



# Agenda

## Wallace Takitimu Community Board

2 April 2026, 4pm

Southland District Council Otautau Office, 176 Main Street, Otautau



Chairperson  
Deputy chairperson  
Members

Tony Philpott  
Colin Lawry  
Shelley Hitchcox  
Edwin Mabonga  
Gretchen Wilson  
Lester Wilson  
Cr Jaspreet Boparai

# What is important to us?

Our strategic framework is a big picture of what Council is planning to achieve for our communities in the next three years.

## Council vision

Together, with our people, for our future. It's our Southland!

## Council mission

Working together for a better Southland.

## Our focus is

### Strategic priorities



**Connected and resilient communities** - we collaboratively engage with our partners and communities, along with investing in agile and sustainable practices, to support a vibrant and thriving Southland.



**Ease of doing business** - we transform the customer experience through partnership, technology and continuous improvement.



**Providing equity** - we enable all residents to be able to access the same services and tools as part of a fair society.



**Robust infrastructure** - we deliver innovative and sustainable community focused infrastructure and facilities for the future



**Thinking strategically and innovatively** - we look for solutions outside of the norm and are not afraid to do something that we have not done before, and we think long-term about the solutions we are providing, while having the flexibility and agility to change direction as necessary.

## Our goals for the LTP 2024-2034 are

### Outcomes



**Social** - communities that are connected and have an affordable and attractive lifestyle.



**Environmental** - communities committed to the protection of our land and water.



**Cultural** - communities with a sense of belonging for all.



**Economic** - communities with the infrastructure to grow.



## Community board terms of reference

|                              |  |
|------------------------------|--|
| TYPE OF COMMITTEE            | Community board (board)  |
| RESPONSIBLE TO               | Boards are responsible to Council<br><br>Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).  |
| SUBCOMMITTEES                | Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.  |
| MEMBERSHIP                   | Ōreti and Waihōpai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council.<br><br>The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.  |
| FREQUENCY OF MEETINGS        | Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.  |
| QUORUM                       | Not less than four members   |
| THE ROLE OF COMMUNITY BOARDS | Governance<br><br>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).<br><br>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.<br><br>Roles outlined in the Local Government Act 2002 <ul style="list-style-type: none"> <li>• appoint a chairperson and deputy chairperson</li> <li>• represent, and act as an advocate for, the interests of its community</li> <li>• consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board</li> <li>• maintain an overview of services provided by the territorial authority within the community</li> <li>• prepare an annual submission to the territorial authority for expenditure within the community</li> <li>• communicate with community organisations and special interest groups within the community</li> <li>• undertake any other responsibilities that are delegated to it by the territorial authority.</li> </ul> |

## Additional roles of boards

### **Community wellbeing**

- a) promote the social, economic, environmental and cultural well-being of local communities
- b) monitor the overall well-being of local communities.

### **Community leadership**

- a) to provide leadership to local communities on the strategic issues and opportunities that they face
- b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities
- c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes
- d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities
- e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations.

### **Engagement and relationships**

- a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community.

### **Advocacy**

- a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest
- b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for District Activities if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally).
- c) Providing comment (through the chairperson) to assist the chief executive on making a decision on any objections received on temporary road closures or temporary prohibition of traffic.

### **Local activities**

For local activities

- a) recommend to Council levels of service and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process
- b) recommend to Council rates, user charges and fees to fund local activities
- c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000
- d) recommend to Council or a relevant committee unbudgeted capital expenditure
- e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service
- f) support the development of local management plans (for subsequent recommendation to Council) where required by statute or in support of the district plan, or other plans for reserves, harbours, or other community facilities, except where these powers:
  - a) have been delegated to Council staff
  - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
  - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- g) for the Fiordland Community Board in relation to Te Anau Airport and for the Stewart Island/Rakiura Community board in relation to Stewart Island Electricity Supply Authority (SIESA) these board's role is to:
  - recommend levels of service and annual budget to Council or relevant committee
  - monitor the performance and delivery of the service.

**Environmental management and spatial planning**

- a) provide comment on resource consent applications referred to the community board for comment
- b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District
- c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback
- d) provide input into regulatory activities not otherwise specified above, where process allows

|             |   |
|-------------|---|
|             | <ul style="list-style-type: none"> <li>e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on</li> <li>f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.</li> </ul>  |
| DELEGATIONS | <p>In exercising the delegations the boards will operate within:</p> <ul style="list-style-type: none"> <li>a) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>b) the needs of the local communities</li> <li>c) the approved budgets for the activity.</li> </ul> <p>Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers (Local Government Act 2002 section 53).</p> <p><b>Community wellbeing</b></p> <ul style="list-style-type: none"> <li>a) develop local strategies to improve areas of wellbeing (where a need has been identified)</li> <li>b) to develop local community outcomes that reflect the desired goals for their community or place.</li> </ul> <p><b>Community board plans</b></p> <ul style="list-style-type: none"> <li>a) Regularly review and update the community board plan to keep the plan relevant.</li> </ul> <p><b>Decisions on locally funded assets and services</b></p> <ul style="list-style-type: none"> <li>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</li> <li>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</li> </ul> <p><b>Unbudgeted expenditure</b></p> <ul style="list-style-type: none"> <li>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</li> <li>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</li> <li>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</li> </ul> <p><b>Leases and licenses</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <ul style="list-style-type: none"> <li>a) accept the highest tenders for rentals more than \$10,000</li> <li>b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ul> <p><b>Community spaces and roads</b></p> |

|                       |   |
|-----------------------|---|
|                       | <ul style="list-style-type: none"> <li>a) authority to decide upon requests from the community, regarding names of open local spaces and the placement of structures and commemorative plaques.</li> <li>b) authority to decide on the name of public roads, private roads and rights of way</li> </ul> <p><b>Community assistance</b></p> <ul style="list-style-type: none"> <li>a) establish a system for prioritising allocations, based on criteria provided by Council</li> <li>b) grant funds from the Community Partnership Fund</li> <li>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</li> </ul> <p><b>Northern Southland development fund</b></p> <ul style="list-style-type: none"> <li>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</li> </ul>   |
| LIMITS TO DELEGATIONS | <p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters that are not delegated</b></p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> <li>a) make a rate or bylaw</li> <li>b) acquire, hold or dispose of property</li> <li>c) direct, appoint, suspend or remove staff</li> <li>d) engage or enter into contracts and agreements and financial commitments</li> <li>e) institute an action for recovery of any amount</li> <li>f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.</li> </ul> |
| CONTACT WITH MEDIA    | <p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies</p>   |

|             |   |
|-------------|---|
|             | <p>on behalf of Council on matters outside of the board's delegations.</p> <p>The executive leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>  |
| REPORTING   | <p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>  |
| DEFINITIONS | <p><b>District activities include:</b></p> <ul style="list-style-type: none"> <li>a) community leadership at a district level (including district community grants)</li> <li>b) wastewater</li> <li>c) waste services</li> <li>d) water supply</li> <li>e) stormwater</li> <li>f) district <b>funded</b> open spaces (parks and reserves)</li> <li>g) roading</li> <li>h) district community services (library services, cemeteries, community housing and heritage/culture)</li> <li>i) district community facilities (public toilets, library buildings, offices and amenity buildings)</li> <li>j) environmental services (building services, resource management, environmental health, animal services, emergency management)</li> <li>k) corporate support services</li> </ul> <p><b>Local activities include:</b></p> <ul style="list-style-type: none"> <li>a) community leadership at a local board level (including local community grants)</li> <li>b) local community facilities (halls, community centres and other amenity buildings) within Council's activity management plans for community facilities</li> <li>c) water facilities (boat ramps, wharves, jetties and harbour facilities)</li> <li>d) locally <b>funded</b> open spaces (parks and reserves, playgrounds and streetscapes)</li> <li>e) parking limits, footpaths and streetlights</li> <li>f) Te Anau/Manapouri Airport (for the Fiordland Community Board)</li> <li>g) Stewart Island Electricity Supply Authority (SIESA) (for the Stewart Island/Rakiura Community Board)</li> </ul> <p><b>Levels of service</b> is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset</p> |

management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.

**Preferential allocation** is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.

**Approved budget** for the financial year comprises the base budget approved by Council through the Long Term Plan or Annual Plan, along with any adjustments formally approved during the year for unbudgeted expenditure, forecasting changes and carry forwards by those with delegated authority.

---

1 Opening

The chair will open the meeting.

2 Apologies

At the close of the agenda no apologies had been received.

3 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

4 Conflict of interest

Community Board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a board member and any private or other external interest they might have.

5 Additional agenda items

Any additions to the agenda must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

6 Confirmation of minutes

[Minutes](#) of the Wallace Takitimu Community Board Meeting held on 05 February 2026.

7 Public participation

Requests to speak should be made by midday of the day before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732 .

|     |  |      |
|-----|--|------|
| 8   | Reports  | Page |
| 8.1 | Plantation trees at Otautau cemetery               | 21   |
| 8.2 | Financial review for period ended 28 February 2026 | 27   |
| 8.3 | Chairperson's Report                               | 35   |
| 8.4 | Otautau camping ground - fees and charges          | 37   |
| 8.5 | Community board reporting                          | 47   |
| 8.6 | Councillor update                                  | 57   |

---

9 Public excluded reports

Exclusion of the public 67

9.1 Dangerous building notice 67

9.2 McGregor Park - possible land use consent application - unbudgeted  
expenditure request 67

9.3 Community facilities contracts 67

10 Closure

The chair will close the meeting.

Summary of reports

|     | Report name  | Purpose  | Report type | Page |
|-----|--|--|-------------|------|
| 8.1 | Plantation trees at Otautau cemetery               | The purpose of this report is to receive the information in regards to the plantation trees on the Otautau cemetery and provide staff with any feedback.   | Information | 21   |
| 8.2 | Financial review for period ended 28 February 2026 | The purpose of this report is to review the Wallace Takitimu Community Board financial information for the period ended 28 February 2026 (contained within attachment A).  | Information | 27   |
| 8.3 | Chairperson's Report                               | The purpose of this report is for the chair to update the board on activities they have been involved with since the previous meeting.<br><br>Board members are also able to provide an update on any recent events and issues of relevance and interest to the community board. | Information | 35   |
| 8.4 | Otautau camping ground - fees and charges          | The purpose of this report is for the Wallace Takitimu Community Board to determine the fees and charges for the Otautau Camping Ground.   | Decision    | 37   |
| 8.5 | Community board reporting                          | The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.   | Information | 47   |
| 8.6 | Councillor update                                  | This report is to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 28 January 2026 to 25 March 2026.   | Information | 57   |





# Minutes

## Wallace Takitimu Community Board

5 February 2026, 4.04pm.

Southland District Council Otautau Office, 176 Main Street, Otautau

### PRESENT

|                    |   |
|--------------------|---|
| Chairperson        | Tony Philpott   |
| Deputy chairperson | Colin Lawry   |
| Members            | Shelley Hitchcox<br>Edwin Mabonga<br>Gretchen Wilson<br>Lester Wilson |
| Councillor         | Jaspreet Boparai  |

### APOLOGIES

### IN ATTENDANCE

|                              |               |
|------------------------------|---------------|
| Committee advisor            | Rachael Poole |
| Community partnership leader | Kelly Tagg    |

---

1 Opening

The Chairperson opened the meeting.

2 Apologies

There were no apologies.

3 Leave of absence

There were no requests for leave of absence.

4 Conflict of interest

There were no conflicts of interest declared.

5 Additional Agenda items

There were no additional agenda items.

6 Confirmation of minutes

Resolved

Moved Colin Lawry/Edwin Mabonga

That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 11 December 2025 as a true and correct record of that meeting.

Carried

7 Public participation

Susan Ricketts spoke at the meeting on ratepayer advocacy.

---

Reports for Recommendation

8.1 Otautau Tennis Courts resurfacing project - unbudgeted expenditure request

Record No: R/26/1/1105

Report presented by community partnership leader, Kelly Tagg

The purpose of this report is for the Wallace Takitimu Community Board to consider whether it wishes to recommend to Council that unbudgeted expenditure be approved in order to proceed with the resurfacing of four of the Otautau tennis courts.

Resolved

Moved Colin Lawry/Edwin Mabonga

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as some importance based on Council's Significance and Engagement Policy . On this basis an online survey was completed to gauge community views on resurfacing the courts.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to Council that unbudgeted expenditure of up to \$30,000 plus GST, to be funded from the Wallace Takitimu general reserve, be approved so that the asphalt resurfacing option for the Otautau tennis courts can proceed with an expected life span of 30 years.

Carried

---

## Reports

### 9.1 Transfer of lease from Otautau Bowling Club Incorporated to Scouts Association of New Zealand

Record No: R/26/1/1804

Report presented by community partnership leader, Kelly Tagg

To seek the board's feedback on a request received to Council from Otautau Bowling Club Incorporated to transfer their lease over 20 Rye Street, Otautau, to Scouts Association of New Zealand.

Resolved

Moved Gretchen Wilson/Lester Wilson

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.
- b) provides feedback to staff regarding the Otautau Bowling Club's proposal to Council for their registered lease over 20 Rye Street, Otautau to be transferred to the Scouts Association of New Zealand.

Carried

### 9.2 Community board reporting

Record No: R/26/1/1702

Report presented by community partnership leader, Kelly Tagg

The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Resolved

Moved Shelley Hitchcox/Gretchen Wilson

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.
- b) receives the report titled "Community board reporting"

Carried

---

9.3 Chairperson's Report

Record No: R/26/1/1241

Chairperson Philpott spoke to this report.

Chair Philpott gave a brief update on activities that he has been involved with since December.

Colin Lawry mentioned that he has been approached on a number of occasions about access to fresh water by people walking the Te Aroha trail and asked in the board could look into a public water fountain/tap being installed in front of the Otautau Plunket rooms.

Ms Tagg will speak with staff and if feasible will look to bring a report to a later meeting.

Resolved

Moved Chair Tony Philpott/Cr Jaspreet Boparai

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.

Carried

9.4 Councillor update

Record No: R/26/1/2987

Councillor Boparai spoke to this report.

This report is to provide the community board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from mid November 2025 to 28 January 2026.

Cr Boparai updated the board on the draft submissions from Central Government that Council is currently considering and making submissions on.

Resolved

Moved Cr Jaspreet Boparai/Colin Lawry

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.

Carried

The meeting closed at 4.43pm.

Confirmed on



---

## Plantation trees at Otautau cemetery

Record no: R/26/3/102600  
Author: Kevin McNaught, Manager property services  
Approved by: Sam Marshall, Group manager customer and community wellbeing  
Report type: Information

---

### Purpose

- 1 The purpose of this report is to receive the information in regards to the plantation trees on the Otautau cemetery and provide staff with any feedback.

### Staff recommendations

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.
- b) agrees that the plantations trees at the cemetery be taken down in their entirety.
- c) agrees that the net proceeds be ringfenced for preferential use on the Otautau cemeteries.
- d) agrees to work with staff after the trees have been removed to plan a future use for the area.

### Executive summary

- 2 The plantation trees at the southern end of the cemetery are approximately 30 years old and are creating shading and safety issues on the adjacent Otautau Drummond Road. Council has received notice that this safety issue is required to be addressed by removing any trees that are causing the shading.
- 3 Additional to this, in the large wind event late last year many trees in the plantation were blown down and have not yet been addressed, pending a decision on the whole stand.
- 4 It is the opinion of staff that the whole stand be harvested and that a decision on future use or planting be made once the harvested trees have been removed from the site.

### Feedback

- 5 Staff are seeking feedback from the board on the proposals, as while cemeteries are a district funded activity, the boards input on proposals like this are not only invaluable, but it includes the board in local operational matters which is appropriate.

### Context

- 6 The context is that, as a result of the trees causing shading on the adjoining road, plus the wind damage to a number of trees, some if not all, of the trees need to come down.
- 7 Given the age of the trees, staff consider that all the plantation trees be felled, the income be ringfenced for Otautau cemeteries, and that a future use of the area or re planting be undertaken after the site has been cleared.

### Next steps

- 8 On the basis of the board supporting the proposed actions, arrangements will be made for the plantation to be harvested.

### Attachments

- A From IFS - SDC Otautau Cemetery Macrocarpa Report January 26 [↓](#)
- B From IFS - SDC Otautau Cemetery Macrocarpa Estimate Jan 26 [↓](#)



**Southland District Council**

**C/O Kevin McNaught**

**Updated - 23/1/2026**

**Re: Otautau Cemetery Woodlot Assessment**

**Background/ Proposed Solution**

This report was completed by IFS Growth on behalf of the Southland District Council to investigate potential management options for the Stand of Macrocarpa (approx. 1.8ha) at the Otautau Cemetery. The crop is approximately 30 year old & is creating shading problems along the Otautau Drummond Road along the southern boundary.

IFS visited the site & have recommended that an early harvest of the crop being the most suitable option to remedy the road shading issue.

The attached woodlot estimates details potential yields and returns from a potential harvest. Based on the forecasted yield a return of \$28,584+ GST has been forecast for the operation. Actual tonnages & grades recovered dictate the final returns.

**Post harvest / Replanting**

Following harvesting the site would require windrowing of harvest residuals.

IFS Growth would recommend the site is replanted in low growing Native trees that wouldn't pose future shading risks along the roadside setback strip. A cost for this hasn't been estimated but it is recommended that further assessment is made following the Site clean up.

Table 1 below summarises the potential harvest revenues & clean-up costs.

**Table 1: Forecasted Returns & Site Clean up Cost (PC Sums)**

|                                     |                    |
|-------------------------------------|--------------------|
| Harvest Revenue                     | \$29,920.28        |
| Less Costs                          |                    |
| Windrowing/<br>Site clean up        | \$3,000.00         |
| <b>Total Return<br/>After Costs</b> | <b>\$26,196.00</b> |

OneForest Ltd  
137 Spey Street  
P O Box 697  
Invercargill 9810

T 03 928 5755  
[www.ifsgrowth.co.nz](http://www.ifsgrowth.co.nz)

**Hamish Anderson**  
**Harvest Manager**  
**IFS Growth - Living, Breathing Investments**

**M** 027 224 3627

**T** 03 928 5767

137 Spey Street,  
PO Box 697, Invercargill 9810  
[www.ifsgrowth.co.nz](http://www.ifsgrowth.co.nz)

**FOREST ESTIMATE - Macrocarpa**

Yield Estimates

CLIENT: SDC ..... Block Area (ha) 1.8 ..... Total Volume: (T) 594.00  
 ADDRESS: ..... Yield Per HA (T) 330 ..... Piece Size (T):  
 LOCATION: Olautau Cemetery ..... DBH (CM):  
 DATE PROCESSED: 23-Jan-26 ..... SPH:

REVENUES

|  |          |            |            |  |  |  |  |                  |          |
|--|----------|------------|------------|--|--|--|--|------------------|----------|
| LOG GRADE  | A 40cm+  | Sawlog s30 | Sawlog S25 |  |  |  |  | Industrial 20cm+ | Firewood |
| SPECIES  | MAC      | MAC        | MAC        |  |  |  |  | MAC              | MAC      |
| LOG LENGTH   | 5.3      | 3.7-6.1    | 3.7-6.1    |  |  |  |  | 5.3              | 5.3      |
| % of Yield by Grade                                | 5%       | 20%        | 25%        |  |  |  |  | 20%              | 30%      |
| Estimate OF Tonnes Per Grade                       | 29.70    | 118.80     | 148.50     |  |  |  |  | 118.80           | 178.20   |
| SALE POINT   | WHARF    | Pankhurst  | Pankhurst  |  |  |  |  | WHARF            | TBC      |
| SALE UNIT  | T        | T          | T          |  |  |  |  | T                | T        |
| GROSS VALUE AT POINT OF SALE (UNIT)                | \$270.00 | \$200.00   | \$140.00   |  |  |  |  | \$95.00          | \$40.00  |
| WHARF GROSS VALUE per Tonne (Estimated conversion) | \$270.00 | \$200.00   | \$140.00   |  |  |  |  | \$95.00          | \$40.00  |

100%

LESS OPERATIONAL, MANAGEMENT and MARKETING COSTS

|                           |          |          |         |  |  |  |  |         |          |
|---------------------------|----------|----------|---------|--|--|--|--|---------|----------|
| LOGGING & LOADING         | \$50.00  | \$50.00  | \$50.00 |  |  |  |  | \$50.00 | \$20.00  |
| CARTAGE                   | \$24.00  | \$14.00  | \$14.00 |  |  |  |  | \$24.00 | \$15.00  |
| MGMT                      | \$5.00   | \$5.00   | \$5.00  |  |  |  |  | \$5.00  | \$5.00   |
| Forest Growers Levy       | \$0.33   | \$0.33   | \$0.33  |  |  |  |  | \$0.33  | \$0.33   |
| NET RETURN (By LOG GRADE) | \$190.67 | \$130.67 | \$70.67 |  |  |  |  | \$15.67 | (\$0.33) |

*All Log values and costs are indicative only. This worksheet does not constitute a contract. Our worksheet assumes that the Logs will be able to be moved under normal ground conditions. Any events including but not limited to floods or heavy rain during operations may result in additional costs for access. Fence removal before and site clearance after logging are the responsibility of the landowner.*

THE FOLLOWING ESTIMATED COSTS APPLY:

|                                    |                          |
|------------------------------------|--------------------------|
| EQUIPMENT POSITIONING : \$1,200.00 | ROADING : \$1,200.00     |
| FENCING : Owners Costs             | Traffic MGMT: \$2,500.00 |
| OVERHEAD POWER WIRES : N/A         | REPLANTING:              |

OTHER FACTORS REGARDING THIS SALE MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

|                    |          |                              |
|--------------------|----------|------------------------------|
| AVERAGE PER T (\$) | \$48.12  | LOGGING CONTRACTOR:          |
| ESTIMATED RETURN   | \$28,584 | HARVEST METHOD: Ground Based |
| APPROX VOLUME:     |          | CARTAGE CONTRACTOR:          |



---

## Financial review for period ended 28 February 2026

Record no: R/26/3/106739  
Author: Nicole Taylor, Finance development co-ordinator  
Approved by: Anne Robson, Group manager finance and assurance  
Report type: Information

---

### Purpose

- 1 The purpose of this report is to review the Wallace Takitimu Community Board financial information for the period ended 28 February 2026 (contained within attachment A).

### Staff recommendations

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.

### Executive summary

- 2 Attachment A details the board's financial information for the period ending 28 February 2026. The information is prepared on the same basis as the local budget graph included in the two-monthly community board operational report and the detailed financial report for the previous year (30 June 2025) with some additional information. The report:
  - compares actual income, operating expenditure and capital expenditure for 2025/2026 year to date against the current projection
  - shows the original full year budget from the 2025/2026 Annual Plan alongside the updated projection budget, reflecting any Council approved changes made since the plan was adopted
  - outlines the projects scheduled for the year and their status
  - shows projected reserve balances to 30 June 2026 and identifies any financial contributions collected within the board area that are available to be used for qualifying projects.
- 3 This year staff are trialling a simplified report format that focuses on the key information most relevant to the board. Items that were included in previous years but are not part of this review are:
  - financial breakdown by activity and business unit type
  - detailed business unit and account code financial information
  - details of loans.
- 4 If board members have any feedback on the new report format, or if they would like to continue to receive the information noted in paragraph 3, please let staff know and this can be provided separately.

### Attachments

- A Financial review for period ended 30 June 2026 - Wallace Takitimu CB [↓](#)



# Wallace Takitimu Community Board

Financial review for the period ended 28 February 2026

Southland District Council  
Te Rohe Pōtae o Murihiku

PO Box 903  
15 Forth Street  
Invercargill 9840

☎ 0800 732 732  
@ [sdcsouthlanddc.govt.nz](mailto:sdcsouthlanddc.govt.nz)  
🏠 [southlanddc.govt.nz](http://southlanddc.govt.nz)

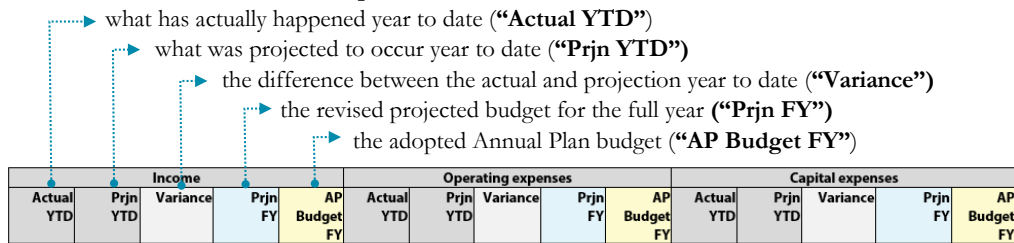
**Introduction**

| Contents                                | Page |
|---|------|
| 1. Financial overview by activity ..... | 3    |
| 2. Projects .....                       | 4    |
| 3. Reserves .....                       | 5    |
| 4. Financial contributions.....         | 6    |

This report reviews the community board’s financial information for the period ending 28 February 2026. The information is prepared in the same way as the local budget graph shown in the two-monthly community board operational report, as well as the detailed financial report to 30 June 2025 that was presented at the end of the last financial year.

The report outlines the board’s income, operating and capital spending, and the projected balance of reserves. It also gives an update on the status of board funded projects and lists any financial contributions collected within the board area that are available for qualifying projects.

**The financial statements in this report show:**



**Projection (“Prjn”)** figures include the 2025/2026 Annual Plan budget (“AP Budget FY”) adjusted for:

- expenditure carried forward from the prior year (2024/2025) approved by Council in August 2025
- changes to 2025/2026 budgets approved in December 2025 by community boards as part of the 2026/2027 Annual Plan budget reports and Council as part of the capital programme delivery review
- other unbudgeted expenditure or changes approved by the board or Council during the financial year to the date of the report.

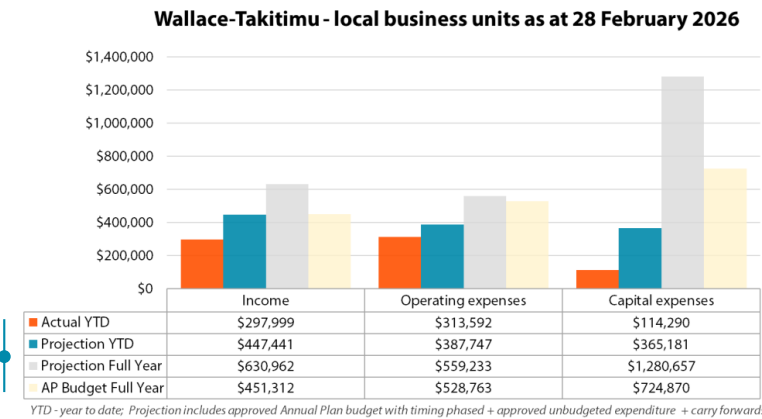
In addition, Council staff are currently preparing an updated forecast of the organisation’s end of year financial results. This forecast will be submitted to Council for approval in April and once approved, will be reflected in the financial information report for the remainder of the year.

**“AP Budget FY”** data shows the adopted Annual Plan budget for 2025/2026 excluding the projection adjustments noted above.

### 1. Financial overview by activity

The table and graph provides an overview of the financials for the board by activity – showing income, operating expenses and capital expenses. “Total CB” shows the overall financial results for all board activities along with “Actual v Projection (%)” variance. The key reasons for these variances are also detailed.

| Wallace-Takitimu - sub activity detail for year ended 28 February 2026 |                  |                  |                    |                  |                  |                    |                  |                   |                  |                  |                  |                  |                    |                    |                  |
|--|------------------|------------------|--------------------|------------------|------------------|--------------------|------------------|-------------------|------------------|------------------|------------------|------------------|--------------------|--------------------|------------------|
| Sub activity   | Income           |                  |                    |                  |                  | Operating expenses |                  |                   |                  |                  | Capital expenses |                  |                    |                    |                  |
|  | Actual YTD       | Prjn YTD         | Variance           | Prjn FY          | AP Budget FY     | Actual YTD         | Prjn YTD         | Variance          | Prjn FY          | AP Budget FY     | Actual YTD       | Prjn YTD         | Variance           | Prjn FY            | AP Budget FY     |
| Parks & Reserves   | \$217,616        | \$359,913        | (\$142,297)        | \$459,329        | \$279,679        | \$239,353          | \$282,178        | (\$42,825)        | \$409,997        | \$379,527        | \$114,290        | \$365,181        | (\$250,891)        | \$917,887          | \$362,100        |
| Footpaths  | \$11,175         | \$18,968         | (\$7,793)          | \$59,212         | \$59,212         | \$4,332            | \$18,520         | (\$14,188)        | \$27,780         | \$27,780         |                  |                  |                    | \$362,770          | \$362,770        |
| Halls  | \$33,842         | \$33,769         | \$74               | \$51,099         | \$51,099         | \$40,135           | \$46,599         | (\$6,464)         | \$60,852         | \$60,852         |                  |                  |                    |                    |                  |
| Other Property   | \$4,112          | \$3,562          | \$550              | \$5,343          | \$5,343          | \$4,329            | \$4,442          | (\$113)           | \$5,343          | \$5,343          |                  |                  |                    |                    |                  |
| Community Assistance   | \$31,253         | \$31,229         | \$25               | \$55,979         | \$55,979         | \$25,444           | \$36,008         | (\$10,564)        | \$55,261         | \$55,261         |                  |                  |                    |                    |                  |
| <b>Total CB</b>  | <b>\$297,999</b> | <b>\$447,441</b> | <b>(\$149,441)</b> | <b>\$630,962</b> | <b>\$451,312</b> | <b>\$313,592</b>   | <b>\$387,747</b> | <b>(\$74,155)</b> | <b>\$559,233</b> | <b>\$528,763</b> | <b>\$114,290</b> | <b>\$365,181</b> | <b>(\$250,891)</b> | <b>\$1,280,657</b> | <b>\$724,870</b> |
|  |                  |                  | <b>(33%)</b>       |                  |                  |                    |                  | <b>(19%)</b>      |                  |                  |                  |                  | <b>(69%)</b>       |                    |                  |



**Summary of financial results**

**Income** is \$149k (33%) under projection. This largely relates to the timing of Better off Funding for the Otautau Camping Ground (\$154k) and NZTA/Waka Kotahi funding for footpaths (\$8k) both of which will be recognised as work progresses. Donations are \$6k over projection due to a donation received from the former Otautau Toy Library for the Otautau playground. Rentals are over projection by \$3k largely in relation to McGregor Park due to the budget being lower than actual.

**Operating expenses** are \$74k (19%) under projection. General maintenance codes are overall \$14k under projection as general maintenance is largely reactive. Tree and Hedge is \$32k under projection and footpaths are \$14k under projection as minimal costs have been received in these areas. Insurance is \$7k under projection due to actual costs being less than projected. Pool grant costs are \$6k under projection due to the timing of budgets. Storm damage costs have not been included as this is still to be worked through with insurers, with the board to be updated once more is known.

**Capital expenses** are \$251k (69%) under projection. This is largely due to the timing of the Otautau Camping Ground project (\$236k) and the McGregor Park upgrade project (\$15k).

## 2. Projects

The table details the locally funded projects planned to be undertaken by the Wallace Takitimu Community Board in 2025/2026. It does not include any district funded projects in the board area. It consists of projects from the 2025/2026 Annual Plan, prior year projects carried forward and any additional projects or changes to projects approved by the board during the year. The table details the project status for the period ending 28 February 2026 and actual costs incurred compared to projection as well as the original annual plan budget. It also shows any forecasting changes which will be considered by Council in April 2026.

|                  | Business Unit              | Type  | Project code and name<br>(CAMMS+ Fulcrum)                                | Status                    | Actual YTD     | AP 25/26 FY    | Carry forwards | Unbudgeted expenditure | Forecast changes | Projection FY    |
|------------------|----------------------------|-------|--|---------------------------|----------------|----------------|----------------|------------------------|------------------|------------------|
| Parks & Reserves | Parks & Reserves - Otautau | Capex | P-11085A/P-11085: Otautau - Camping Ground Redevelopment                 | 5. In Physical Delivery   | 20,623         | -              | 324,135        | 180,000                |                  | 504,135          |
| Parks & Reserves | Parks & Reserves - Otautau | Capex | P-11202A/P-11202: Otautau - War Memorial replacement                     | 1. Off Track/ On Hold     | -              | 81,600         | 13,863         |                        |                  | 95,463           |
| Parks & Reserves | Parks & Reserves - Otautau | Capex | P-10786A/P-10786: Otautau Centennial Park Playground - Equipment renewal | 4. Procurement Underway   | 7,493          | 117,300        | 8,250          |                        |                  | 125,550          |
| Parks & Reserves | Parks & Reserves - Otautau | Capex | P-11203A/P-11203: Otautau - Tennis court resurfacing                     | 2. Scoping /Consultations | -              | 61,200         |                | 30,000                 |                  | 91,200           |
| Parks & Reserves | McGregor Park              | Capex | P-11201A/P-11201: Nightcaps - McGregor Park development                  | 6. Works Complete         | 88,213         | 102,000        | 101,539        |                        | (102,000)        | 101,539          |
| Footpaths        | Street Works - Otautau     | Capex | FFOOT001H: Otautau - Footpath renewal programme 2024/2025 to 2026/2027   | 2. Scoping /Consultations | -              | 263,870        |                |                        |                  | 263,870          |
| Footpaths        | Street Works - Ohai        | Capex | FFOOT001f: Ohai - Footpath renewal programme 2024/2025 to 2026/2027      | 2. Scoping /Consultations | -              | 98,900         |                |                        |                  | 98,900           |
| <b>Total</b>     |                            |       |  |                           | <b>116,329</b> | <b>724,870</b> | <b>447,787</b> | <b>210,000</b>         | <b>(102,000)</b> | <b>1,280,657</b> |

### 3. Reserves

The table below shows the board reserve balances as at 30 June, including the actual balance for 2025, budgeted Annual Plan balance for 2026, and the updated projection to 30 June 2026 reflecting any budget changes made up to 28 February 2026. The projection does not include the impact on reserves of any forecasting changes yet to be approved by Council in April 2026.

| Reserve                            | Actual<br>30 June 2025 | Annual Plan<br>Budget<br>30 June 2026 | Projection<br>30 June 2026 |
|------------------------------------|------------------------|---------------------------------------|----------------------------|
| Wallace Takitimu CB                | 106,948                | 111,261                               | 34,057                     |
| <b>Wallace Takitimu Total</b>      | <b>106,948</b>         | <b>111,261</b>                        | <b>34,057</b>              |
| Drummond general                   | 8,752                  | 8,771                                 | 8,771                      |
| Drummond recreation reserve        | 2,939                  | 4,210                                 | 4,210                      |
| <b>Drummond Total</b>              | <b>11,692</b>          | <b>12,982</b>                         | <b>12,982</b>              |
| Nightcaps community centre         | 13,406                 | 16,247                                | 16,247                     |
| Nightcaps general                  | 5,946                  | 6,001                                 | 6,001                      |
| Nightcaps McGregor Park            | 62,158                 | 62,158                                | 1,257                      |
| <b>Nightcaps Total</b>             | <b>81,509</b>          | <b>84,405</b>                         | <b>23,505</b>              |
| Ohai community centre              | 5,337                  | 3,413                                 | 3,413                      |
| Ohai general                       | 222,478                | 143,722                               | 136,515                    |
| <b>Ohai Total</b>                  | <b>227,815</b>         | <b>147,135</b>                        | <b>139,928</b>             |
| Arboretum recreation reserve       | 13,099                 | 13,537                                | 13,537                     |
| Otautau baths                      | 1,755                  | 1,755                                 | 1,755                      |
| Otautau Brightwood development     | 18,520                 | -                                     | -                          |
| Otautau community board conference | -                      | 2                                     | -                          |
| Otautau forestry                   | 182,220                | 182,796                               | -                          |
| Otautau general                    | 304,122                | 95,201                                | 3,688                      |
| Otautau town hall                  | 31,464                 | 32,093                                | 26,941                     |
| Wallace bowling club               | -                      | 5                                     | -                          |
| <b>Otautau Total</b>               | <b>551,180</b>         | <b>325,389</b>                        | <b>45,921</b>              |
| Takitimu Pool                      | 33,141                 | 33,551                                | 33,551                     |
| <b>Takitimu Total</b>              | <b>33,141</b>          | <b>33,551</b>                         | <b>33,551</b>              |
| Wairio recreation reserve          | 4,036                  | 4,056                                 | 4,056                      |
| Wairio Town General                | 5,296                  | 5,400                                 | 5,400                      |
| <b>Wairio Total</b>                | <b>9,332</b>           | <b>9,456</b>                          | <b>9,456</b>               |
| Waiau Aparima Ward*                | 230,118                | 234,722                               | 234,722                    |
| <b>Other reserve Total</b>         | <b>230,118</b>         | <b>234,722</b>                        | <b>234,722</b>             |
| <b>Total Reserves</b>              | <b>1,251,733</b>       | <b>958,899</b>                        | <b>534,120</b>             |

#### 4. Financial contributions

Council currently collects reserve financial contributions for the **acquisition, improvement and development of reserves** under it's the Southland District Plan (FIN-O2, FIN-P2, FIN-R1). Under the plan, Council may collect these contributions for the purposes of:

- offsetting the effects of development on reserve infrastructure
- securing environmental compensation for adverse effects associated with development that cannot be avoided, remedied or otherwise mitigated, so that a positive environmental outcome is achieved
- adding to the quality and diversity of open spaces and recreation areas available to communities within the District.

The table below shows the current breakdown of reserve contributions held by Council as at 28 February 2026, associated with the board area. These can be used to fund park/reserve capital projects that meet requirements as described.

| Reserve Financial Contributions under RMA/District Plan  |                 |                    |
|--|-----------------|--------------------|
| <b>What can these be used for</b> - Capital expenditure only (not maintenance) to <i>acquire, improve and develop</i> reserves in any part of the district to mitigate/offset/compensate for the effects of development or to add to the quality and diversity of open spaces and recreation areas available to communities within the District. |                 |                    |
| <b>Where can these be used</b> - Across the district but Council has historically placed a priority on allocating towards capital expenditure in the general location of the consent activity (township, rural, community board, ward)   |                 |                    |
| Area   | Total available | Expiring June 2026 |
| Otautau  | 2,089           | -                  |
| <b>Total</b>   | <b>2,089</b>    | -                  |

This information is provided to enable the board to give feedback to Council and staff on how the funds might be allocated in the current and future years. Given the restrictions on their use, staff review these funds during project planning and again before the end of each financial year. Contributions have a ten-year expiry period. Therefore, any contributions due to expire by 30 June 2026 that have not been allocated by community boards or staff will be redirected to qualifying expenditure elsewhere in the district. These contributions have a ten-year expiry date and the table shows that there are no funds due to expire in the next financial year.



---

## Chairperson's Report

Record no: R/26/1/1242  
Author: Rachael Poole, Committee advisor  
Approved by: Robyn Rout, Governance legal manager  
Report type: Information

---

### Purpose

- 1 The purpose of this report is for the chair to update the board on activities they have been involved with since the previous meeting.
- 2 Board members are also able to provide an update on any recent events and issues of relevance and interest to the community board.

### Staff recommendations

That the Wallace Takitimu Community Board:

- a) receives the verbal update given with this report.

### Chairperson update

- 3 The chair will give a verbal update at the meeting.
- 4 The board's next meeting will be held on 4 June 2026.

### Attachments

There are no attachments for this report.



## Otautau camping ground - fees and charges

Record no: R/26/3/104191  
Author: Kelly Tagg, Community partnership leader  
Approved by: Sam Marshall, Group manager customer and community wellbeing  
Report type: Decision

### Purpose

- 1 The purpose of this report is for the Wallace Takitimu Community Board to determine the fees and charges for the Otautau Camping Ground.

### Staff recommendations

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.
- b) notes that the matter or decision in this report is assessed as being of some importance but not significant based on Council's Significance and Engagement Policy and therefore is not considered significant. The assessed level of significance indicates that the community is kept informed of the decisions made in this report, rather than engaged prior to this decision being made.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to Council that the following gross fees and charges for the Otautau Camping Ground be set from 1 July 2026 as follows;
  - i) Powered site – up to \$60.00 per night
  - ii) Non-powered site – up to \$50.00 per night
  - iii) Showers - \$4.00
  - iv) Washing Machine - \$6.00 per cycle
  - v) Dryer - \$6.00 per cycle
  - vi) Cabins – up to \$95.00 per night
- e) delegates authority to the board chair to review pricing with staff as and when required and in accordance with the maximum prices set.

### Executive summary

- 2 The redevelopment of the Otautau Camping Ground at Holt Park is a priority project for the Wallace Takitimu Community Board. The facility has been closed since 2019, creating a gap in local accommodation that is felt most during peak visitor periods by trampers on the Te Araroa Trail, seasonal horticultural workers, and domestic travellers.

- 3 Stage one of the redevelopment includes a new amenities block, powered and unpowered sites, internal roading, landscaping, and lighting. The contract for this part of the project has been signed and work is currently underway with an expected completion date of 30 June 2026.
- 4 To charge fees for campers to stay and use the facilities, the board must recommend to Council how much the fees should be so that the rates can be included in the 2026/2027 Fees and Charges Guide.

### Context

- 5 The previous camping ground closed in 2019, and it is now appropriate for the community board to set new fees and charges to stay at the redeveloped Otautau Camping Ground.
- 6 The board has previously agreed to implement the “Penny” system as an operating model for the camping ground.
- 7 Campers will book and pay online using app based software. Those travelling by vehicle will need to register their number plates and this data will be available so that checks that campers have paid can be made.
- 8 Penny also offers a “card system” that will be used to charge for the cost of having a shower (in addition to the nightly fee) and a separate EFTPOS system will be available to operate the washing machine and dryer.
- 9 Revenue from campers for both the overnight fee and the shower charges will be paid to Penny directly who will then deduct their 20% fee and pay the balance to Council.
- 10 Staff have been reviewing fees and charges for other lower South Island camping grounds and note the following;

### 11 Wyndham Camping Ground (Council owned)

|                                     |                                |         |
|-------------------------------------|--------------------------------|---------|
| Powered site (2 adults, 2 children) | Per day (max 6 pax per site)   | \$38.00 |
| Non powered site                    | Per day (max 6 pax per site)   | \$30.00 |
| Non powered tent site               | Per day (max 6 pax per site)   | \$25.00 |
| Cabin                               | Per day                        | \$65.00 |
| Additional persons per site         | Adult per day                  | \$10.00 |
|                                     | Child (up to 15 years) per day | \$5.00  |
| Shower base fee                     | Per use                        | \$4.00  |
| Washing machine/dryer               | Per use                        | \$6.00  |
| Dump station                        | Per use                        | \$5.00  |

### Taylor Park (Milton) (Owned by Clutha District Council and operated using “Penny”)

|                                     |         |         |
|-------------------------------------|---------|---------|
| Powered site (2 adults, 2 children) | Per day | \$72.50 |
| Non powered site                    | Per day | \$56.50 |
| Non powered tent site               | Per day | \$56.50 |
| Cabin                               | Per day | \$65.00 |

|                       |         |               |
|-----------------------|---------|---------------|
| Washing machine/dryer | Per use | Coin operated |
|-----------------------|---------|---------------|

**Lumsden Camping Ground (on Southland District Council land, operator holds a lease with Council)**

|           |          |         |
|-----------|----------|---------|
| Per adult |          | \$20.00 |
| Per child | Over 5   | \$5.00  |
| Power     | Per site | \$5.00  |

**Waikaia Camping Ground (Operated by Waikaia Progress League)**

|  |                                    |         |
|--|------------------------------------|---------|
| Powered site (2 adults, 2 children)                | Per day                            | \$43.00 |
| Tent site (2 adults, 2 children)                   | Per day                            | \$43.00 |
| Cabin<br>(economy option, sleeps 3 max.)           | Per day for two                    | \$50.00 |
|  | Extra adult per day; or            | \$15.50 |
|  | Extra child per day (12 and under) | \$6.00  |
| Cabin<br>(sleeps 3, includes fridge, toaster, jug) | Per day for two                    | \$70.00 |
|  | Extra adult per day; or            | \$15.50 |
|  | Extra child per day (12 and under) | \$6.00  |

**Mossburn Country Park (privately owned)**

|  |                     |         |
|--|---------------------|---------|
| Powered site   | Per day             | \$40.00 |
| Non-powered site   | Per day             | \$40.00 |
| Cabin<br>(type 1 - includes TV, bar fridge, sofa, heating and basic kitchen equipment) | Per day for 1-2 pax | \$80.00 |
|  | Per extra adult     | \$15.00 |
|  | Per extra child     | \$10.00 |
| Cabin<br>(type 2 – includes TV, bar fridge, sofa, heating)                             | Per day for 1-2 pax | \$70.00 |
|  | Per extra adult     | \$15.00 |
|  | Per extra child     | \$10.00 |
| Washing machine/dryer  | Per use             | \$4.00  |

**Tui Base Camp, Tuatapere (privately owned)**

|                                  |                     |         |
|----------------------------------|---------------------|---------|
| Powered site (2pax)              | Per day             | \$60.00 |
| Non-powered site (2pax)          | Per day             | \$50.00 |
| Lodge (single room – sleeps two) | Per day for 1-2 pax | \$98.00 |

**Last Light Lodge, Tuatapere (privately owned)**

|  |                 |          |
|--|-----------------|----------|
| Powered site (2pax)  | Per day         | \$55.00  |
|  | Per extra adult | \$20.00  |
|  | Per extra child | \$10.00  |
| Non-powered site (2pax)  | Per day         | \$50.00  |
|  | Per extra adult | \$20.00  |
|  | Per extra child | \$10.00  |
| Cabin (2pax)<br>Includes smart TV, kitchenette,<br>heaters, towels | Per day         | \$160.00 |

Options

- 12 The following reasonably practicable options have been identified and assessed in this report:

Option 1 – recommends to Council that the following fees and charges be set for the Otautau Camping Ground from 1 July 2026;

- i. Powered site – up to \$60.00 per night gross (\$48.00/night net)
- ii. Non-powered site – up to \$50.00 per night (\$40.00/night net)
- iii. Showers - \$4.00
- iv. Washing Machine - \$6.00 per cycle
- v. Dryer - \$6.00 per cycle
- vi. Cabins – up to \$95.00 per night gross (\$76.00/night net)

Option 2 – chooses to set different fees from those recommended.

Option 3 – Does not recommend fees and charges to Council at this time.

Recommended option:

- 13 Option one is the recommended option.

Option 1 – recommends to Council that the following fees and charges be set for the Otautau Camping Ground from 1 July 2026;

- i. Powered site – up to \$60.00 per night gross (\$48.00/night net)**
- ii. Non-powered site – up to \$50.00 per night (\$40.00/night net)**
- iii. Showers - \$4.00**
- iv. Washing Machine - \$6.00 per cycle**
- v. Dryer - \$6.00 per cycle**
- vi. Cabins – up to \$95.00 per night gross (\$76.00/night net)**

|            |               |
|------------|---------------|
| Advantages | Disadvantages |
|------------|---------------|

|   |  |
|---|--|
| <ul style="list-style-type: none"> <li>once the rates are set, they are able to be implemented when the camping ground opens after 30 June 2026</li> <li>based on known operating expenditure scenarios, the majority of rates allow for a surplus or only a small ratepayer contribution to meet costs</li> <li>the board will have the opportunity to review the rates at their next annual plan workshop and may choose to increase them once visitor nights are known.</li> </ul> | <ul style="list-style-type: none"> <li>none identified.</li> </ul> |
|---|--|

Option 2 – chooses to set different fees from those recommended

| Advantages   | Disadvantages   |
|--|---|
| <ul style="list-style-type: none"> <li>higher profit margins may be possible.</li> </ul> | <ul style="list-style-type: none"> <li>no data currently exists around expected demand and it is difficult to estimate what this may be</li> <li>setting the costs too high may discourage campers from staying at the site.</li> </ul> |

Option 3 – Does not recommend fees and charges to Council at this time.

| Advantages  | Disadvantages  |
|---|--|
| <ul style="list-style-type: none"> <li>none identified</li> </ul> | <ul style="list-style-type: none"> <li>if fees and charges are not set, then the board will not be able to legally charge people to stay at the site.</li> </ul> |

### Legal considerations

- 14 The development of a new camping ground in Otautau was included as a project in the 2024- 2034 Long Term Plan.
- 15 The board does not have delegated authority to set fees and charges but wishes to recommend to Council that this occurs.

### Strategic alignment

#### Strategic direction

- 16 Encouraging visitors to the Wallace Takitimu area, and the development of a camping ground is specifically mentioned in the community board plan for this board.
- 17 The development of the camping ground also contributes to the board outcome of being a vibrant area that attracts people, businesses and visitors.

#### Policy and plan consistency

- 18 The development of the camping ground is a key project in the Wallace Takitimu Community Board plan.
- 19 No inconsistencies with Council’s policies or plans have been identified.

Financial considerations

- 20 Operating expenditure modelling has previously been calculated based on gross tariffs of \$35.00 per night (net \$28.00) for powered sites and \$25.00 per night (net \$20.00) for unpowered/tent sites. The gross tariffs account for a 20% fee that is deducted by Penny at the time the booking is made. Based on these nightly rates, the operating scenario looks like this (and includes an allowance for income from showers and laundry facilities);

| Scenario                  | Total income | OPEX costs | Net position      |
|---------------------------|--------------|------------|-------------------|
| Low (10–15% occupancy)    | \$22,426     | \$30,000   | –\$7,574 deficit  |
| Medium (30–40% occupancy) | \$65,408     | \$30,000   | +\$35,408 surplus |
| High (60–70% occupancy)   | \$121,472    | \$30,000   | +\$91,472 surplus |

- 21 Operating costs have been calculated at approximately \$30,000 per annum and reflect four main cost drivers being;

- **electricity:** around \$12,000 per year to service the amenities block, hot water, and site lighting
- **cleaning and consumables:** around \$10,000 per year for daily servicing of facilities and seasonal demand peaks
- **WiFi and Penny network connection:** around \$3,000 per year to maintain reliable connectivity and system support
- rates and insurance – unknown at this stage but have allowed \$5,000.

- 22 It is worth mentioning that with increased usage, items such and cleaning and consumables are likely to increase.

- 23 Penny have suggested that the fees and charges should be in line with Wyndham camping ground and accordingly the above scenarios have been updated to reflect those rates being \$38.00/night gross (\$30.40 net) for a powered site and \$30.00/night (\$24.00 net) for a non powered site.

- 24 Amendments to the number of powered vs non powered sites have also been incorporated. Previously the rates have been calculated on 10 powered and 10 non powered sites and this has since been updated to be six powered and 14 non powered which is believed to be more reflective of the actual needs and allows for cost savings in power sites to be realised.

| Scenario (amended site #s and rates) | Total income | OPEX costs | Net position      |
|--------------------------------------|--------------|------------|-------------------|
| Low (10–15% occupancy)               | \$24,633     | \$30,000   | –\$5,367 deficit  |
| Medium (30–40% occupancy)            | \$47,319     | \$30,000   | +\$17,319 surplus |
| High (60–70% occupancy)              | \$87,877     | \$30,000   | +\$57,877 surplus |

- 25 Adding in two cabins at \$75.00/night would see the scenario look like this (below). It is important to note that the \$75.00/night is the net fee and with the 20% Penny fee added the nightly rate would be closer to \$94.00.

| Scenario (2 x cabins)     | Total income | OPEX costs | Net position      |
|---------------------------|--------------|------------|-------------------|
| Low (10–15% occupancy)    | \$31,203     | \$30,000   | +\$1,203 surplus  |
| Medium (30–40% occupancy) | \$66,481     | \$30,000   | +\$36,481 surplus |
| High (60–70% occupancy)   | \$123,465    | \$30,000   | +\$93,465 surplus |

- 26 At this point in time, user demand is an unknown and to allow scope for growth it is suggested that the maximum nightly rates be increased to allow the board to be more agile in its pricing should user demand exceed expectations. Accordingly, another scenario has been prepared on higher nightly rates as follows;

| Scenario (2 x cabins \$64/night net) | Total income | OPEX costs | Net position       |
|--------------------------------------|--------------|------------|--------------------|
| Low (10–15% occupancy)               | \$45,727     | \$30,000   | +\$15,727 surplus  |
| Medium (30–40% occupancy)            | \$92,491     | \$30,000   | +\$62,491 surplus  |
| High (60–70% occupancy)              | \$171,769    | \$30,000   | +\$141,769 surplus |

- 27 Under this option the rates would allow the board to charge up to these figures per night;
- Powered site - \$60.00 per night gross (\$48.00/night net)
  - Non powered site - \$50.00 per night (\$40.00/night net)
  - Showers - \$4.00
  - Washing Machine - \$6.00 per cycle
  - Dryer - \$6.00 per cycle
  - Cabins - \$95.00 per night gross (\$76.00/night net)
- 28 As part of the service that Penny offers, they will contact Council throughout the year to review visitor nights, in low season times they may suggest lowering the price to make it more attractive to visitors, likewise during busy/peak times it may be appropriate to charge a higher price.
- 29 By setting higher maximum fee, the board is not tied into charging those prices but has the option to do so should demand exceed expectations. It also allows the board the opportunity to be more agile as fees can only be reviewed and amended once a year as part of the annual review of the fees and charges process.
- 30 By setting a higher maximum now, the board can build in the ability to increase costs should the need arise, rather than having to wait until 1 July 2027.
- 31 Included in the recommendation is a delegation to the board chair to work with staff to review pricing as required.

#### Significance assessment

- 32 This decision has been assessed in accordance with Council's Significance and Engagement Policy as having some importance but is not considered significant.
- 33 Of more moderate importance, this decision is considered to have some limited public interest and it aligns with the actions and outcomes sought under the Wallace Takitimu Community

Board Plan, the intent to maintain and improve community amenities and promote tourism under Council's Long Term Plan along with regional destination and development strategies

| Level                             | Likelihood of engagement   |
|-----------------------------------|--|
| Some importance or administrative | Council is not likely to carry out any engagement.   |
| Moderate importance               | Council may choose whether it carries out engagement, which may be targeted to directly affected individuals or groups.  |
| Significant                       | Council will engage with directly affected individuals and groups and wider community engagement is likely, unless there are reasons under policy not to.        |
| Critical                          | Council will engage with directly affected individuals and groups and wider community engagement is highly likely, unless there are reasons under policy not to. |

### Community views

- 34 In late 2019, the Wallace Takitimu Community Board carried out engagement with the Otautau community to gauge their support or otherwise for a camping ground.
- 35 91% of respondents indicated their support for having a camping ground in Otautau noting that the township is located near the Te Araroa Trail and that the Holt Park site was a natural rural space for camper van tourists and trail walkers alike.
- 36 The Wallace Takitimu Community Board also held two community drop-in sessions at the Southland District Council Otautau office in September 2023 to share the outcome of the Otautau Camping Ground Opportunities Study. These sessions were well attended, with all those in attendance wishing to see this project progress.
- 37 Ensuring that Otautau retains a camping ground is also detailed as an action item in the Wallace Takitimu Community Board plan.

### Climate change considerations

- 38 There are no climate change considerations relevant to this matter or decision.

### Risk and mitigations

- 39 The previous camping ground was demolished in 2019 and prior to that there is very limited visitor data available, so it is difficult to build an accurate business case for this project in terms of financial viability.
- 40 Previous community engagement carried out via surveys, meetings, and drop in sessions has indicated a high level of support for this project by the community and previous community boards.
- 41 The operating costs for the old camping ground (approximately \$12,000 per annum) had been funded via rates indicating a previous level of financial support for the camping ground in the community.
- 42 There are financial risks associated with this project as it is difficult to determine what visitor demand will be and thus how profitable the venture will be.

- 
- 43 The amenities block and the proposed cabins are to be built on piles, so should the project prove to be unviable, it will be possible to sell the buildings, allowing them to be transported offsite, which would see a return on some of the investment in this project.
  - 44 The financial modelling detailed in this report is very conservative assuming, with the lowest scenario, that occupancy rates will be 10-15% per annum.

#### Next steps

- 45 Once the charges have been set, they will be able to be communicated to Penny and the wider community.

#### Attachments

There are no attachments for this report.



---

## Community board reporting

Record no: R/26/3/105384  
Author: Kelly Tagg, Community partnership leader  
Approved by: Sam Marshall, Group manager customer and community wellbeing  
Report type: Information

---

### Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

### Staff recommendations

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.
- b) receives the report titled “Community board reporting”


### Attachments

- A Wallace Takitimu Community Leadership Report - 2 April 2026 [↓](#)
- B Wallace Takitimu operational report - 2 April 2026 [↓](#)
- C RFS summary - January and February [↓](#)



**What's happening in your area**

Better-off funding projects update

| PROJECT   | FUNDING   | CURRENT STATUS  |
|---|-----------|---|
| Camping ground in Otautau                             | \$275,000 | Construction of the amenities block is now underway. A report is included on the agenda about the setting of the camping ground fees.<br>  |
| Nightcaps to Ohai railway walking track investigation | \$11,500  | The finalised version of the McGregor Park Master Plan (which includes the railway walking track investigation) has been circulated to members. KiwiRail have advised they are mothballing much of the Ohai Line. They have explained that mothballing is different to officially closing a rail line. Mothballing requires ongoing low-level rail corridor maintenance to limit the overall deterioration of the track, so that the line could be reopened in the future if there were commercially viable freight opportunities. This work is also designed to prevent potential safety risks to neighbouring infrastructure or properties. |
| McGregor Park, Nightcaps – spatial/ masterplan        | \$11,500  | The finalised version of the masterplan has been circulated to members and will be used to inform future stages of the development plan for McGregor Park. The pump track has now been completed, and staff are in the planning stages to install a new toilet at the park at present.  |

---

### Alex McKenzie Memorial arboretum

---

The arboretum suffered significantly in the October 2025 wind event with many trees coming down and with many causing issues around the external boundary of the arboretum.

Meetings with trust representatives, staff and arborists have taken place and staff are currently working on a plan to tidy up the area and reopen the walking track.

The Trust are also working on a plan to replace several of the bridges in the arboretum and are currently seeking quotes and investigating funding options.

---

### Community Service Award Nominations

---

Nominations for the 2025 round of Community Service Awards closed on 30 September. One nomination was received for the Wallace Takitimu area and was considered at the December 2025 community board meeting.

---

### Car park outside Otautau Police Station

---

Following a discussion between the board, the roading team and the local police, the car park outside the Otautau Police Station has now been removed due to there being a fire hydrant located within the parking space.

---

### Car park opposite Otautau Fire Station

---

A request from the Otautau Fire Brigade for signage at the car park opposite the fire station has been received. The purpose of the signage is to dissuade people from parking there for long periods of time (e.g. overnight). Staff are in the process of arranging signage at present.

---

### Grazing licences

---

Expressions of interest for grazing an area of land at McGregor Park in Nightcaps have been called for. No interest has been received to date and this will be re-advertised.

No interest has been received from the second advertising of sheep grazing at 61 Main St, Otautau. Approaches to locals who had been identified as potentially interested have been unsuccessful. Direction as to next steps from the board would be appreciated and may include consideration of including it in the mowing.

---

### Wreys Bush Cemetery

---

Staff are working towards obtaining additional fencing quotes before going back to the current lease holder.

---

### Otautau BMX track

---

A review of the Otautau BMX track has recently been undertaken by a visiting contractor from out of the District. It was suggested that the track itself still has good structure and soil and could be recovered but the level of recovery depended on what was wanted, the budget for recovery and if there is a community of riders that would be interested in a specific use case. The contractor mentioned that if there was a community of BMX riders for example that wanted to revive the course it could be achievable but also noted that the starting section that goes from south to north and meets the flood bank could be converted to a pump track. If there was any interest in BMX the remaining piece that runs west to east along the flood bank could be reused.

Of note, BMX tracks tend to degrade heavily overtime due to the fact that they are exposed soil and therefore battered by the elements and users whereas pump tracks tend to have more longevity as they are sealed.

There are currently no works or budget planned for a revival of this bike track but the board may wish to consider options as part of the 2027-2037 long term plan process.

### Community Partnership Fund

---

Applications for the Wallace Takitimu community partnership fund closed on 31 March 2026. Applications will be brought to the next meeting for consideration.

### Ohai Railway Fund

---

The Ohai Railway Fund subcommittee held its Triennium meeting on Monday 16 February. The following community committee members were elected: Kevin Dixon, Shane Robertson, Alanna Barrett and Kevin Curtin, with Councillor Michael Weusten, Councillor Jaspreet Boparai and Mayor Rob Scott as council representatives. The first meeting was then held on Friday 6<sup>th</sup> March where the chair and deputy chair were elected (Kevin Dixon & Shane Robertson respectively) and the following allocations were made for the September 2025 funding round:

#### Organisation applications

Takitimu Swimming Club – Swim coaching weekend 2026     \$2,000

#### Individual applications

|                       |         |
|-----------------------|---------|
| Connor McAuslin       | \$1,000 |
| Anna McPherson        | \$1,000 |
| Anaise van Miltenburg | \$1,500 |
| Harry Excell          | \$1,000 |
| Toby McGregor         | \$1,500 |
| Baxter Hamilton       | \$700   |

The next funding round will close on 31 March 2026 and will be considered at the Ohai Railway Fund Committee meeting on 15 May 2026.

## What's happening across the district

### Oraka Aparima Community Board by-election

---

The final result for the Southland District Council by-election that closed at midday on Tuesday, 3 March 2026 is:

Ōraka Aparima Community Board (1 vacancy) votes received:

FREW, Don 443  
 HEDDERSHAW, Mel INDEPENDENT 151  
 SEAGER, Marina 150  
 KIDDEY, Nick 76  
 INFORMAL 4  
 BLANK 2

Don Frew is declared elected.

The voter return was 39.43%, being 826 votes.

## Wyndham camping ground funds approved

---

The Wyndham Camping Ground has received a funding boost towards its reopening.

Southland District Council approved at its Council meeting on 28 January the transfer of the remaining Better Off Funded budget of \$34,020 from the Baird-Hewat Square/Doctors Square project to the Wyndham Camping Ground construction.

The Waihopai Toetoe Community Board has been working towards reopening the facility, which has been closed since February 2024 when the previous lease was surrendered. The site has recently undergone a significant clean-up with general repairs completed.

Board chair Pam Yorke said the project was an important one for Wyndham.

“Our community has expressed a strong desire to have the camping ground reopened and we view it as a vital asset for the future of Wyndham,” she said.

“We absolutely recognise its potential to attract visitors and stimulate local spending to support the town’s vitality, while also providing a necessary facility for people like seasonal workers.”

The board and council staff investigated the feasibility of installing user pays technology to enable the automated operation of the camping ground. The preferred Penny System will allow automated bookings, access and paid use of services at the camping ground. The funding will enable staff to progress the upgrades required while remaining consistent with the board’s objective to the project remaining cost neutral for ratepayers.

## Community funding

### Other funding opportunities & allocations

---

Applications for the following grants closed on 31 March 2026:

- District Initiative Fund
- Sport NZ Rural Travel Fund
- Creative Communities Scheme

Applications can be made on the Southland District Council website via the SmartyGrants link:

<https://www.southlanddc.govt.nz/council/funding-and-grants/>

### Bursary and scholarship allocations 2025

---

#### Centennial Bursaries

Josh Cairns                      \$2,000

Sophie Cundall                 \$2,000

#### Valmai Robertson Arts Scholarship

Erika Leith                        \$1,975

Jolie Hazley                      \$100

Greer Hazley                     \$100

Cameron Fox                     \$100

Pepper-May Henwood         \$75

Emily Neems                      \$75

Hazel Green                       \$75

#### Eric Hawkes Memorial Outward Bound Scholarship

Jorjia Marshall

## Council department updates

### Governance

---

Work streams progressing in the governance team include:

- Completing the Ōraka Aparima Community Board by-election. Don Frew was declared elected to the board on 4 March 2026
- Compiling elected member interest returns. The register of interests will be completed soon (this is legally required)
- Council appointing members to the Stewart Island Visitor Levy Allocations Subcommittee, the Te Anau Basin Water Supply Subcommittee and the Ohai Railway Fund Committee
- Council giving feedback on the Great South and Space Operations New Zealand Ltd statement of intents.

### Policy and planning update

---

#### Climate Change

##### Regional activities

The Regional Climate Change Working Group held its first governance workshop on 12 March 2026. Key matters covered included:

- [Local Government Sector Climate Scenarios](#) – a tool which can aid local government’s long term planning
- Updates on key regional projects including Regional Climate Impacts Assessment and Community Climate Perceptions Survey results
- Progress against actions in the [Regional Framework for Action on Climate for Murihiku Southland](#)
- Government reforms and regional spatial planning
- Process to develop the first Regional Climate Action Plan for Murihiku Southland in parallel with councils’ long term plans for 2027-37.

Updated climate projections for Southland, prepared by Earth Sciences NZ (formerly NIWA) for Environment Southland, will be presented to the ES Strategy & Policy Committee on 15 April and will be made publicly available.

##### Climate adaptation

We are continuing work to assess risks from climate change to SDC’s assets and operations, with completion planned in mid 2026. The findings will help identify key issues for consideration in the next long term plan.

##### Emissions reduction

Staff are scoping options for organisational emissions reduction activities. The [Regional Climate Change Strategy for Murihiku Southland](#), adopted by SDC and the other Southland councils in 2024, includes an aspiration for Southland local government agencies to become net zero organisations by 2050.

##### Internal alignment

Following receipt of the updated climate projections for Murihiku Southland, we will integrate these into climate change information and resources for staff. Our internal staff climate change working group has recommenced meetings and is planning sustainability-focussed activities.



## Wallace Takitimu Community Board

### Tracker – ongoing

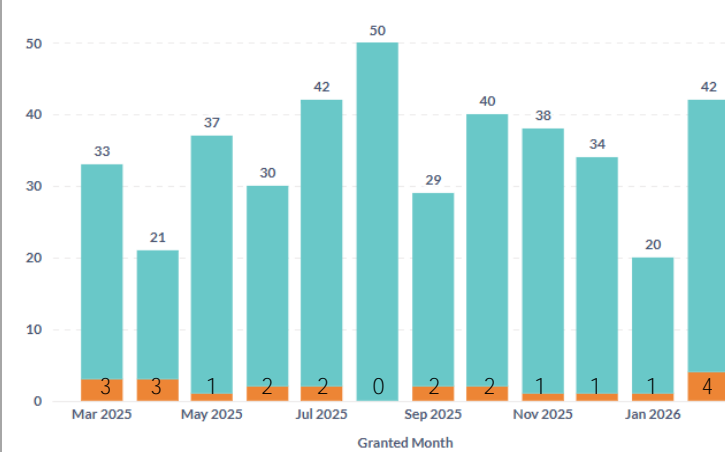
- Dog waste bags for Nightcaps.
- Stormwater issues – Kirkland Street, Ohai (programmed).
- Ohai toilet mural – prep work completed, awaiting confirmation of budget for mural works to commence.
- Te Oruanui Marae lease – signed sale and purchase agreement has been received. Working through lease conditions at present.
- Main Street, Otautau - speed concerns.
- Wreys Bush Cemetery – lease, fencing, mowing, entry gates.
- Otautau camping ground project – construction has commenced.
- Centennial Park playground upgrade – Otautau – equipment has been ordered and procurement is underway for installation.
- Otautau – community response plan update by EMS.
- New potential dog park site identified in Otautau (included in submission).

### Upcoming priorities

- Community board plan review/familiarisation.
- Spatial planning.

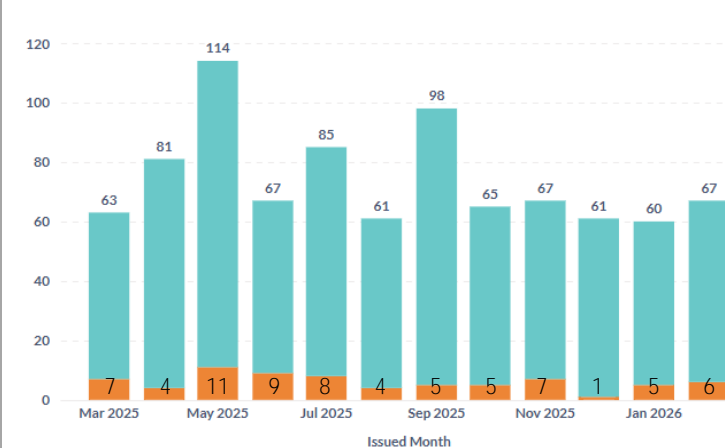
### Resource consents issued

RM applications granted for community board



### Building consents issued

Building Consents issued for community board



### Service contracts

Water and wastewater services operation and maintenance

The 23/01 operations and maintenance contract continues to operate across the Wallace Takitimu Community Board region. Water and wastewater services across the area have continued to operate with what would be considered a normal number of service requests being received by Council and Downer, resources were pushed to respond in a timely manner. During January–February, Council upgraded the existing stormwater infrastructure at Takitimu Primary School in Nightcaps to improve drainage performance in the area and to support future needs and capacity requirements. A major water leak occurred in Nightcaps in February which required an emergency shutdown of the water supply. The leak was located and repaired on the same day, with assistance from members of the local community who helped identify its location as it was not in an easily detectable area. Council's contractor, Downer, along with Council staff worked closely with the communications team to ensure key stakeholders were kept informed throughout the incident. This included notifying the school, medical facilities, and other critical users within the township.

Mowing for the Wallace Takitimu areas

Mowing across the Wallace–Takitimu area has improved and is now meeting the required levels of service. We will continue to maintain regular communication with our contract partners to ensure these standards are sustained.

Central area gardening (Otautau)

Gardening within the Otautau central area is progressing well. The local gardener and the Community Facilities Team are working together to ensure current levels of service are being met. Some areas require tree branches to be cleaned up, and this work has been scheduled for completion within the current quarter.

Ohai

Mowing in Ohai has improved and is now meeting the required levels of service. Spraying operations are also becoming more consistent and are aligning with service requirements. The hedges around the rugby club and tennis courts are scheduled to be trimmed within the next quarter. In addition, trees and branches around the playground and tennis courts are scheduled for removal and clean-up.

Central Alliance roading contract

The second round of sealed road mowing has been completed by the contractor, and they are now onto the third round. The stabilising crew continued with programmed pre-reseal repairs for the 2026/2027 reseal season across the Central network. February progress was affected at times by limited summer weather windows, but crews continued to complete sites as conditions allowed. The premix crew completed pre-reseal repairs and general tidy-up work across the Central area before moving to the remaining 2026/27 sites within the Waimea contract. Once those sites are finished, the crew will return to Central to continue programmed works. RFS volumes remain steady. All requests are being assessed, prioritised, and programmed as appropriate. The unsealed road spray round has been completed. Grader activities for the month include: grader 2 - Opio / Nightcaps

### Service contracts continued...

The cyclic crew are continuing to repair or replace damaged or missing signs across the network as they are reported or found during cyclic maintenance. Small, blocked or damaged culverts continue to be identified through RFS, inspections, and cyclic operations. These are being scheduled for cleaning or renewal as required. Major drainage works commenced in January, with the first site-specific consent works completed on Wilanda Downs Road. This included installation of a 1500 mm culvert and a 400 mm culvert. The next culverts to be completed were on Birchwood Wairio Road which included two 1900mm replacements. Whilst in the area the team also opened the slip area on Birchwood Wairio Road to investigate and come up with a plan depending on what was found. These jobs have now been completed, and the team has now moved onto two large 1900mm culverts on Wairio Wreys Bush Road. Cyclic maintenance staff helped with the culvert replacements periodically between completing the routine cyclic rounds. Cyclic will then move into level one roads with a pilot.

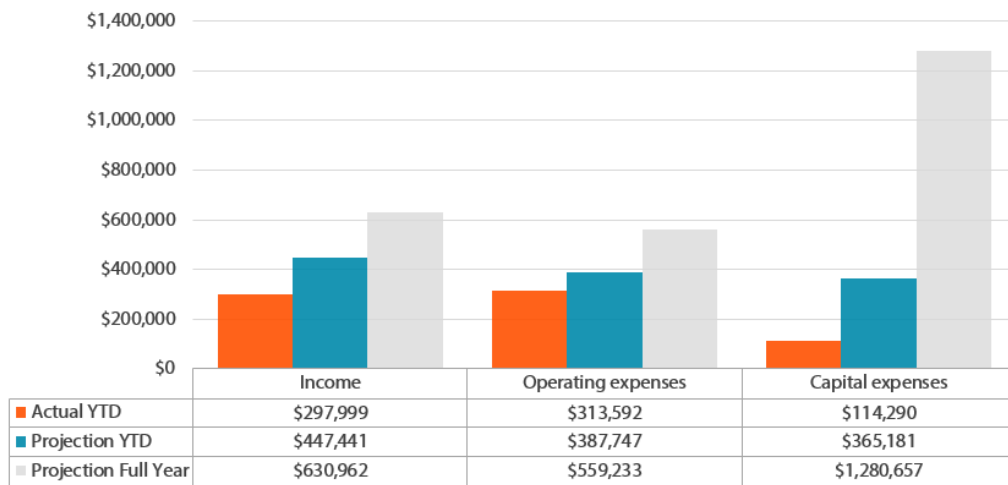
### Local project updates

| Activity  | Name  | Current Phase      | Current Progress | Budget actual ytd                |
|---|---|--------------------|------------------|----------------------------------|
| PARKS AND RESERVES  | Otautau - War memorial replacement                    | Pre-delivery phase | Off track        | \$95,4463<br>\$0<br>P-11202      |
| The most recent contractor who looked at this job has advised that the work is too complex for them and recommends a certified stone mason undertake the work.  |   |                    |                  |                                  |
| PARKS AND RESERVES  | Camping ground in Otautau (Holt Park)                 | Delivery phase     | On track         | \$504,135<br>\$20,623<br>P-11085 |
| Construction of the amenities block is underway.  |   |                    |                  |                                  |
| PARKS AND RESERVES  | Otautau Centennial Playground – equipment replacement | Delivery phase     | On track         | \$125,550<br>\$7,493<br>P-10786  |
| Equipment has been ordered. A request for quotation (RFQ) for the removal of existing and installation of new equipment is out for tender.  |   |                    |                  |                                  |
| WASTEWATER  | Nightcaps wastewater - treatment upgrade              | Initiation phase   | On track         | \$44,824<br>\$17,250<br>P-10462  |
| Lead designers have been appointed and are working to renew the consent. They will create an option assessment outlining future treatment options that will include a potential option to dispose to land. This may be negated if the proposed new wastewater treatment plant disposal standards are changed for townships of less than 1000 people, thus the consent work is currently ON HOLD, but will continue early 2026 through to 2026/2027 once the standards are confirmed by the Government. The disposal to land option may also incorporate Ohai, thus removing the water discharge to both townships. Construction is in the Long Term Plan programmed for 2031 to 2034. |   |                    |                  |                                  |

Local budget information

Wallace-Takitimu - local business units for period ended 28 February 2026

YTD - year to date; Projection includes approved Annual Plan budget with timing phased + approved unbudgeted expenditure + carry forwards



Budget notes

Income is \$149k (33%) under projection. This largely relates to the timing of Better off Funding for the Otautau Camping Ground (\$154k) and NZTA/Waka Kotahi funding for footpaths (\$8k) both of which will be recognised as work progresses. Donations are \$6k over projection due to a donation received from the former Otautau Toy Library for the Otautau playground. Rentals are over projection by \$3k largely in relation to McGregor Park due to the budget being lower than actual.

Operating expenses are \$74k (19%) under projection. General maintenance codes are overall \$14k under projection as general maintenance is largely reactive. Tree and hedge is \$32k under projection and footpaths are \$14k under projection as minimal costs have been received in these areas. Insurance is \$7k under projection due to actual costs being less than projected. Pool grant costs are \$6k under projection due to the timing of budgets. Storm damage costs have not been included as we are still working through this matter with our insurers. We will keep the board updated as more information comes to hand.

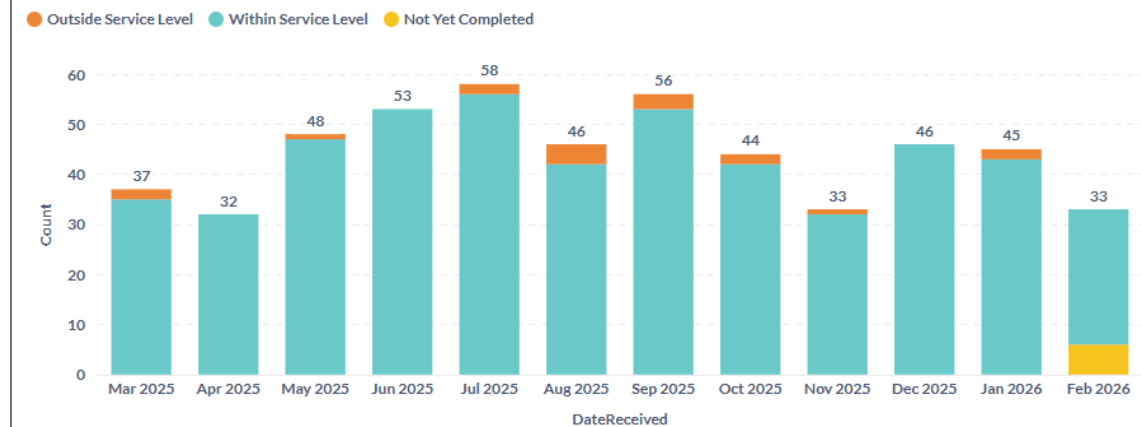
Capital expenses are \$251k (69%) under projection. This is largely due to the timing of the budgets for the Otautau Camping Ground project (\$236k) and the McGregor Park upgrade project (\$15k)

Service requests

Across the district there were 1024 requests for service lodged during the period January and February 2026, of which 213 were related to 3 waters.

78 of the total requests belonged to this board area. A full summary of those requests is attached to this report.

Service requests lodged



2025 Community Board calendar

| JANUARY 2026            | FEBRUARY 2026   | MARCH 2026   | APRIL 2026   | MAY 2026                                | JUNE 2026  | JULY 2026               | AUGUST 2026  | SEPTEMBER 2026  | OCTOBER 2026                               | NOVEMBER 2026                   | DECEMBER 2026   |
|-------------------------|---|--|--|---|--|-------------------------|--|---|--|---------------------------------|---|
| 22 January – board tour | 5 Feb - board meeting at Otautau @ 4pm<br><br>Drop in session 1.30-3.30pm | 5 March - board workshop   | 2 April - board meeting at Otautau @ 4pm                           | 7 May – board workshop (EMS to attend)  | 4 June - board meeting at Otautau @ 4pm<br><br>Drop in session 1.30-3.30pm | 2 July - board workshop | 6 August - meeting at Otautau @ 4pm<br><br>Drop in session 1.30-3.30pm | 3 September - board workshop  | 1 October - board meeting at Otautau @ 4pm | 5 November – board workshop     | 3 December - board meeting at Otautau @ 4pm             |
|                         |   | District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March | Community Service Award Presentation @ 2.30pm (SDC Otautau office) |   |  |                         | Community Partnership fund applications close 31 August                | Community service award nominations close 30 September  |  |                                 | Scholarships and bursary applications close 20 December |
|                         |   | Ohai Railway Fund applications close 31 March  |  | Ohai Railway fund meeting – 15 May 2026 |  |                         |  | Ohai Railway Fund applications close 30 September   |  | Ohai Railway Fund meeting – TBC |   |
|                         |   | Community Partnership fund applications close 31 March.  |  |   |  |                         |  | District Initiatives fund, Creative Communities fund, Sport New Zealand Rural Travel fund applications close 30 September |  |                                 |   |

## Requests for service breakdown by type – January and February 2026

| Request Type                                      | Count |
|---|-------|
| Bridge repairs                                    | 1     |
| Cemeteries/memorials - repairs and maintenance    | 3     |
| Community facilities general                      | 1     |
| Community housing - repairs and maintenance       | 5     |
| Culverts blocked - rural                          | 1     |
| Gravel road faults                                | 2     |
| Litter complaints                                 | 1     |
| Parks & reserves - repairs and maintenance        | 5     |
| Sealed road faults                                | 5     |
| Signs repairs (not stop/give way)                 | 1     |
| Stop/give way signs - repairs (urgent 24hr fix)   | 2     |
| Street lights out                                 | 5     |
| Streetscape -vegetation                           | 6     |
| Toilets - cleaning, repairs and maintenance       | 1     |
| Transport general enquiries                       | 6     |
| Urban stormwater (manholes, grates)               | 1     |
| Vegetation rural (overgrown or visibility issues) | 2     |
| Water and waste general                           | 8     |
| Wheelie bin - cancel/damaged/stolen               | 9     |
| Wheelie bin - collection complaints               | 4     |
| Wheelie bin - inspection complaints               | 1     |
| Wheelie bin - new/additional                      | 8     |
| Total   | 78    |



## Councillor update

Record no: R/26/3/108063  
Author: Deborah-Ann Smith-Harding, Committee advisor  
Approved by: Vibhuti Chopra, Group manager strategy and partnerships  
Report type: Information

### Purpose

- 1 This report is to provide the community board with an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings from 28 January 2026 to 25 March 2026.

### Staff recommendations

That the Wallace Takitimu Community Board:

- a) notes the information contained in the report.

### Context

- 2 An overview of the reports that have gone to Council and the Finance and Assurance Committee is given in the table below.
- 3 This report also provides an opportunity for Councillor Boparai to highlight matters or to update the board on any other issues that have arisen around the Council table.
- 4 If you are interested, you can watch Council or Finance and Assurance Committee meetings via this link: [SDC youtube](#)

| 28 January 2026 – Council meeting                   |   |
|---|---|
| Report  | Overview  |
| Wyndham camping ground - future management          | Council approved the transfer of the remaining budget \$34,020.69 from the Baird-Hewat Square/Doctors Square project to Wyndham camping ground – construction.  |
| Limehills community centre - unbudgeted expenditure | Council approved unbudgeted expenditure of up to \$40,000 to carry out maintenance at the Limehills community centre to be funded by a 10-year loan with repayments from the Limehills community centre rate. |
| Brydone recreation reserve grazing income           | Council approved requesting the Minister of Conservation’s approval for the rental income from the Brydone recreation reserve to be spent on the running of the Brydone public hall.                          |
| Delegations update                                  | Council approved and adopted the updated Delegations Manual, including the following amendments:  |

|  |  |
|--|--|
|  | <ul style="list-style-type: none"> <li>i) changes to the community board terms of reference to remove reference to Council's subcommittees reporting to community boards</li> <li>ii) removing delegations to the Southland Regional Heritage Joint Committee</li> <li>ii) removing delegations under Smoke Free Environment Act 1990.</li> </ul> <p>Council requested that staff review the delegation to the Community Boards from \$20,000 to \$50,000 for unbudgeted expenditure and report back to Council.</p>   |
| Housing action plan update - January 2026                                      | Council noted the information contained in the report and acknowledged the work undertaken to enable the action plan update.   |
| TAB Venues Policy and Gambling Venues Policy review                            | Council agreed to conclude the review without requiring public consultation.   |
| Winton CCTV camera project - unbudgeted expenditure                            | Council approved unbudgeted expenditure of up to \$27,000 (excluding GST) to be funded from the Winton Property Sales Reserve to cover costs of stage three of the Winton CCTV camera project (add two additional cameras on Great North Road at Night and Day (number 346), and Mitre 10 (number 91).   |
| Draft Local Alcohol Policy 2026 - hearings information and submissions summary | Council received all submissions on the draft Local Alcohol Policy and thanked the submitters for their oral submissions at the meeting.   |
| <b>11 February 2026 – Council meeting</b>                                      |  |
| Report   | Overview   |
| Submissions to Central Government on legislative reform                        | <p>Council noted the submission on the rates capping proposal and provided feedback on the draft submissions.</p> <p>Council approved, subject to completion of any amendments recommended by Council, submission of the following:</p> <ul style="list-style-type: none"> <li>i) Submission to Governance and Administration Committee - Emergency Management Bill</li> <li>ii) Submission to Environment Committee - Planning Bill</li> <li>iii) Submission to Finance and Expenditure Committee - Infrastructure Funding and Financing Amendment Bill</li> <li>iv) Submission to Department of Internal Affairs - Local Government (Infrastructure funding) Amendment Bill (Development Levies System)</li> </ul> |

|  |  |
|--|--|
|  | v) Submission to Department of Internal Affairs - Simplifying Local Government proposal  |
| Chorus New Zealand update to Council                                       | Council noted and thanked Jo Seddon, the Community Relations Lead at Chorus New Zealand, for her presentation about Chorus, what it does and its plans for the network area.   |
| Taumata Arowai update to Council   | Council noted the information and thanked Water Service Authority – Taumata Arowai Engagement Specialist – Tim Cadogan for his presentation (Tim gave an overview of the Authority and answered Council’s questions).  |
| Southland Regional Heritage Fund - interim funding round                   | Staff recommendations were moved by Council as follows:<br><ul style="list-style-type: none"> <li>d) agreed to implement an interim funding round for Southland Regional Heritage in March 2026 up to \$50,000 to be funded from Council’s Regional Heritage rate collected in the 2025/2026 financial year.</li> <li>e) agreed to the purpose and criteria of the funding round to be based on the Southland Regional Heritage Fund purpose and criteria with an amended focus on organisations and projects benefiting the Southland District Council area</li> <li>f) acknowledged and thanked Great South for supporting and administering this interim funding round</li> <li>g) that an interim advisory group be set up to discuss and recommend grant allocations from the fund to Council</li> <li>h) that the interim advisory group be made up of Councillor Duffy, Councillor Menzies, Southland District Council Roving Museum Officer, and a member of the Community Leadership team</li> <li>i) to undertake discussion with Iwi to request their input into the process</li> <li>j) agreed to fund from the regional heritage rate, the ongoing costs associated with the Roving Museum Officer role including a supplies budget, totalling \$53,750.</li> </ul> |
| Te Anau Airport Manapouri newsletter                                       | Council noted the information contained in the latest Te Anau Airport Manapouri newsletter, created by Great South.  |
| <b>25 February 2026 – Council meeting</b>                                  |  |
| Report   | Overview   |
| Otautau tennis courts resurfacing project - unbudgeted expenditure request | Council determined that unbudgeted expenditure of up to \$30,000 plus GST, to be funded from the Wallace Takitimu general reserve, be approved so that the asphalt resurfacing option for the Otautau tennis courts can proceed.   |

|  |  |
|--|--|
| <p>Wyndham camping ground - unbudgeted expenditure</p>                   | <p>Council endorsed the recommendation of the Waihōpai Toetoe Community Board to approve \$30,000 unbudgeted expenditure in 2025/2026 for the Wyndham Camping Ground – Construction of to be funded by the Waihōpai Toetoe Parks and Reserves Capital Fund Reserve and reduce the project in the annual plan for 2026/2027 from \$75,000 to \$45,000.</p> <p>Council agreed that the project continue regardless of approval from the Department of Internal Affairs for the transfer of Better Off funding of \$34,020.69, noting that this amount would be funded from the Waihōpai Toetoe Parks and Reserves Capital Fund reserve.</p>  |
| <p>Financial Report for the period ended 31 December 2025</p>            | <p>Staff presented Council with an overview of the financial results for the six months to 31 December 2025 by Council’s seven activity groups and corporate services, as well as the financial position and the statement of cashflows as of 31 December 2025.</p>  |
| <p>Draft 2026/2027 Annual Plan financials and supporting information</p> | <p>Council received attachments containing the draft Annual Plan 2026/2027 financial statements, changes to fees and charges, project listing and analysis of proposed rates with an addition to reduce the toilets programme by \$1million and requested that staff prepare a report to Council outlining the revised programme for discussion.</p> <p>Council approved changes to the 2025/2026 budgets as requested by community boards and note that these have been incorporated into the opening balance position for the financial information for the Annual Plan 2026/2027.</p> <p>Council approved adjustments of \$22,065,205 to the 2025/2026 capital delivery programme for various projects, as recommended by the Finance and Assurance Committee, noting that these have either moved to 2026/2027, 2027/2028 or have been cancelled.</p> <p>Council agreed to use the District Operations Reserve to fund any shortfall on external debt interest resulting from differences in the timing of when Council charges interest and principal on new internal loans.</p> <p>Council agreed to maintain the funding of water and wastewater depreciation at the amounts included in year 3 of the LTP, resulting in water depreciation being funded at 80% and wastewater at 81% rather than the planned 75%, noting the move to fully funding depreciation on all three waters in 2027/2028.</p> <p>Council confirmed that the draft financial information for 2026/2027, including the projected operating deficit is financially prudent given Council’s financial position and previous policy decisions around the funding of depreciation.</p> |

|  |   |
|--|---|
|  | <p>Council noted that there were no significant or material differences between the Annual Plan 2026/2027 and year three of the Long-Term Plan 2024-2034 and only minor changes to fees and charges for 2026/2027 and therefore agree not to undertake any formal consultation.</p> <p>Council agreed to inform the community about the Annual Plan 2026/2027 and changes to fees and charges.</p> <p>Council noted that the financial information presented may be subject to further changes prior to the final adoption of the Annual Plan 2026/2027 in June 2026, to reflect any subsequent Council decisions, updates arising from the April forecasting process, and changes in Council's rating information database.</p>  |
| Transport Procurement Strategy   | Council approved the Transport Procurement Strategy as endorsed by NZTA.  |
| 4 March 2026 – Council meeting   |   |
| Report   | Overview  |
| Local Alcohol Policy deliberations   | <p>Council agreed on:</p> <ul style="list-style-type: none"> <li>i) Trading hours – off-licences – set new hours, from 9am until 10pm on the same day (reduced from 7am until 11pm on the same day)</li> <li>ii) Trading hours – on-licences – other - removing the “no restrictions” wording</li> <li>iii) Sensitive places – including health centres, rehabilitation centres, Marae, and Fale Pasifika in the definition of sensitive places</li> <li>iv) Sensitive premises – no evidence of consultation required for new applications on existing premises for change of ownership</li> <li>v) Discretionary provisions – addition of consideration of glass vessels at special events</li> <li>vi) Timeframe for review – reducing the next review period to four years, with the following cycle returning to six years.</li> </ul> |
| Draft Statements of Intent 2026/2027 for Great South and Space Operations NZ | Council endorsed the joint letter of response to the draft Statement of Intents as recommended to Council by the Great South Joint Shareholders Committee.  |
| Appointment of members to the Ohai Railway Fund Committee                    | Council appointed Alanna Barrett, Shane Robertson, Kevin Dixon and Kevin Curtain as members of the Ohai Railway Fund Committee.   |

|   |   |
|---|---|
| and Te Anau Water Supply Subcommittee                   | Council appointed Luke Thomas, Grant Bolger, Shane Buchanan, Craig Horrell, Jason Robson, Andrew Taberner and Luke Wright to the Te Anau Basin Water Supply Subcommittee.   |
| Mayor's report  | Mayor Scott spoke to his report. Robin McCall spoke about the Ōraka Aparima Community Board, and Pam Yorke spoke about the Waihōpai Toetoe Community Board.   |
| Management report March 2026                            | Council received an update on recent staff activity across Council.   |
| Spatial Plan update                                     | Staff provided Council with an update on the Spatial Plan project and changes made because of the recent Resource Management Reform announced by Central Government.  |
| Waste Management and Minimisation Plan for Consultation | <p>This report sought approval to proceed with a public consultation process. Council was given the draft Southland Waste Management and Minimisation Plan 2026-2032 for consultation, and resolved:</p> <ul style="list-style-type: none"> <li>• Council received the Medical Officer of Health feedback contained in the 2025 Southland Regional Waste Assessment (p118) in accordance with the stipulations of Waste Minimisation Act 2008 Clause 51(5)(b).</li> <li>• Council noted the Waste Advisory Group decision to revoke and substitute the Southland Waste Management and Minimisation Plan 2020-2026 in accordance with the Waste Minimisation Act 2008 Clauses 44 and 50(3)(a).</li> <li>• Council agreed to revoke and substitute the Southland Waste Management and Minimisation Plan in accordance with the Waste Minimisation Act 2008 Clauses 44 and 50(3)(a).</li> <li>• Council adopted the Draft Southland Waste Management and Minimisation Plan 2026 – 2032 for consultation.</li> <li>• Council agreed to a Joint Hearing Panel comprised of the Waste Advisory Group representatives from each participating council, being two representatives from each WasteNet council.</li> <li>• Council noted that if the other WasteNet parties do not proceed options will need to be reassessed.</li> </ul> |
| <b>18 March 2026 – Council meeting</b>                  |   |
| Report  | Overview  |
| Adoption of Local Alcohol Policy 2026                   | <p>Council received the final Local Alcohol Policy 2026, and resolved:</p> <p style="margin-left: 40px;">i) public notification of the Local Alcohol Policy will take place on Thursday 26 and Friday 27 March 2026</p>   |

|  |  |
|--|--|
|  | <p>ii) adoption of the policy will take place 30 days post-public notification, on Monday 27 April 2026</p> <p>iii) the operative date of the policy will be the same as the adoption date, being Monday 27 April 2026.</p> <p>Council resolved that in adopting the Local Alcohol Policy 2026, the Combined Local Alcohol Policy 2015 is revoked.</p>   |
| Update on Local Government Commission reorganisation investigation process                                 | As this report was to provide an update on the Local Government Commission's process for the investigation of reorganisation of the local government structure in Southland, Council minuted its disappointment in being only allowed to have three elected members at the workshop being facilitated by Martin Jenkins on Monday 30 March 2026 with the Local Government Commission and the four councils.        |
| Better off Fund - project update   | Council was provided with an update of where the Better Off Funding projects are at currently.   |
| Offer to gift Orepuki water tanks property (35 Oldham Street) to Council.                                  | Council accepted the gift of land from the Orepuki Volunteer Fire Brigade being the property at 35 Oldham Street Orepuki containing the three firefighting water storage tanks and delegated to the chief executive the authority to execute any agreements or other documentation required to achieve the transfer of ownership of the property.  |
| Local Governance Statement 2025-2028   | <p>Council adopted its Local Governance Statement for the 2025-2028 triennium.</p> <p>Council delegated the chief executive to update the Local Governance Statement during the triennium as appropriate to ensure it is current and correct.</p> <p>Council requested that the chief executive investigate the status of the Southland Land Drainage Act 1935 and report back to Council.</p>                     |
| <b>25 March 2026 – Finance and Assurance meeting</b>   |  |
| Report   | Overview   |
| Finance and Assurance Committee workplan for the year ended 30 June 2026                                   | Four new reports were added to the plan for the year, quarterly treasury report, community facilities contracts, 17a three waters and FMIS update.   |
| Deloitte audit engagement letter, proposal letter, fee and planning report for the year ended 30 June 2026 | The Committee received the engagement letter, proposal letter and planning report from Deloitte and agreed to the proposed 4.2% increase in audit fees, and delegated authority to the Mayor to sign the final audit proposal letter, incorporating any amendments agreed at this meeting and the authority to sign the engagement letter from Deloitte, covering the 30 June 2026, 30 June 2027 and 30 June 2028. |

|   |   |
|---|---|
| Annual Report 2025/2026 timetable                                       | The Committee noted the key dates for the annual report 2025/2026 with the adoption of the report scheduled for 21 October 2026.  |
| Accounting policies for the year ended 30 June 2026                     | Council adopted the accounting policies that will be used in the preparation of Council's Annual Report for the year ended 30 June 2026.  |
| Request for Service Internal Audit Report                               | Deloitte completed an internal audit of Council's request for service systems and have identified five low to moderate findings. Staff will review the recommendations, assign actions, progress option and undertake work to complete.   |
| Financial Report for the period ended 31 January 2026                   | The Committee received an overview of the financial results for the seven months to 31 January 2026 by Council's seven activity groups and corporate services, as well as the financial position and the statement of cashflows as at 31 January 2026.  |
| Interim performance report - period two 1 July 2025 to 28 February 2026 | The Committee noted the information contained in the Interim Performance Report for period two, from 1 July 2025 to 28 February 2026.   |
| Forecasted financial position for the year ending 30 June 2026          | <p>The Committee was informed of the expected year-end financial result compared to the Annual Plan 2025/2026 and to recommend to Council the resulting forecasted position.</p> <p>Council sought the endorsement of the Finance and Assurance Committee for retrospective unbudgeted expenditure requests with associated funding source and the deletion and deferral of several projects.</p>   |
| Quarterly treasury report as at 31 January 2026                         | <p>The Committee was informed of Council's treasury position in accordance with the Investment and Liability Management Policy.</p> <p>Council sought approval for the updated interest rate risk strategy resulting in Council being within the thresholds by the 31 May 2026.</p>   |
| Capital delivery programme update                                       | <p>The Committee was provided with an update on the capital delivery programme that is included in the approved annual plan budget of \$70.54 million. The proposed forecast as at 28 February 2026 is \$73.42 million and incorporates (approved and proposed) budget changes made since the commencement of the 2025/2026 year.</p> <p>As at 28 February 2026 actual expenditure is \$20.87 million of \$56.68 million in committed works (in physical delivery or completed). The committed works currently represents 77.2% of the overall programme and relies heavily on the delivery of the transport (roading), three waters and B2B build programmes which are \$33.47 million of the remaining \$35.81 million (\$56.68m less \$20.87m) currently committed for delivery from now until year end.</p> |

|   |   |
|---|---|
| Quarterly risk management -<br>March 2026 quarter | <p>The Committee considered the March 2026 quarterly risk management report and noted those risks currently assessed as of significant issue for the March 2026 quarter.</p> <p>Three risks require an increased focus - adverse event, change, and financial sustainability and one risk has shifted from decreased to stable- social licence.</p> |
| Health and safety                                 | <p>The committee received an update on health and safety activity and related events over the last quarter. Two health and safety representative meetings have been held for 2026.</p>  |
| B2B Project Update                                | <p>The contractor (Amalgamated Builders Ltd) has provided a detailed construction programme, is now working onsite and the building consent has been issued.</p>  |

#### Attachments

There are no attachments for this report.



Exclusion of the public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

- 9.1 Dangerous building notice
- 9.2 McGregor Park - possible land use consent application - unbudgeted expenditure request
- 9.3 Community facilities contracts

| General subject of each matter to be considered  | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution   |
|--|--|--|
| Dangerous building notice  | s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.   | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |
| General subject of each matter to be considered  | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution   |
| McGregor Park - possible land use consent application - unbudgeted expenditure request | s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.   | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |
| General subject of each matter to be considered  | Reason for passing this resolution in relation to each matter  | Ground(s) under section 48(1) for the passing of this resolution   |
| Community facilities contracts   | s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.<br><br>Community facilities contracts.<br><br>s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.<br><br>Community facilities contracts. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |