
| Quarterly treasury report as at 31 January 2026                         | The Committee was informed of Council's treasury position in accordance with the Investment and Liability Management Policy.<br><br>Council sought approval for the updated interest rate risk strategy resulting in Council being within the thresholds by the 31 May 2026.   |
| Capital delivery programme update                                       | The Committee was provided with an update on the capital delivery programme that is included in the approved annual plan budget of \$70.54 million. The proposed forecast as at 28 February 2026 is \$73.42 million and incorporates (approved and proposed) budget changes made since the commencement of the 2025/2026 year.<br><br>As at 28 February 2026 actual expenditure is \$20.87 million of \$56.68 million in committed works (in physical delivery or completed). The committed works currently represents 77.2% of the overall programme and relies heavily on the delivery of the transport (roading), three waters and B2B build programmes which are \$33.47 million of the remaining \$35.81 million (\$56.68m less \$20.87m) currently committed for delivery from now until year end. |
| Quarterly risk management - March 2026 quarter                          | The Committee considered the March 2026 quarterly risk management report and noted those risks currently assessed as of significant issue for the March 2026 quarter.  |

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|--------------------|---|
|                    | Three risks require an increased focus - adverse event, change, and financial sustainability and one risk has shifted from decreased to stable- social licence.                 |
| Health and safety  | The committee received an update on health and safety activity and related events over the last quarter. Two health and safety representative meetings have been held for 2026. |
| B2B Project Update | The contractor (Amalgamated Builders Ltd) has provided a detailed construction programme, is now working onsite and the building consent has been issued.                       |

#### Attachments

There are no attachments for this report.



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Exclusion of the public: Local Government Official Information and Meetings Act 1987

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Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

9.1 Community facilities contracts

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution   |
|---|--|--|
| Community facilities contracts                  | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.<br><br>Decision on awarding contract. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |